

**EAST AMWELL TOWNSHIP  
 RECYCLING COMMITTEE MINUTES - DRAFT  
 BUSINESS MEETING  
 October 9, 2018 - TUESDAY, 7:30 P.M.**

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**CALL TO ORDER AND STATEMENT OF COMPLIANCE**

The regularly scheduled meeting of the Recycling Committee was called to order at 7:30 PM on October 9, 2018 in the Small Meeting Room of the Municipal Building, 1070 Route 202/31, Ringoes, NJ by W. Harrison.

In compliance with the Open Public Meetings Act, this was a regularly scheduled meeting pursuant to the Annual Meeting Notice as published in the January 18, 2018 issue of the Hunterdon County Democrat. A copy of the agenda was forwarded to the Hunterdon County Democrat, filed in the Township Clerk’s Office, and posted on the Bulletin Board on October 4, 2018.

**2018 ATTENDANCE**

Recycling Committee Member	1/9/18	2/13/18	3/13/18	4/10/18	5/8/18	6/12/18	7/10/18	8/14/18	9/11/18	10/9/18	11/13/18	12/11/18
Will Harrison	X	X	X	X	X	X	E	X	E	X		
Alison Castellano	X	X	X	X	X	X	X	X	X	A		
Ron O’Reilly		X	X	X	X	X	X	X	X	X		
Erica Johanson	X	A	X	X*	X*	X	E	E	X*	X*		
Tom Rue	X	X	X	X	X	X	X	X	X	X		
Mark Gunn		X	X	X	X	E	X	X	X	X		
Kevin Ostrander		X	A	X	X	E	A	A	X	A		

*Others present: Rosemary Georgett, Recycling Coordinator.*

**OPEN TO THE PUBLIC** – With no members of the public present, M. Gunn made a motion that was seconded by T. Rue to close to the public. It was unanimously carried with no objection or abstention.

**ACCEPTANCE OF MINUTES** - The minutes from the September 11, 2018 meeting were put forward and R. O’Reilly made a motion that was seconded by M. Gunn to accept the minutes. It was unanimously carried with no objection or abstention.

**ADDITIONS TO THE AGENDA –**

- X. New Business
  - A. 2019 Budget
  - B. Indentashred Event Opportunity.

**REPORTS -**

**Youth Report:** O. Ostrander was not present to report.

**Depot Report: October 2018** – T. Rue provided a written report. No questions or comments. R. O’Reilly volunteered for December 2018, W. Harrison confirmed January 2019, and M. Gunn volunteered for February 2019. E. Johanson and M. Gunn said they will be present to help with various initiatives during the November 2018 Depot – including TerraCycle and TREX.

## DEPOT LEAD ASSIGNMENTS

October 6, 2018	T. Rue	Reported at October 9 <sup>th</sup> meeting
November 3, 2018	W. Harrison	
December 1, 2018	R. O'Reilly	
January 5, 2019	W. Harrison	
February 2, 2019	M. Gunn	
March 2, 2019		

**Township Committee Update:** K. Ostrander was not present to report.

**Environmental Commission Report:** T. Rue said the Environment Resource Inventory has not yet been funded but there is a pilot program that could provide resources and direct assistance. The Environmental Commission voted unanimously to apply for the pilot program which is offered by ANJEC. T. Rue continued that in the past the Township Committee did not approve fund of an Inventory and if accepted into the pilot program, we will have funds to conducted one now.

T. Rue also spoke with the Environmental Commission about TREX and all is moving forward.

**FOSPC:** T. Rue said there was an agreement regarding a piece of property owned by Hunterdon County and 2 adjacent parcels owned by East Amwell that would be handed over to Hunterdon County for management and monitoring. R. Wolfe, Deputy Mayor, will review this and make a recommendation.

### **OLD BUSINESS -**

**Styrofoam:** T. Rue spoke with J. Silverthorn about having Styrofoam collected because the Foam Palace is pretty full with Styrofoam, TerraCycle and TREX. There was not much Styrofoam added this past month. It was agreed by the Committee that having the “Palace” building has been great.

