

**AUGUST 1, 2018 MEETING MINUTES
EAST AMWELL HISTORIC PRESERVATION COMMITTEE
East Amwell Municipal Building
1070 Route 202, Ringoes, NJ**

CALL TO ORDER & OPEN PUBLIC MEETING NOTICE

The meeting of the East Amwell Historic Preservation Committee was called to order at approximately 7:30 PM by the secretary. Secretary Sharon Brighthaupt read aloud the following: “In compliance with the Open Public Meetings Act, this is a regular meeting of the East Amwell Historic Preservation Committee pursuant to the meeting notice published in the January 25, 2018 issue of the Hunterdon Democrat. Notice of this meeting was filed in the Township Clerk’s Office, sent to the Hunterdon Democrat, and the agenda was posted on the municipal bulletin board.

ROLL CALL 8/1/18

Committee Member (term expires)	1/3/18	2/7/18	3/7/18	4/4/18	5/2/18	6/6/18	7/4/18	8/1/18	9/5/18	10/3/18	11/7/18	12/5/18	
Susan Berger (12/31/19) (Alt I) CLASS A	X	X	CANCELLED	X			CANCELLED	X					
Jim Davidson (12/31/21) CLASS A	7:35	X		7:40	X	X		X					
Frances Gavigan (12/31/20) CLASS B	X			X		7:35							
Will Harrison (12/31/21) CLASS B	X	X		X	X	X			X				
Jeff Kehlert (2/2018-12/31/19) CLASS C		X		X	X								
Barbara Sageser (12/31/20) CLASS A	X	X		X	X	X			X				
Pauline Serafin (12/31/19) CLASS C	X	X				X		X	X				
Paul Sterchele (12/31/18) CLASS C	X	X		X	X	X			X				
Peg Sullivan (12/31/18) CLASS C	X					X			X				
Mary Van Horn (12/31/19) CLASS C						X		X	X				
John Allen (12/31/18) (Alt II) CLASS B	X	X		X	X	X	X						

Others present: Terri Stahl, Recording Secretary HPC & David Wang-Iverson, Liaison

OPEN TO THE PUBLIC

Barbara Sageser noted no members of the public present. Pauline Serafin made the motion to open and close to the public, seconded by Susan Berger, and carried unanimously.

Presentation of the June 6, 2018, Minutes

Barbara Sageser asked if there were any additions or alterations for the minutes. Pauline Serafin said that on page 2, third paragraph from the end, it referred to display cases obtained at \$450. There was a brief discussion about the amount paid for the cases, which was actually \$300, a negotiated price. Jim Davidson explained that three of the cases were free and a price was negotiated from \$450 to \$300. Will Harrison reminded members that the minutes should reflect what was actually said at the meeting, asking what amount was said. John Allen suggested language that it was a negotiated price of \$300 NB (to that effect).

Motion by Susan Berger, seconded by Pauline Serafin, and carried unanimously to approve the minutes with the correction.

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Unfinished Business

Barbara Sageser said that the agenda items will be amended to have the East Amwell Historical Society Update and Clawson House Rehabilitation Update at the end of the meeting.

1. Quick Collection Work Update: Barbara Sageser said that there was no progress to report this month, and this will be on the next agenda.

2) Pastperfect Online Hosting Invoice: Barbara Sageser mentioned paying January and February invoices and receiving a renewal notice for a yearly contract to host the records. The annual cost is being discounted because the Historic Preservation Committee is a member of the American Association of State and Local History (AASLH). If the Committee approves the expense, she will have the CFO create a purchase order for \$360 for the annual contract. Motion was made by Peg Sullivan, seconded by Pauline Serafin, and carried unanimously to approve the purchase order.

3) 2019 Calendar: Pauline Serafin handed out a sample copy of the letter she wanted to forward to past advertisers in the calendar, adding that the calendar is the biggest fundraiser for the society. She said that if there were no changes and the Committee agreed with everything that was included, they would mail the letter to last year's advertisers and have responses come back earlier this year. Last year, the due date was too late, i.e., at the end of October. The intent is to have the calendar printed in November to be available for the house tour, which is on December 2. Mary Van Horn commented on having to follow up with advertisers last year with a return date of October 15 and a drop dead date of November 15. She suggested that since the Committee is doing the work earlier this year, September 30 be the return date. Comments were exchanged between Mary Van Horn and Pauline Serafin about advertisers having either too much time or too little time to respond with both agreeing that September 30 was a good date. Mary Van Horn will do follow ups with the advertisers again this year. Pauline Serafin will make the one change on the return date and send it to the previous advertisers.

Jim Davidson suggested information in the letter that Clawson House is complete and will be open to the public. Pauline Serafin commented on having the letter only on one side of the paper and agreed to one sentence to make this announcement. John Allen suggested keeping the current language in the letter with the sentence about Clawson House where it is and just add the words, "work is now complete and the house is open to the public."

New Business

AASLH Dues: Barbara Sageser said that the dues for the organization have already been paid, and the Association is realizing that municipalities have tiny budgets so they are going to lower them slightly; she suggested waiting and seeing if this happens. In the meantime, the Township's dues are paid.

