

1. Meeting Documents

Documents:

[TOWNSHIP COMMITTEE AGENDA FEBRUARY 22, 2018.PDF](#)
[BILL LIST FEBRUARY 22, 2018.PDF](#)

East Amwell Township Committee
1070 Route 202/31, Ringoes, NJ 08551
FEBRUARY 22, 2018- 7:30 p.m.

1) **CALL TO ORDER** Statement of Compliance with the Open Public Meetings Act

2) **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

3) **AGENDA REVIEW BY CLERK**

4) **ANNOUNCEMENTS**

A Municipal Clerk's Office Hours on Tuesday evenings are changed from 6:30 p.m. to 8 p.m. to 6:00 p.m. until 7:30 p.m., effective January 30, 2018 The Tax Collector also changed her Tuesday evening hours, during collection period only, to 6:00 p.m. – 7:30 p.m. The Tax Assessor's Tuesday night hours are now 5:00 p.m. – 7:30 p.m., and the Zoning Officer posted Tuesday hours from 4 p.m. – 6:30 p.m.

B. Dog Licenses are now due. Fees are \$12 for neutered animals and \$15, if not. Beginning on March 1, there is a late fee of \$25 per dog. Contact 908-782-8536 x10 for more information or see the website (www.eastamwelltownship.com)

C. A Comcast Representative will be attending the following 2018 Township Committee Meetings: March 8; June 14; September 13; December 13.

D. Hunterdon County Utilities posted these two up-coming events: Hazardous Waste Collection on March 10 and Computer Collection on April 10 from 9 a.m. – 1 p.m. at the County Complex on Route 12 in Flemington. Contact 908-788-1110 for further information.

5) **UPDATE FROM THE CFO**

A. Permanent Bonding Resolution

B. Additional CFO/Treasurer Resolutions

C. Appointment of PERS Supervisor

D. Budget Update, If Applicable

6) **SPECIAL DISCUSSIONS** - none

7) **STANDING COMMITTEE REPORTS** - none

8) **APPROVAL OF MINUTES** - none

9) **OPEN TO THE PUBLIC** Comments pertaining to topics not on tonight's agenda

10) **CONSENT AGENDA ITEMS** - none

11) **INTRODUCTION OF ORDINANCE(S)/PUBLIC HEARING(S):**

Introduction of Ordinances: None

Public Hearings: None

12) SPECIAL COMMITTEE REPORTS - None

13) UNFINISHED BUSINESS

1) Posting of Municipal Court and Violations Clerk Positions – Update

14) NEW BUSINESS - None

15) OPEN TO THE PUBLIC

16) EXECUTIVE SESSION

1) Resolution to Enter Executive Session – Affordable Housing Agreement, if applicable

17) ADMINISTRATIVE REPORTS

A. TREASURER/CFO PASQUA

- Bills of the Evening

18) CORRESPONDENCE

A. NJ LEAGUE OF MUNICIPALITIES:

- 2/14 2018 Fees Survey

- 2/16 Weekly Update

- 2/14 Mayor’s Roundtable

B. UNITED STATES:

C. STATE OF NEW JERSEY:

- 2/20 DCA Revised Equalized Value Per Tax Court

- 2/20 DCA Local Finance Notice 2018-08 – Online Tax Sales

D. HUNTERDON COUNTY:

- 2/14 CADB – Updated Countywide Agricultural Development Area (ADA)

- Hunterdon County Clerk information on Veteran’s Exemption

E. EAST AMWELL TOWNSHIP:

F. WEST AMWELL TOWNSHIP:

- Construction Office Year End Report 2017 Updated 2-15-18

- Resolution in Opposition to Beekeeper’s Regulations (also received same Resolutions from Union and Delaware Townships)

