

**BUSINESS MEETING MINUTES  
EAST AMWELL PARKS AND RECREATION COMMITTEE  
July 19, 2018; EAST AMWELL MUNICIPAL BUILDING,  
1070 ROUTE 202, RINGOES, NJ**

**CALL TO ORDER & OPEN PUBLIC MEETING NOTICE**

The meeting of the East Amwell Recreation Committee was called to order at 7:30 PM by Chairperson Alison Castellano who read the following: In compliance with the Open Public Meetings Act, it was noted that this is an Ordinary Meeting of the East Amwell Recreation Committee pursuant to the meeting notice published in the December 21, 2017 issue of the Hunterdon County Democrat. Notice of this meeting was filed in the Township Clerk’s Office, sent to the Hunterdon County Democrat, and the agenda was posted on the municipal bulletin board on July 10, 2018.

**2018 ATTENDANCE**

Recreation Committee Member (term expires)	1/18/18	2/15/18	3/15/18	4/19/18	5/17/18	6/21/18	7/19/18	8/16/18	9/20/18	10/18/18	11/15/18	12/20/18
<b>Alison Castellano</b>	X	X	X	X	X	X	X					
<b>Mark Gunn</b>	X	X	A	X	X	A	X					
<b>Michael Atzert</b>	A	X	X	X	A	7:22	X					
<b>Pete Fick</b>	X	A	X	X	X	7:17	X					
<b>Erica Johanson</b>	X	A	X*	X*	X*	X*	A					
<b>Chris Kellogg</b>	A	X	A	A	A	7:18	X					
<b>Thyra Zengel</b>	7:45	A	7:40	A	A	A	X					
<b>Sandra Gonzalez</b>	A	A	A	A	X	E	X					
<b>Michele Doherty</b>	-	-	-	X	X	X	X					
<b>Cassie DeCandia</b>	X	A	X	X	X	X	X					
<b>Jenna Castellano (youth member)</b>	A	A	A	X	X	A	A					
<b>Peter Miller</b>	A	X	A	A	A	A	A					

*Others present: Krista Parsons, Zoning Administrative Officer, filling in for Recreation Coordinator, Rosemary Georgett on vacation.*

**OPEN TO THE PUBLIC FOR NON-AGENDA ITEMS:** No members of the Public were present.

**ACCEPTANCE OF LAST MONTH’S MEETING MINUTES: June 21, 2018** – A motion was made by Mr. Kellogg to approve the minutes without edit that second by Mr. Atzert and carried unanimously.

**PRESENTATION OF UPDATED RECREATION BUDGET:**

Mr. Fick stated that someone should be checking with the CFO every month to get an update of the budget. Ms. Parsons provided the current budget spreadsheet to Ms. Castellano. Per Ms. Castellano there has been no update as of last month.

Ms. Castellano stated that Crown had contacted the CFO to cancel the Purchase Order, however, they do not want to cancel it as they will be ordering posters for the upcoming event in August and ongoing.

**ADDITIONS TO AGENDA:** Under VII. Reports

D.3. Clawson Park Memorial Options

A. Castellano

**REPORTS:**

**A. South Count Soccer League** – Howard Young sent Ms. Castellano an email regarding the lights at the school after the last committee meeting. They pursued a grant application with USSA and a second assessment was completed by Musco Electric, a preferred partner of USSA. Musco stated there are damaged poles on the bottom field and assumed they would need repair and or replacement throughout. The quote given was \$100K per field. The USSA maximum grant was \$25K, South County could see this as not being approachable with the grant. The expectations are to go with Rowe Electric, the local firm whom installed the lights initially. South County expects the cost to be \$20-\$40K staying with the halogen lights and to perform pole repair. The original quote for pole repair was \$14K or at least \$80-\$120K for LED replacement. The decision was to go with Rowe for the minimal repair. Howard has been in contact with Stan Prater at First Energy, who has been reviewing their application for the grant for submission to the Community Outreach Program through JCP&L. This introduction was made by Mayor Matthews. Howard provided Ms. Castellano with an update at the meeting via email/text stating that they will be moving forward with Rowe Electric.

Whole 9 Yards should have maintained the fields at the school and by the Municipal Building. South County will be working with them to maintain the field ongoing. South County will also be utilizing South Hunterdon's fields as well as Hewitt will be in regular use.

**B. Baseball** – Mr. Kellogg stated that the league is into the stretch of it and they are getting into the last of the tournaments. Flemington-Raritan has had a lot of success winning tournaments. The kids are enjoying in and having a blast and the league is doing well. About 15-20% of the league are East Amwell kids.

**C. Adult Basketball** – Ms. Zengel stated that the program was very successful. Jeremy had some setbacks which halted the program, however, they do not run the program over the summer. The program was co-ed, and they had a few girls come. They had a consistent group of 8-10 people coming. The program is looking to start back up after summer.

**D. Clawson Park** –

**1. Pickle Ball/Tennis Courts** – Mr. Gunn stated that he thought rather than buying something to do the lines, maybe rent something in order to get something down at the park for now and see how the grant goes and take it from there. Ms. Castellano stated that Jason has inquired renting a lining machine and her understanding was that you couldn't use the machine that they use for the soccer fields as it couldn't be used on concrete. Have to get more information and clarification on this. Also, Jason received a quote for \$900 to rent the equipment and the township is not going to pay for that. Mr. Gunn will speak with Jason next week in regards to this as well as looking into the suggestion by Mr. Kellogg regarding chalking the court out to specs and get spray paint that is used to line basketball court on concrete which will permanently mark it.

