

**BUSINESS MEETING MINUTES
EAST AMWELL PARKS AND RECREATION COMMITTEE - DRAFT
September 20, 2018; EAST AMWELL MUNICIPAL BUILDING,
1070 ROUTE 202, RINGOES, NJ**

CALL TO ORDER & OPEN PUBLIC MEETING NOTICE

The meeting of the East Amwell Recreation Committee was called to order at 7:30 PM by Chairperson Alison Castellano who read the following: In compliance with the Open Public Meetings Act, it was noted that this is an Ordinary Meeting of the East Amwell Recreation Committee pursuant to the meeting notice published in the December 21, 2017 issue of the Hunterdon County Democrat. Notice of this meeting was filed in the Township Clerk's Office, sent to the Hunterdon County Democrat, and the agenda was posted on the municipal bulletin board on September 7, 2018.

2018 ATTENDANCE

Recreation Committee Member (term expires)	1/18/18	2/15/18	3/15/18	4/19/18	5/17/18	6/21/18	7/19/18	8/16/18	9/20/18	10/18/18	11/15/18	12/20/18
Alison Castellano	X	X	X	X	X	X	X	X	X			
Mark Gunn	X	X	A	X	X	A	X	E	X			
Michael Atzert	A	X	X	X	A	7:22	X	X	X			
Pete Fick	X	A	X	X	X	7:17	X	X	X			
Erica Johanson	X	A	X*	X*	X*	X*	A	X	X			
Chris Kellogg	A	X	A	A	A	7:18	X	7:59	A			
Thyra Zengel	7:45	A	7:40	A	A	A	X	E	X			
Sandra Gonzalez	A	A	A	A	X	E	X	E	R	-	-	-
Michele Doherty	-	-	-	X	X	X	X	E	A			
Cassie DeCandia	X	A	X	X	X	X	X	X	A			
Jenna Castellano (youth member)	A	A	A	X	X	A	A	A	A			
Peter Miller	A	X	A	A	A	A	A	A	A			

Others present: Recreation Coordinator, Rosemary Georgett on vacation, Planning Board Administrative Officer, Krista Parsons

OPEN TO THE PUBLIC FOR NON-AGENDA ITEMS: No members of the Public were present.

ACCEPTANCE OF LAST MONTH'S MEETING MINUTES: August 16, 2018 – A motion made by M. Atzert to approve the minutes seconded by T. Zengel was carried unanimously.

PRESENTATION OF UPDATED RECREATION BUDGET:

A. Castellano stated Parks & Recreation was approved with a \$100.00 Purchase Order for Friday Night in The Park Events and spent an additional \$81.98, which a receipt was provided for the expense.

M. Atzert made a motion to approve the additional cost, seconded by M. Gunn and carried unanimously.

ADDITIONS TO AGENDA:

Tree Lighting

REPORTS:

- A. **South County Soccer League (SCSL)** – South County Soccer League submitted the new request for the use of the field. Rowe Electric will be fixing lights on one soccer field for the fall season. A motion made by M. Gunn, seconded by M. Atzert, to approve the request was carried unanimously.

- B. **Clawson Park** – Memorial area for individuals to purchase bricks. M. Gunn has corresponded with John at Sweet Valley who gave ideas/examples of what the area could look at. Jason has shown a designated area at the park. The individuals would purchase the bricks ahead of time. The committee/Township would be responsible to pay for the cost of walkway. It is requested that pricing on the project and plan as well as the estimated cost of the DPW time be obtained before moving forward due to upfront costs.
 - 1a. **NJ Tennis Association Grant**- E. Johanson made contact with the Representative at the NJ Tennis Association who will email the contacts of letter of introduction and hopefully will have everything for the next meeting.

 - 2a. **Pet Waste Containers**- Jason showed the flyer from Game Time to A. Castellano as they are a central provider for the Township and he will be able to get parts from them if needed. However, the price is double from what was approved from the Recycling Committee. Jason has ordered four stations and they will be installed once they come in.

- C. **Township Committee** – No update.

- D. **New Website** – A. Castellano stated the new website is coming along nicely. She will get the production site next Friday. Training starts the 2nd and 3rd of October. She then will be able to train others.

- E. **FOSPC** – P. Fick recommended everyone to read through the County's Open Space Plan. It is over 100 pages and it refers to recreation. There is recommendations and it is very detailed. You can access it on the Hunterdon County Website. They would be requesting comments. Add to agenda for next month.

- F. **Senior Citizens** – No update.

OLD/UNFINISHED BUSINESS:

- A. Expansion of Events and Trips
 - 1. NYC Bus Trip- E. Johanson has not done anything at this time. She will be reaching out to Hopewell to get the name of the bus company they use. A. Castellano will be assisting E. Johanson in organizing as she hasn't organized a big event.
 - 2. Committee votes for new event-
 - i. **Yard Sale**- Event can be held early June. All that needs to be done is advertisement and create a map of the locations of where yard sales will be located.
 - ii. **Winery** (tied for first) - Event will be held in January on the 18th or 25th. It costs \$750 for the mentalist and the event space holds a maximum of 80 people. The charge is around \$10 per person which will include six tickets

for wine tasting/food. People can bring their own food. You can charge \$20-\$30 per person to make this a fundraiser. The event is held indoors.

- iii. **Food Truck**- Food trucks will have to be booked a year in advance. Event can be tied in with Community Day and rolled into with Green Fest. This will be a major event and can be sidelined for when the committee is ready to tackle a large event like this.
- iv. **Art in The Park**- Event can be rolled into Friday Night at The Park. In lieu of games, creating art would be put in its place. This would occur in July and August.

B. Color Run/Green Fest – The Color Run has be rescheduled for May 4, 2019.

PRESENTATION OF INVOICES: None present.

CORRESPONDENCE: None

NEW/ONGOING BUSINESS:

- A. Clawson Park Water Maze Project – Princeton Hydro was at the Township Meeting presenting a Meditation Garden under a \$200,000.00 grant. The grant is Stormwater Management based and the grant expires in July. Looking to see if the water maze could be funded under this grant. A. Castellano will find out more information in regards to this grant as it pertains to the park.
- B. East Amwell Open Space Improvement and Maintenance Plan – This plan has something to do with \$20,000 and can roll over. It is basically an Inventory and the Committee was not exactly sure what to do with this handout that was provided. At this time, they are going to utilize this information as an FYI.
- C. Christmas Tree Lighting- P. Fick and T. Zengel will be chairing this event and will be held on December 1, 2018.

OPEN TO THE PUBLIC – None present.

OPEN TO THE COMMITTEE – There was no comments from any committee member.

AJOURNMENT - A motion was made by M. Gunn to adjourn the meeting at 8:35 P.M, seconded by M. Atzert, was carried unanimously.

Krista Parsons, Planning Board Administrative Officer