Correspondence

There were no new items of correspondence noted.

Announcements - None

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Unfinished Business, Continued

East Amwell Historical Society Update and Clawson House Rehabilitation Update: Jim Davidson said that Barbara Sageser and he are opening up Clawson House tonight for the members, and it is officially done. He said that there were CO inspections completed, and there is no more work to be done, and they are moving furniture into the house. Jim Davidson provided the following update: there will be a two day opening with a ribbon cutting on Saturday, September 22, and an open house on September 23. Saturday is a VIP event only and on Sunday, additional people will be invited, i.e., Hunterdon County Historic Preservation people, Freeholders, other Historic Preservation groups, monetary and furniture contributors, and former people involved with the Historic Preservation Committee and Historical Society, e.g., Ilona English, Kat Cannelongo, Suzanne Koeniger, and five or six others. The following weekend the house will be open for good to the public with suggested times as 1 – 4 p.m. on Saturdays and Sundays. Historic Preservation Committee and Historical Society members will be asked to sign up as docents when the house is open. For the opening there will be a tent set up. The Township passed an ordinance to allow alcohol on the ground, and Maddalena's will serve hors d'oeuvres. There will be a guitarist and cellist also, and Jim Davidson described it as "quite an affair." He said that he may ask Leonard Lance to cut the ribbon at 2:30 p.m., and there will be short talks by Barbara Sageser, Jim Davidson, Mayor Tim Mathews, Lisa Thomsa, and a Hunterdon County Freeholder. He added that they are still putting furniture in the house, and Paul Sterchele has about 35 containers in his car that the Committee will be bringing into the house tonight. He concluded that the house is really something to behold, and activities at the museum may at sometime include weddings and bar mitzvahs and bat mitzvahs.

Township Committee member David Wang-Iverson said that he visited the house yesterday, and he wanted to congratulate the Historic Preservation Committee and Historical Society for their work the last three or four years. He said that the transformation is amazing. He gave credit to Barbara Sageser for the early work on the grants and credit to Jim Davidson for leading the general contracting work. He said that the members of the groups should all be very proud of the work they all did over these past few years.

Jim Davidson acknowledged that this was a community effort with a lot of donations of furniture and money. He said that there would be a lot of work over the next six or seven weeks to get ready for the opening, e.g., deciding how to furnish the rooms, where to hang curtains, etc. He said that two printers were donated but there were no desks. The security cameras are in and the system is almost complete. He added that there are a lot of little odds and ends to be done, including hanging pictures.

East Amwell Historical Society Update: Barbara Sageser asked if there was an update. Jim Davidson said that all of the members will be asked to be docents at Clawson House. He expected about 100 people at each of the opening events. He added that there was a calendar and the house tour to work on after the house is finished.

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Will Harrison asked if Clawson House would be on the house tour. Jim Davidson said that the tour might end up at Clawson House instead of Harvest Moon for refreshments. Jim Davidson added that he expected a full-page ad about the house in the September VIP.

Barbara Sageser mentioned that there was a lot of sorting and other work to be done with the historic documents and items after the house opening. She mentioned deciding what to be put on display and where to store the Quick Collection and other items, saying that there were file cabinets, book cases, plastic boxes, and banker boxes in the municipal basement area. Jim Davidson suggested naming an official archivist, John Allen. Terri Stahl mentioned receiving a Citizen's Leadership Form this week from a resident interested in serving on this committee; she is an archivist. Some discussion took place on membership and also on having the resident become part of the Historical Society.

Jim Davidson commented on just obtaining the East Amwell constable uniform for the historic collection.

John Allen spoke about a remuneration policy for reproduction of pictures. He could not find one on line for Red Mill Museum Village. Hunterdon County Historical Society charges \$25 for scanned images, and the requestor will receive one 600 dpi.tif file, one 300 dpi jpeg file, and one thumbnail per image scanned. Images cannot be altered from the original in any way. Files may be delivered electronically or via DVD with the charge for the DVD being \$5.00. Laserjet print, up to 8.5 inches x 14 inches, is \$5.00. Written permission is required to use photographic reproductions. The Historical Society of Princeton advises that use and copyright fees may also apply for commercial or publication purposes, and an 8 inch by 10 inch print is \$40.00. John Allen suggested that the Township should look at \$20 or \$25 per image, referencing a request from a person who wanted five images.

Will Harrison asked if this charge was just for pictures or for documents too. John Allen answered just pictures, and they would have to talk about document costs.

Adjournment: Motion by Jim Davidson, seconded by Susan Berger, and carried unanimously to adjourn the business meeting at 7:55 p.m.

Members drove separately over to Clawson House for a tour of the house and to unload the containers from Paul Sterchele's car. A note advising the public that the meeting was moved to that venue was placed on the municipal front door. Members dispersed and left the house at intervals after 8:30 p.m.

The next regular meeting will take place on Wednesday, September 5, 2018 at 7:30PM.

/s/ Sharon L. Brighthaupt

Sharon L. Brighthaupt, Recording Secretary

August 16, 2018
