

**BUSINESS MEETING MINUTES
EAST AMWELL PARKS AND RECREATION COMMITTEE
April 18, 2019; EAST AMWELL MUNICIPAL BUILDING,
1070 ROUTE 202, RINGOES, NJ**

CALL TO ORDER & OPEN PUBLIC MEETING NOTICE

The meeting of the East Amwell Recreation Committee was called to order at 7:33 PM by Chairperson Alison Castellano who read the following: In compliance with the Open Public Meetings Act, it was noted that this is an Ordinary Meeting of the East Amwell Recreation Committee pursuant to the meeting notice published in the December 20, 2018 issue of the Hunterdon County Democrat. Notice of this meeting was filed in the Township Clerk's Office, sent to the Hunterdon County Democrat, and the agenda was posted on the municipal bulletin board on April 9, 2019.

2019 ATTENDANCE

| Recreation Committee Member (term expires) | 1/17/19 | 2/21/19 | 3/21/19 | 4/18/19 | 5/16/19 | 6/20/19 | 7/18/19 | 8/15/19 | 9/19/19 | 10/17/19 | 11/21/19 | 12/19/19 |
|---|---------|---------|---------|---------|---------|---------|---------|---------|---------|----------|----------|----------|
| Alison Castellano (12/31/21) | X | X | X | X | | | | | | | | |
| Mark Gunn (12/31/20) | X | X | E | E | | | | | | | | |
| Michael Atzert (12/31/21) | X | 7:42 | X | E | | | | | | | | |
| Pete Fick (12/31/20) | X | X | X | X | | | | | | | | |
| Erica Johanson (12/31/20) | X* | E | X | E | | | | | | | | |
| Thyra Zengel (12/31/19) | X | X | A | X | | | | | | | | |
| Michele Doherty (12/31/20) | A | X | X | X | | | | | | | | |
| Vacant | - | - | - | - | | | | | | | | |
| Vacant | - | - | - | - | | | | | | | | |
| Vacant | - | - | - | - | | | | | | | | |
| Peter Miller | A | A | A | A | | | | | | | | |

*Others present: Recreation Coordinator, Rosemary Georgett *indicates remote participation*

OPEN TO THE PUBLIC FOR NON-AGENDA ITEMS: No members of the Public were present.

ACCEPTANCE OF LAST MONTH'S MEETING MINUTES: March 21, 2019 – A motion was made by P. Fick to approve the minutes with minor edit that was second by M. Doherty and carried unanimously.

PRESENTATION OF UPDATED RECREATION BUDGET: R. Georgett said \$2000 budget was approved and \$235.57 has been spent year to date in 2019.

ADDITIONS TO AGENDA:

Invoices: B. – Mike Atzert for Egg Hunt Candy \$174.88
Correspondence: B. – Spiderman Entertainer

REPORTS:

A. South Count Soccer League (SCSL) – No update

B. Clawson Park – No update

C. Township Committee – P. Miller was not present to provide an update.

- D. **FOSPC** – P. Fick said no update
- E. **Senior Citizens** – A. Castellano said C. Sobieski is following up.
- F. **Basketball** – T. Zengel said no update.

OLD/UNFINISHED BUSINESS:

- A. **Egg Hunt update** – A. Castellano said the event was a success and there was discussion regarding the event. The kids were so excited and had a great event. M. Atzert had provided an updated Planning Template which was distributed to the Committee and will be placed in the Park and Recreation Township file. A. Castellano asked if the budget projection was correct, and after reviewing cost it was confirmed as accurate.
- B. **Clawson Park 501.C.3** – Table to next meeting
- C. **Summer Volleyball Coordinator** – T. Zengel did not have an update and A. Castellano said her daughter Jenna will probably help as she and her friends will play. A. Castellano said she will organize and T. Zengel will put feelers out to see if anyone else wants to help. T. Zengel said the Committee should put a flier out the 2nd week of June.
- D. **Summer Playground** – T. Zengel said she was in touch with K. Parsons and K Ostrander to officially apply for the role. She continued that things are moving forward to get out the application for summer playground helpers and fliers to distribute at school. T. Zengel asked if she needs township approval to make changes, and it was agreed that as long as changes are not in conflict with the Ordinance coordination through the Municipal Clerk, K. Parsons, was sufficient. P. Fick said that Summer Playground has always operated as an independent activity and T. Zengel said yes and the Township Committee approves funds to pay the staff. A. Castellano confirmed that the Summer Playground program should continue to coordinate through the Parks and Recreation Committee and the payroll funding or any Ordinance changes go through the Township Committee.
- E. **Color Run/Green Fest** – E. Johanson was not present to update. A. Castellano said E. Johanson had it covered and school tables will be used as long as there are enough. She continued that once attendees are confirmed, if more tables are needed she will coordinate getting them. T. Zengel said the date is up in the air for her at this time. A. Castellano said set up is at 9 a.m., people begin to arrive at 9:30 a.m. and the race begins at 10 a.m.
- F. **Friday Nights in the Park** – A. Castellano said she and M. Doherty have organized food vendors. M. Doherty provided a written update and confirmed that Maddalena's and Kona Ice have been confirmed for both dates. She is following up regarding other vendors. M. Doherty said she secured a friend, Chip Mergot, to perform either by the Pavilion or the Gazebo. She provided some detail regarding performances he has done with some big name acts around the world, and it's great he was available. M Doherty continued that language for a flier has been provided by Chip and will attract a crowd. A. Castellano said the cost for Chip Mergot is \$400 and the DJ in August would be \$200. She continued that we have the games from last year, and can leave food and drinks to the vendors, R. Georgett said we have some money left from last year's trip for miscellaneous items and will find out the amount.

A motion was made by P. Fick to approve spending \$600 toward music for Friday Night in the Park that was second by T. Zengel and carried unanimously.

M. Doherty said Dutch Magic for August and TLC for July are both food vendors under consideration, pending their application or a getting a food license. R. Georgett will let her know if the applications do not arrive.

G. **CostCo Card** – R. Georgett said there is a \$60 fee for a business membership and individual names must be on the two cards provided. She continued that only two people would be able to use them and payment at the time of purchase is required, no billing options. There was further discussion regarding other places items could be purchased, and the committee agreed a CostCo membership was not what the Committee needs. Committee members can continue to use the Shop Rite card or make purchases and be reimbursed.

PRESENTATION OF INVOICES: A motion was made by M. Doherty to approve two invoices that was second by P. Fick and carried unanimously.

CORRESPONDENCE:

The Grange providing benches for Clawson Park – A. Castellano said the Grange has received a grant and will be purchasing benches for Clawson Park with the funds. She continued that the Grange will also be sponsoring a TREX bench. A. Castellano said when the Clawson Park benches arrive, the Committee can have a celebration.

Spider man entertainer – R. Georgett said she received information about a Spider Man entertainer who does balloon animals & other fun activities. A. Castellano said it could be good for Friday Nights in the Park when we have the DJ in August, and R. Georgett will send her the information.

NEW/ONGOING BUSINESS:

A. **VIP and Website Articles/Content** – R. Georgett suggested a save the dates for summer events – Friday Nights in Park, Volleyball (July) and Summer Playground (7/1 thru 26/19) and to look for fliers on these summer events. It was agreed these were the items to include.

B. **2019 List of Events & Trips** – R. Georgett said we are good through September and next item is getting a date for the Community Yard Sale.

OPEN TO THE PUBLIC – None present.

OPEN TO THE COMMITTEE – No comment.

AJOURNMENT - A motion was made by P. Fick to adjourn the meeting at 8:09 P.M. that was second by M. Doherty and carried unanimously.

Rosemary Georgett
Parks and Recreation Coordinator