G. HOPEWELL TOWNSHIP, 2/9 public hearing on Fair Share and Housing Element on 2-22-18

19) ADJOURNMENT

CC: Township Committee
All Officials
Bulletin Board

Hunterdon County Democrat
Times of Trenton
Star Ledger, Courier News

Current Fund	2/9/2018	Wire	285	\$	20,150.00
	2/12/2018	Wire	286	\$	155,000.00
	2/20/2018	Wire	287	\$	28,784.84
	2/22/2018	Checks	13695-13704	\$	7,550.77
	2/22/2018	Checks	13705-13706	\$	821.87
	Total Fund for 2/22/18 Claims List			\$	212,307.48
Recreation Trust	2/22/2018	Check			
	Total Fund for 2/22/18 Claims List			\$	-
Open Space	2/12/2018	void	1401		
	2/12/2018	Check	1402	\$	300.00
	Total Fund for 2/22/18 Claims List			\$	300.00
Animal Control	2/22/2018	Checks	1203	\$	2,020.73
	Total Fund for 2/22/18 Claims List			\$	2,020.73
Escrow	2/22/2018	Checks	1844-1845	\$	927.50
	Total Fund for 2/22/18 Claims List			\$	927.50
Grants	2/22/2018	Checks			
	Total Fund for 2/22/18 Claims List			\$	-
Capital	2/22/2018	Checks			
	Total Fund for 2/22/18 Claims List			\$	-
Housing	2/22/2018	Checks	1066	\$	620.00
	Total Fund for 2/22/18 Claims List			\$	620.00
Total All Funds				\$	216,175.71

Range of Checking Accts: CURRENT - WIRE to CURRENT - WIRE Range of Check Ids: 285 to 287
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
285	02/09/18	CHASE JP MORGAN CHASE BANK					901
18-00094	1	Interest Payment due 2/15/18	20,150.00	8-01-45-930-285-000	Budget		1 1
				Bond Interest			
286	02/12/18	CHASE JP MORGAN CHASE BANK					902
18-00093	1	Bond Principal Dues 2/15/18	155,000.00	8-01-45-920-280-000	Budget		1 1
				Bond Principal			
287	02/20/18	EAPAY EAST AMWELL TWP PAYROLL ACCT					904
18-00129	1	Payroll 2-22-18	246.84	8-01-20-100-102-002	Budget		1 1
				Part-Time - Open Space Administrator			
18-00129	2	Payroll 2-22-18	2,436.15	8-01-20-120-101-001	Budget		2 1
				Full-Time - Municipal Clerk			
18-00129	3	Payroll 2-22-18	1,538.57	8-01-20-120-101-002	Budget		3 1
				Full-Time - Deputy Municipal Clerk			
18-00129	4	Payroll 2-22-18	104.12	8-01-20-130-102-002	Budget		4 1
				Part-Time - Payroll Clerk			
18-00129	5	Payroll 2-22-18	3,099.65	8-01-20-130-102-001	Budget		5 1
				Part-Time - CFO			
18-00129	6	Payroll 2-22-18	531.21	8-01-20-130-102-003	Budget		6 1
				Part-Time - Assistant Treasurer			
18-00129	7	Payroll 2-22-18	2,163.89	8-01-20-145-102-000	Budget		7 1
				Part-Time - Tax Collector			
18-00129	8	Payroll 2-22-18	1,303.04	8-01-20-150-102-000	Budget		8 1
				Part-Time - Tax Assessor			
18-00129	9	Payroll 2-22-18	523.08	8-01-21-185-102-003	Budget		9 1
				Part-Time - Zoning Officer			
18-00129	10	Payroll 2-22-18	183.46	8-01-21-190-102-000	Budget		10 1
				Part-Time - Housing Officer			
18-00129	11	Payroll 2-22-18	551.23	8-01-25-275-102-000	Budget		11 1
				Part-Time - Prosecutor			
18-00129	12	Payroll 2-22-18	1,816.00	8-01-26-290-101-005	Budget		12 1
				Fulltime - Roadman-Barrick			
18-00129	13	Payroll 2-22-18	1,608.00	8-01-26-290-101-002	Budget		13 1
				Full-Time - Roadman-Godwin			
18-00129	14	Payroll 2-22-18	1,608.00	8-01-26-290-101-003	Budget		14 1
				Full-Time - Roadman-Duckworth			
18-00129	15	Payroll 2-22-18	2,979.58	8-01-26-290-101-001	Budget		15 1
				Full-Time - Supervisor-silverthorn			
18-00129	16	Payroll 2-22-18	2,164.80	8-01-26-290-101-004	Budget		16 1
				Full-Time - Roadman-Adamow			
18-00129	17	Payroll 2-22-18	1,535.28	8-01-26-290-104-002	Budget		17 1
				Overtime - Storms			
18-00129	18	Payroll 2-22-18	139.30	8-01-26-305-102-001	Budget		18 1
				Part-Time - Recording Secretary			
18-00129	19	Payroll 2-22-18	135.32	8-01-28-370-102-001	Budget		19 1
				Part-Time Secretary Recreation			
18-00129	20	Payroll 2-22-18	1,967.33	8-01-36-472-297-000	Budget		20 1
				Social Security/Medicare			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Seq	Acct
PO #	Item	Description					Ref	Seq	Acct
287	EAST AMWELL TWP	PAYROLL ACCT		Continued					
18-00129	21	Payroll 2-22-18	428.38	8-01-43-490-102-002	Budget		21		1
				Part-Time - Deputy Court Administrator					
18-00129	22	Payroll 2-22-18	1,172.65	8-01-43-490-102-001	Budget		22		1
				Part-Time - Court Administrator					
18-00129	23	Payroll 2-22-18	548.96	8-01-43-490-102-003	Budget		23		1
				Part-Time - Judge					
			<u>28,784.84</u>						

Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	3	0	203,934.84	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>3</u>	<u>0</u>	<u>203,934.84</u>	<u>0.00</u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	8-01	203,934.84	0.00	0.00	203,934.84
Total of All Funds:		<u>203,934.84</u>	<u>0.00</u>	<u>0.00</u>	<u>203,934.84</u>

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 13695 to 13704
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
13695	02/22/18	CTYENG COUNTY OF HUNTERDON					908
18-00120	3	Gasoline & Diesel	1,289.23	8-01-31-460-274-000 Gasoline & Diesel	Budget	17	1
13696	02/22/18	DELPAY DELAWARE VALLEY PAYROLL, INC					908
18-00081	2	2018 Payroll Processing Serv	336.25	8-01-20-130-228-002 Other Prof & Spec Serv - Payroll Service	Budget	10	1
13697	02/22/18	GK GEBHARDT & KIEFER, P.C.					908
17-00785	9	2017 Legal Fees	1,952.13	7-01-20-155-227-001 Legal Services - Attorney	Budget	3	1
17-00785	10	2017 Legal Fees	811.95	7-01-20-155-227-001 Legal Services - Attorney	Budget	4	1
18-00110	1	November & December 2017	345.51	7-01-21-180-227-000 Legal Services	Budget	14	1
18-00111	1	November & December 2017	656.98	7-01-20-150-228-002 Other Prof & Spec Serv - Tax Appeals	Budget	15	1
18-00124	1	January 2018	82.50	8-01-20-155-227-001 Legal Services - Attorney	Budget	18	1
			<u>3,849.07</u>				
13698	02/22/18	HOME HOME DEPOT CREDIT SERVICES					908
18-00039	2	Account 6025 3225 0005 1291	75.88	8-01-26-310-299-001 Miscellaneous - Other	Budget	9	1
13699	02/22/18	MASON Mason, Griffin & Pierson, P.C.					908
17-00275	3	General Zoning Legal Services	208.00	7-01-21-185-227-000 Legal Services	Budget	1	1
13700	02/22/18	MASON Mason, Griffin & Pierson, P.C.					908
17-00276	1	Zoning Officer Legal	160.00	7-01-21-185-247-000 Zoning Officer Misc	Budget	2	1
13701	02/22/18	MCMC Municipal Clk's Ass. of Mercer					908
18-00113	1	Registration for Mini Conf.	20.00	8-01-20-120-241-000 Meetings & Conferences	Budget	16	1
13702	02/22/18	NAPA NAPA AUTO PARTS					908
18-00027	7	Motor Vehicle Parts	0.63	8-01-26-315-234-000 Motor Vehicle Parts & Supplies	Budget	5	1
18-00027	8	Motor Vehicle Parts	284.35	8-01-26-315-234-000 Motor Vehicle Parts & Supplies	Budget	6	1
18-00027	9	Motor Vehicle Parts	28.20	8-01-26-315-234-000 Motor Vehicle Parts & Supplies	Budget	7	1
18-00027	10	Motor Vehicle Parts	28.20	8-01-26-315-234-000 Motor Vehicle Parts & Supplies	Budget	8	1
			<u>341.38</u>				

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TOWNSHIP OF EAST AMWELL
Check Register By Check Id

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
13703	02/22/18	STORR STORR TRACTOR COMPANY						908
18-00107	1	Blade Kit	548.60	8-01-26-290-258-004	Budget		12	1
				DPW - Equip & Supp - Road Repairs/Maint				
18-00107	2	Blade Spacers	75.96	8-01-26-290-258-004	Budget		13	1
				DPW - Equip & Supp - Road Repairs/Maint				
			<u>624.56</u>					
13704	02/22/18	TRAPRK TRAP ROCK INDUSTRIES LLC						908
18-00101	1	Cold Patch	646.40	8-01-26-290-258-004	Budget		11	1
				DPW - Equip & Supp - Road Repairs/Maint				