- a. **NJ Tennis Association-** Mr. Gunn contacted the NJ Tennis Association this week and has not heard back. Ms. Johanson has a contact who put the grant together for a tennis court similar in size to what we have in Trenton, who they will be meeting with. This contact knows the grant process and also has contacts at the USTA and is well connected. Ms. Lee is also going to help with the grant application as well and possibly applying for additional grants to help aid in this project.

## **2. Ongoing Maintenance Procedure –**

Mr. Atzert stated there is a dumpster in the corner at the park with pet waste written on it with an arrow. Ms. Castellano replied that Jason did this and it was the solution for the interim. The recycling committee approved four pet waste stations and once they come in Jason will install them and will maintain and empty the stations.

## **3. Memorial Options –**

Mr. Gunn stated there will be benches and trees and Jason suggested putting them in one area together. Benches will eventually run out. Ms. Castellano stated that they cannot leave the bench and tree option open as they do not want the park to be overcome with them. Jason suggested that they offer the gray stones as like they have at the school and create an area specifically for the memorial stones.

- E. **The Grange** – Ms. Zengel stated it's been hard to figure out who exactly to contact as she gets replies from three different people and coordination activities and finalizing and getting a response is difficult. She believes what works for them and what works for us is fine being separate and we should just support them in what they do. Ms. Castellano stated once the website is up, we can support them by advertising for them.

- F. **Township Committee** – Mr. Miller was not present to report.

- G. **New Website** – Ms. Castellano reported that the site is ongoing and that it takes time. Should have a production site probably by the beginning of September and we can start putting data on there. There is a 16 week lead time and they work in phases, due to working multiple projects at one time. All of phase one has been submitted. The launch date has been moved up a month to October 4<sup>th</sup>.

- H. **FOSPC** – Mr. Fick reported there was no meeting last month, however, Ms. Fullerton and he go to the county meetings each month and they were interested in the location of the trails located in East Amwell. Mr. Fick is to reach out to Patsy Wang Iverson and Glorianne in regards to the trails.

- I. **Senior Citizens** – No report. Ms. Castellano will try and go to the August meeting.

## **OLD/UNFINISHED BUSINESS:**

**Clean up of file room/storage area-** The cleanup and reorganization of the file/storage area was completed per Mr. Atzert.

**PRESENTATION OF INVOICES:** Ms. Castellano signed the Purchase Order for the band for Friday Night in The Park.

**CORRESPONDENCE:** None

**NEW/ONGOING BUSINESS:**

**A. Friday Nights In The Park** – Ms. Castellano reported there were 131 registrants signed up so far on the sign up. There was discussion in regards to where firetrucks/ambulances need to be positioned and what time the committee should arrive. The food truck and Kona Ice should arrive around 4pm. There was also discussion regarding parking. Hunterdon County Sheriff's Department will be doing the Child ID. There will be sprinklers, volleyball nets, bocce ball and corn hole.

**B. Equipment Purchases.** Ms. Castellano suggested we buy a set of bocce balls for the committee's events. Motion was made by Mr. Atzert second by Mr. Gunn, all were in favor. Tennis rackets were suggested for purchase, motion made by Mr. Kellogg, second by Mr. Atzert, all were in favor. Also, corn hole was suggest for purchase as well for events, motion made by Mr. Atzert, second by Mr. Kellogg, all were in favor.

Discussed renting the equipment by making a deposit and having some type of cabinet in which people can access the equipment or having the equipment at the Township Building and accessing it that way. Also discussed a gaga court for the future.

**C. Rock Painting-** There is a shortage on river rocks at Rutgers and the leftovers at the school are no longer there. DPW cleaned up the area around the flag pole and there are all river rocks. They just have to be washed and let dry and they can be used for painting. The area around the flag pole will be used to present the painted rocks.

**D. Activity and trips for East Amwell Twp.** - Ms. Castellano will be creating a survey to get input from the community that will be located at the table during Friday Night in the park.

**E. Summer Playground-** Ms. Zengel is one of the directors and there is always a money issues. She has inquired if the Rec. Committee could pay for rubber bins. Bins will be stored at school with the art supplies. Ms. Castellano will get the bins at Costco with the items for the Friday Night at the Park items.

Ms. Zengel, one of the directors of Summer Playground, spoke to Jen Stafford, another director and art teacher at the school, regarding setting up an art camp next summer after Summer Playground as an extra program in which parents will pay extra. The program will run from 9-3, Summer Playground will be from 8:44-11:45 then have lunch until 12:30 and then Ms. Stafford will take over and do the art camp in the afternoon. They will take out the major art projects out of Summer Playground and just stick to normal art projects. Ms. Zengel will speak with the Bricks for Kids director to set up program for next year as well as speak with Ms. Stafford.

**F. August Event-** Ms. Gensini stated that Profetta Farms confirmed as a vendor for the event in August. Ms. Castellano stated there will be a DJ and Lanelle Gallagher will be doing face painting.

**OPEN TO THE PUBLIC** – None present.

**OPEN TO THE COMMITTEE** – No Comment

**ADJOURNMENT** – The Chair adjourned the meeting at 8:53 P.M.

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Krista Parsons, Zoning Admin Officer