

**EAST AMWELL
PLANNING BOARD – MINUTES
Municipal Building – 7:30 PM
Reorganization Meeting – January 10, 2018**

Call to Order, Pledge of Allegiance and Roll Call

The reorganization meeting of the Planning Board was called to order at 7:30 PM on January 10, 2018 in the Main Meeting Room of the Municipal Building, 1070 Route 202/31, Ringoes, NJ by Attorney Chris Norman.

In compliance with the Open Public Meetings Act, the Administrative Officer announced this was a reorganization meeting as published in the January 19, 2017 issue of the Hunterdon County Democrat, filed in the Township Clerk's Office, and posted on the Bulletin Board on January 3, 2018.

Oaths of Office

Attorney Norman administered the oaths of office to Frances Gavigan, Tim Mathews, Joe Nyce and Rick Wolfe.

Roll Call and Agenda Review

Present: Roger DeLay
Frances Gavigan
Rob Gilbert
Gail Glashoff
Tim Mathews
Joe Nyce
Don Reilly – *Chairman*
Rick Wolfe
John Buckwalter – *Alt. #1*
Attorney Norman
Planner Slagle

Absent: No one

Election of Officers

Attorney Norman asked for nominations for the Board's Chair. A nomination by Frances Gavigan, seconded by Rick Wolfe to appoint Don Reilly as the Board's Chairman was made. Hearing no other nominations, the motion to appoint Don Reilly as the Board's Chairman was unanimously approved by voice vote.

The Board congratulated Chairman Reilly and he took over the meeting.

Chairman Reilly asked for nominations for the Board's Vice Chair. A nomination by Rick Wolfe, seconded by Frances Gavigan to nominate Rob Gilbert as the Board's Vice Chairman was made. Hearing no other nominations, the motion to appoint Rob Gilbert as the Board's Vice Chairman was unanimously approved by voice vote.

Appointment of Application Review Committee (ARC)

It was noted for the record that Gail Glashoff, Roger DeLay, Rick Wolfe and Don Reilly will serve on the ARC.

Appointment of Planning Board Administrative Officer

Administrative Officer Andrews noted she had resigned to pursue the Clerk position in West Amwell Township and stated she believes her job has been posted. She expressed what a pleasure it has been serving the Planning Board for the past 12 years and thanked everyone for the friendships she's made and for the experience. The Board Members wished her well.

Authorization of Contracts with Professionals

A motion by Roger DeLay, seconded by Rob Gilbert to approve Resolution PB#2018-01 and the related contract to appoint Chris Norman as the Planning Board's Attorney for 2018 was unanimously approved by voice vote.

A motion by John Buckwalter, seconded by Joe Nyce to approve Resolution PB#2018-02 and the related contract to appoint Joanna Slagle as the Planning Board Planner for 2018 was unanimously approved by voice vote.

A motion by Rob Gilbert, seconded by Roger DeLay to approve Resolution PB#2018-03 and the related contract to appoint Dennis O'Neal as the Planning Board Engineer for 2018 was unanimously approved by voice vote.

Adoption of Robert's Rules of Order

A motion by Gail Glashoff, seconded by Joe Nyce to adopt the Robert's Rules of order was unanimously approved. It was noted that the Board reserves the right to recognize members of the public during discussion when the Board believes there is a need to do so.

Approval of 2018 Meeting Schedule

Chairman Reilly noted that the February 14 meeting date is Ash Wednesday and suggested the Board meet the following week on February 21. Ms. Glashoff commented the Board used to meet on the third Wednesday of each month years ago and suggested considering switching back. Ms. Gavigan added that meeting on the third Wednesday of each month may be more conducive to processing bills for payment rather than meeting the night before the Township Committee meetings.

Chairman Reilly commented that the public and the professionals as well as the board members are all used to the Planning Board meeting on the second Wednesday of each month and remarked that unless there is some compelling reason to change the date he didn't see a reason to do so. He also clarified that the meeting date doesn't impact vouchers from being processed because if meetings are cancelled he still reviews and signs the vouchers for processing noting all bills are listed on the agenda for the board and the public's information.

