

**JANUARY 3, 2018 MEETING MINUTES  
EAST AMWELL HISTORIC PRESERVATION COMMITTEE  
East Amwell Municipal Building  
1070 Route 202, Ringoes, NJ**

**CALL TO ORDER & OPEN PUBLIC MEETING NOTICE**

The meeting of the East Amwell Historic Preservation Committee was called to order at approximately 7:30 PM by the secretary. Secretary Sharon Brighthaupt read aloud the following: “In compliance with the Open Public Meetings Act, this is a regular meeting of the East Amwell Historic Preservation Committee pursuant to the meeting notice published in the January 26, 2017 issue of the Hunterdon Democrat. Notice of this meeting was filed in the Township Clerk’s Office, sent to the Hunterdon Democrat, and the agenda was posted on the municipal bulletin board.

**ROLL CALL 1/3/18**

Committee Member (term expires)	1/3/18	2/7/18	3/7/18	4/4/18	5/2/18	6/6/18	7/4/18	8/1/18	9/5/18	10/3/18	11/7/18	12/5/18
<b>Susan Berger (12/31/18) (Alt 1)</b>	X											
<b>Jim Davidson (12/31/18)</b>	7:35											
<b>Frances Gavigan (12/31/20)</b>	X											
<b>Will Harrison (12/31/18)</b>	X											
<b>Jeff Kehlert</b>												
<b>Barbara Sageser (12/31/20)</b>	X											
<b>Pauline Serafin (12/31/19)</b>	X											
<b>Paul Sterchele (12/31/18)</b>	X											
<b>Peg Sullivan (12/31/18)</b>	X											
<b>Mary Van Horn (12/31/19)</b>												
<b>John Allen (12/31/18) (Alt II)</b>	X											

*Others present: Sharon Brighthaupt, Recording Secretary HPC*

**REORGANIZATION**

Frances Gavigan nominated Barbara Sageser for the position of Chairman of the Historic Preservation Committee to serve for one year. Seconded by Will Harrison. All in favor. Barbara Sageser accepted the appointment.

Peg Sullivan nominated Pauline Serafin to serve in the position of Vice Chairman of the Historic Preservation Committee to serve for one year. Seconded by Frances Gavigan. All in favor.

Barbara Sageser began the meeting by explaining there would be a new addition to the Committee going forward. She mentioned Susanne Koeniger would be stepping down as a committee member in order to make a place for a new member. There was discussion about the make-up of the committee and the designation of those serving. The secretary will bring the document that designates the make-up of the committee to the next meeting for those who have interest.

**OPEN TO THE PUBLIC**

Barbara Sageser noted no members of the public were present. Frances Gavigan made a motion to open to the public. Seconded by Peg Sullivan. All in favor.

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**PRESENTATION OF THE DECEMBER 6, 2017 MINUTES**

Barbara Sageser asked if there were any changes or additions to the minutes from the December 6, 2017 meeting. Will Harrison made a motion the minutes be accepted, reserving the right to make a comment. Will Harrison asked for clarification about the notes related to the calendar. It was determined the notes did accurately reflect the earlier discussion. Pauline Serafin seconded the motion for the minutes to be accepted as presented, and it carried unanimously.

**EAST AMWELL HISTORICAL SOCIETY UPDATE**

**CLAWSON HOUSE UPDATE**

Jim Davidson reported the gas line took a month to be connected due to the geography of the property. The inspection has been completed and now the gas can be turned on.

Due to the many donations coming in to the historical society recently Jim Davidson has created a list of the items to keep track. He passed the list around for others to review. A storage unit has been rented to store the items in a temperature controlled environment. Included in the list is a conference table and chairs that will be used for meetings once the work has been complete.

He also brought an example of an 1880's bottle for the group to see. There is a story in the current issue of the VIP which tells the story of the bottle. He brought examples of the art work of individuals from the Township, some of which will be on display in the Clawson House when finished. He brought a parasol to show off to the group.

The Society is also developing an accession plan for the items to be used in the museum. He will prepare a rough draft and share it with others to review. Future items to be discussed with the Township is an ordinance to allow alcoholic beverages to be served at functions to take place at the Clawson House, and a rental agreement for the Clawson House from the Township.

There was some discussion about continuing to accept items. A policy will need to be developed to deal with excess donations. Even if too much is donated it can benefit the museum by auctioning off items to raise funds.

Pauline Serafin brought the keys for the lock placed on the storage unit. She gave one key to Jim Davidson. There will be only two keys as the keys can't be duplicated. The members think this will be adequate for the limited amount of time it will be in storage.

Barbara Sageser suggested there should be some storage built to hold folding chairs and other items to be used at the house. Good planning will ensure we don't have too much furniture in the house.

**QUICK COLLECTION WORK UPDATE**

No progress to report at this time. The next meeting will take place and the members will schedule time directly with each other. Frances Gavigan will contact Will Harrison and John Allen to set up a time when she is available.

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**HISTORIC INVENTORY REVIEW UPDATE**

No progress to report at this time. Peg Sullivan will contact Barbara Sageser to set up a time to get together.

**NEW BUSINESS**

Pauline Serafin has registered for the archival class.

**CORRESPONDENCE**

**ANNOUNCEMENT**

January 21, 2018 at 2:00 PM the Ann Thornton, Home Repair Seminar will take place at the Municipal Building. Advance registration should be done with Pauline Sageser, in order to ensure there will be enough space for all the attendees. The Society will send an email message to their mailing list and an announcement will be in the VIP. Pauline Serafin will ask if it is ok to video tape her presentation for private use.

**OPEN TO THE PUBLIC**

No public present. Jim Davidson made a motion to adjourn. Frances Gavigan seconded. All in favor.

**ADJOURNMENT**

The meeting adjourned at approximately 8:30PM. The next meeting will take place on Wednesday, February 7, 2018 at 7:30PM.

/s/ Sharon L. Brighthaupt

Sharon L. Brighthaupt, Recording Secretary

January 21, 2018

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