

**JUNE 6, 2018 MEETING MINUTES  
EAST AMWELL HISTORIC PRESERVATION COMMITTEE  
East Amwell Municipal Building  
1070 Route 202, Ringoes, NJ**

**CALL TO ORDER & OPEN PUBLIC MEETING NOTICE**

The meeting of the East Amwell Historic Preservation Committee was called to order at approximately 7:30 PM by the secretary. Secretary Sharon Brighthaupt read aloud the following: “In compliance with the Open Public Meetings Act, this is a regular meeting of the East Amwell Historic Preservation Committee pursuant to the meeting notice published in the January 25, 2018 issue of the Hunterdon Democrat. Notice of this meeting was filed in the Township Clerk’s Office, sent to the Hunterdon Democrat, and the agenda was posted on the municipal bulletin board.

**ROLL CALL 6/6/18**

Committee Member (term expires)	1/3/18	2/7/18	3/7/18	4/4/18	5/2/18	6/6/18	7/4/18	8/1/18	9/5/18	10/3/18	11/7/18	12/5/18	
Susan Berger (12/31/19) (Alt I) CLASS A	X	X	<b>CANCELLED</b>	X			<b>CANCELLED</b>						
Jim Davidson (12/31/21) CLASS A	7:35	X		7:40	X	X							
Frances Gavigan (12/31/20) CLASS B	X			X		7:35							
Will Harrison (12/31/21) CLASS B	X	X		X	X	X							
Jeff Kehlert (2/2018-12/31/19) CLASS C		X		X	X								
Barbara Sageser (12/31/20) CLASS A	X	X		X	X	X							
Pauline Serafin (12/31/19) CLASS C	X	X			X	X							
Paul Sterchele (12/31/18) CLASS C	X	X		X	X	X							
Peg Sullivan (12/31/18) CLASS C	X					X							
Mary Van Horn (12/31/19) CLASS C						X		X					
John Allen (12/31/18) (Alt II) CLASS B	X	X		X	X	X							

*Others present: Sharon Brighthaupt, Recording Secretary HPC*

**OPEN TO THE PUBLIC**

Barbara Sageser noted no members of the public were present. Paul Sterchele made a motion to open and close to the public. Seconded by Mary Van Horn. All in favor.

**PRESENTATION OF THE MAY 2, 2018 MINUTES**

Barbara Sageser asked if there are any additions or alterations for the minutes. Will Harrison made a motion to accept the minutes as presented, seconded by Pauline Serafin. All in favor. Minutes were approved as presented.

**EAST AMWELL HISTORICAL SOCIETY UPDATE**

Jim Davidson asked Mary Van Horn to talk about the landscaping she and Paul Sterchele did at the Clawson House on May 6. They did all the mulching and much of the planting. Paul planted four bleeding hearts and six azaleas, the bulk of the planting. They got only the back finished, the sides and the front will still need to be mulched and weeded. There needs to be another day scheduled to complete the work, it should be only a few hours. Saturday at 9:00 AM is when Mary will be available. Mary Van Horn will send out an email to the Historical Society seeking volunteers. Barbara Sageser thanked them for all the work they did to get it this far and mentioned how nice it looks now and can’t wait to see it when it is in full bloom.

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Community Day had a few hiccups, but in the end, it worked out well. We got a lot of traffic coming away from the Environmental Commission. She has a list of things to be done better in the future. The sky opened up at about 3 PM and we were able to save all the Society things from getting wet.

Jim Davison mentioned there will be history booths at the Sourland Music Festival and the Historical Society will pay the entrance fee for those who will show up to set up and man the booth. The tickets need to be purchased in advance and if anyone wants to go they need to let Pauline Serafin know so she can buy the tickets. We will have the booth open from 4-8 PM. It will take place on June 23, 2018. John Allen and Frances Gavigan volunteered to go, Pauline Serafin will send an email reminder for more volunteers.

**CLAWSON HOUSE UPDATE**

Jim Davidson went on to the Clawson House update. The Township has hired a purchasing agent and it has been difficult. She wanted a list of everything that needed to be purchased and she was not able to place the orders. Felt for the walls for one of the display rooms was bought using funds from the Society. The metal track hanging systems were also purchased by the Society. The purchasing agent was going to order the remaining lighting fixtures through the Amazon account.