A motion by Roger DeLay, seconded by Frances Gavigan to approve the Board's 2018 meeting schedule noting the only change being the Feb 21 date was unanimously approved by voice vote.

Open to the Public

Chairman Reilly opened the floor to public comment. Seeing no members of the public come forward, a motion was made by Roger DeLay and seconded by Frances Gavigan to close to the public. The motion was unanimously approved by voice vote.

Presentation of Minutes

A motion by John Buckwalter, seconded by Roger DeLay to approve the Board's minutes from 12/13/17 with no revisions noted was approved with Ms. Glashoff, Ms. Gavigan, Mr. Mathews, Mr. Wolfe and Mr. Nyce abstaining.

Discussion – Goals/Priorities for 2018

Planner Slagle provided a memo outlining the Planning Board's 2018 priority items. She explained the main focus this year will be COAH noting the Board will have to prepare an updated Housing Element and Fair Share Plan once the settlement agreement is accepted by the Court.

Chairman Reilly suggested the Board review the memo noting the matter will be discussed further at the February meeting.

Selection/Appointment of Ad Hoc Committees/Representatives

Environmental Commission – Frances Gavigan
FOSPC Liaison – Rick Wolfe

Resolutions of Approval

Resolution PB#2017-10: T&R Flemington, LLC – 55 Sandra Road – Block 14.02 Lot 45 – Major Site Plan Approval to Construct a Pole Barn

A motion by Rob Gilbert, seconded by Roger DeLay to approve Resolution PB#2017-10 was approved by roll call vote by those board members who were eligible to vote on the matter.

Chairman Reilly re-ordered the agenda to address all of the business items while the public was present and to enter into executive session for the COAH discussion at the end of the meeting in case anyone from the public wished to go home.

Oral Reports

FOSPC – Mr. Wolfe reported that Pete Fick is the Chairman of FOSPC this year and noted they are working on a target list of properties for future preservation.

Environmental Commission – Ms. Gavigan noted the Stonybrook Millstone Watershed Association sent a map highlighting the watershed region where grants are available for rain garden projects. She stated she would forward the map to Administrative Officer Andrews for distribution.

PB Secretary – No report was given.

Chairman – Chairman Reilly welcomed all of the new board members and reminded them of the required mandatory training classes. He also noted the article in the NJ Planner newsletter regarding guidelines for quasi-judicial boards and suggested everyone read it.

Open to the Public

A motion by Frances Gavigan, seconded by Gail Glashoff to open to the public was unanimously approved by voice vote. David Wang-Iverson of 55 Wagner Road came forward and congratulated Administrative Officer Andrews on her new job and thanked her for all of her dedicated service to the Township over the years. Seeing no other members of the public come forward, a motion was made by Frances Gavigan and seconded by Roger DeLay to close to the public. The motion was unanimously approved by voice vote.

Presentation of Vouchers

Chairman Reilly commented that he would like to maintain the on-going practice of the Chair being authorized to sign off on the vouchers when meetings are cancelled in order for payments to continue to be processed through the Finance Office. A motion by Rick Wolfe, seconded by Rob Gilbert to authorize Chairman Reilly to sign off on vouchers in the event of any cancelled meetings and to authorize the payment of the vouchers listed on the agenda was unanimously approved by voice vote.

Executive Session

A motion by Gail Glashoff, seconded by Rob Gilbert to approve Resolution PB#2018-04 and enter into executive session for the purpose of discussing the COAH litigation was unanimously approved by voice vote.

The Board entered into executive session at 8:09 PM.

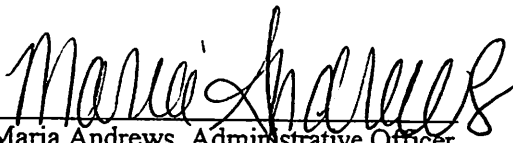
A motion by Roger DeLay, seconded by Rob Gilbert to return to open session was unanimously approved by voice vote.

The Board was in executive session from 8:09 PM – 8:46 PM.

Adjournment

A motion by Rob Gilbert, seconded by Frances Gavigan to adjourn the meeting was unanimously approved by voice vote.

The meeting adjourned at 8:47 PM.



Maria Andrews, Administrative Officer