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	10	0	7,550.77	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>10</u>	<u>0</u>	<u>7,550.77</u>	<u>0.00</u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	7-01	4,134.57	0.00	0.00	4,134.57
CURRENT FUND	8-01	3,416.20	0.00	0.00	3,416.20
Total of All Funds:		<u>7,550.77</u>	<u>0.00</u>	<u>0.00</u>	<u>7,550.77</u>

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 13705 to 13706
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
PO #	Item	Description						Acct
13705	02/22/18	FERRIE FERRIERO ENGINEERING, INC						909
18-00130	1	January 2018	507.50	8-01-20-165-228-000	Budget		1	1
				Other Prof & Spec Serv - Engineer				
13706	02/22/18	JCPL JCP&L						909
18-00134	1	100 002 995 924 1/20-2/19/18	109.66	8-01-31-435-275-000	Budget		2	1
				Street Lighting				
18-00134	2	100 002 995 965 1/20-2/19/18	88.33	8-01-31-435-275-000	Budget		3	1
				Street Lighting				
18-00134	3	100 002 996 005 1/20-2/19/18	116.38	8-01-31-435-275-000	Budget		4	1
				Street Lighting				
			<u>314.37</u>					

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	821.87	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>2</u>	<u>0</u>	<u>821.87</u>	<u>0.00</u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	8-01	821.87	0.00	0.00	821.87
Total of All Funds:		<u>821.87</u>	<u>0.00</u>	<u>0.00</u>	<u>821.87</u>

Range of Checking Accts: HOUSING to HOUSING Range of Check Ids: 1066 to 1066
 Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
1066	02/22/18	WORTH Worth & Company Inc	620.00	E-12-57-916-000-000	Budget			907
17-00313	5	HVAC Maintenance Contract for		Res For Housing Trust			1	1

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	620.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	620.00	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
OTHER TRUST FUNDS	E-12	620.00	0.00	0.00	620.00
Total of All Funds:		<u>620.00</u>	<u>0.00</u>	<u>0.00</u>	<u>620.00</u>

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TOWNSHIP OF EAST AMWELL
Check Register By Check Id

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Range of Checking Accts: ANIMAL to ANIMAL Range of Check Ids: 1203 to 1203
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
1203	02/22/18	EACURR EAST AMWELL TWP CURRENT ACCT						906
18-00108	1	January 2018 Dog hours	2,020.73	8-15-55-900-000-001	Budget			1 1
				Res For Animal Control Expenditures				

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	2,020.73	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	2,020.73	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
ANIMAL CONTROL TRUST FUND	8-15	2,020.73	0.00	0.00	2,020.73
Total of All Funds:		<u>2,020.73</u>	<u>0.00</u>	<u>0.00</u>	<u>2,020.73</u>

Range of Checking Accts: ESCROW to ESCROW Range of Check Ids: 1844 to 1845
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
1844	02/22/18	MASON Mason, Griffin & Pierson, P.C.	560.00	E-12-56-901-025-024	Budget			905
18-00046	1	December 2017		Richard Catenacci #7763567567				1 1
1845	02/22/18	RARDIS Republic Services/RV Disposal	367.50	E-12-57-915-000-003	Budget			905
18-00114	1	Dumpster at Clawson House		Historic Preservation Trust-7200037050				2 1

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	927.50	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	927.50	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
OTHER TRUST FUNDS	E-12	927.50	0.00	0.00	927.50
Total of All Funds:		<u>927.50</u>	<u>0.00</u>	<u>0.00</u>	<u>927.50</u>

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TOWNSHIP OF EAST AMWELL
Check Register By Check Id

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Range of Checking Accts: OPEN SPACE to OPEN SPACE Range of Check Ids: 1402 to 1402
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
1402	02/12/18	ELIZGA ELIZABETHTOWN GAS					903
18-00116	1	6222507780 12/6-1/24/18	300.00	8-13-55-900-010-004 Clawson House	Budget		1 1

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	300.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	300.00	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
OPEN SPACE TRUST FUND	8-13	300.00	0.00	0.00	300.00
Total of All Funds:		<u>300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300.00</u>