The painters need certifications and Unlimited Builders are the only ones with the proper certifications. The colors have been picked, Barbara Sageser brought a sample of the felt to be used on the display boards.

Three estimates have been obtained for the floor sanding. None of the people are qualified with a public works certificate. Unlimited Builders may be able to sub the work for the sanding. They are working on resolving it.

Barbara Sageser passed around photos. The new counter tops and tile backsplash will be installed soon incorporating the antique delph tiles obtained from Fran Lippincott. The floor and walls of the bathroom also need to be completed, hopefully in the next few days and then the sinks and other fixtures. The electrician is finished with the light fixtures and they look phenomenal. The goal is to get the floors done and then we will be able to get things out of the storage unit to relieve the monthly payment. We would like to get everything into the big room to decide where items should be placed throughout the house.

Jim Davidson spoke about display cases obtained by the Historical Society for \$450, now stored in the basement. Eight cases were obtained, four of which were originally from the Museum of Natural History. Barbara Sageser passed around photos.

As soon as the rooms are painted the next step will be to place the felt on the display systems. We still need rugs. Jim Davidson will place an ad in the VIP letting the public know.

We are planning the opening of the museum to be September 22 & 23. On the 22<sup>nd</sup> it will be from 2-4PM and there will be a ribbon cutting. We hope to have wine for the celebration. A committee has been working with Fred Gardner to organize the showing of his art pieces. A meeting to take place next weekend to complete the selections. We have mock-ups of the opening day brochure and the layout of the pictures

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to be displayed. A guest list has been made up for each of the two days. We hope to have a tent available. The first day will include the Preservation Committee, Historical Society, the Freeholders, the County and Cultural & Heritage. The second day it will be open to the contractors, the people who donated time or furnishings. Both days will be by invitation only attendees. The following weekend it will open to the general public, depending on the numbers to be in attendance it may open to the public on the second day of the first weekend. It is still yet to be decided.

Barbara Sageser mentioned the final report for re-doing all the major work on the ceilings and walls was submitted on the 23<sup>rd</sup>. A copy has not been available yet. Also, Jim Davidson mentioned he has inquired about the \$70,000 grant application from the County, it should be acted upon in the September time frame.

**QUICK COLLECTION WORK UPDATE**

Typical work day will be next Tuesday, will anyone be available for the usual 10:30 AM. Barbara Sageser will send an email reminder. Continuing to inventory each box of items.

**HISTORIC INVENTORY REVIEW UPDATE**

Not a lot to report at this time.

**OLD BUSINESS**

Oral histories: The secretary reported she completed making digital copies of the files and presented a thumb drive with copies to Jim Davidson. Hard copies are still being worked on and should be complete by the next meeting.

**NEW BUSINESS**

Reproduction Policy: John Allen has received a request for copies of photos included in the collection from Jennifer Frank. He is requesting a policy be developed and in place for reproduction of photos for fulfilling future requests. He suggested it should follow the same policy of the County and should be placed on the site to inform those who have interests in obtaining copies. The should be aware of what the guidelines are for use, and pricing. Jim Davidson has all the policies from other organizations and will provide them to John Allen. It should all be done through the Historical Society and a policy can be developed to keep in line with the others.

**CORRESPONDENCE**

Reimbursement of Clawson House to East Amwell Historic Society Documents & Painters  
Membership Card  
Historic book brochure

**BUDGET**

Barbara Sageser informed the group it appears the budget appears to have been updated with corrected information. It appears we have now been given a budget of \$1,650.

**OPEN TO THE PUBLIC**

Barbara Sageser noted no public present and asked for a motion to open and close to the public. Jim Davidson made the motion, seconded by Mary Van Horn. All in favor.

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Jim Davidson made a motion to adjourn the meeting, FrancEs Gavigan seconded. All in favor.

**ADJOURNMENT**

The meeting adjourned at approximately 8:30PM. The next meeting scheduled for July 4 is cancelled due to the holiday and the next regular meeting will take place on Wednesday, August 1, 2018 at 7:30PM.

/s/ Sharon L. Brighthaupt

Sharon L. Brighthaupt, Recording Secretary

August 1, 2018

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