**Township Website:** A. Castellano was not present to report. E. Johanson reported that this time consuming activity will be unveiled in late October.

**TREX Box Process:** T. Rue said the TREX effort has been very successful, and that E. Johanson could explain the process which is rather complex. He continued that having a TREX program involves a specific process & requirements such as: weighing, conducting a reviewed to ensure all contents are correct and to avoid a fine that could be placed on the collection sites, etc. T. Rue continued that he’s not opposed to continuing TREX after Environmental Commission has reached its goal.

E. Johanson said that Patsy Wang-Iverson has been taking care of the process and then placing acceptable bags in the Styrofoam Palace. She continued that someone has been identified to bring the collected material to Kohl’s which is a TREX collection site. E. Johanson continued that Patsy can advise this committee about what would be required if taking responsibility for TREX after the Environmental Commission reaches their goal. The goal is 500 lbs and they are 60% completion. She stated it seems pretty painless while Patsy has been managing it. W. Harrison asked if Patsy has been keeping record of how much is collected. E. Johanson confirmed that yes this is done.

T. Rue said there are many bags collected and going through each bag to determine what is acceptable is time consuming. There was further discussion regarding what would be involved, the level of work & difficulty of the program and the potential impact on the Recycling Committee which was not consulted when the program was initiated. E. Johanson suggested that we could need to determine if another township committee, such as Parks & Recreation, wants a TREX bench, and could then consider continuing the work that Patsy is doing today. W. Harrison said we will invite Patsy to our November meeting to discuss the path forward.

**Update of Ordinance – Depot charge for Truck, Tire:** W. Harrison said we should distribute a copy of the Ordinance containing this reference to the Spring Clean Up and associated costs to the Committee and have a discussion regarding changes at the November meeting. R. Georgett will send this, and members should either send their recommendations for additions and/or changes to the Ordinance regarding charging for trailers, etc. to R. Georgett or bring those recommendations to the November Recycling Committee meeting. R. O'Reilly said that there should be coordination between Environmental Commission and Recycling Committee regarding Road Side Clean Up and Spring Clean Up. W. Harrison said the prior collaboration has been ordering of the Dumpsters.

**Recycling Volunteer List:** T. Rue has completed his list and named those who would continue. W. Harrison said he didn't receive many positive responses. He continued that we should wrap this up before the end of the year. Once a list is complete, the committee member should send their updates to R. Georgett who will update the master list. W. Harrison asked R. Georgett to send everyone a reminder to provide this information before our November meeting.

E. Johanson has been unable to make calls and R. O'Reilly volunteered to take that list and contact them.

**Community Education campaign for proper recycling:** T. Rue provided an example of what West Amwell distributes regarding proper recycling with a list including pictures of what is accepted. M. Gunn said we should definitely create something similar to put on our website and having it on the website will make updates regarding TerraCycle collection much easier. R. Georgett said we could create a paper document with information about East Amwell Recycling, TerraCycle as well as TREX information and use this as reference material for the website and an app.

T. Rue said that there is a lot of enthusiasm for TerraCycle, and shared an example of someone who came to the Depot. M. Gunn suggested we start with posting this on the website and take it from there. T. Rue said there is a major issue with contamination and we should highlight the information specifically asking people to clean/rinse items.

E. Johanson asked if we could purchase a rinse station that people can use at the Depot. There was discussion regarding Recycling Committee's communicating the need to rinse, that we will reinforce this in content going forward, and that a rinse station on site would create complications.

**Review Status of Meeting 2018 Goals:** W. Harrison said all we need to do with goals is determine if we have a goal that hasn't been addressed, and walked through the status of each goal. Overall goals are no track and added these comments: 1) We do not have an assessment for this year to determine participation rates in goal #4. 2) We should be encouraging recycling at all events at the County Fair Grounds. E. Johanson said we could discuss this with A. Castellano who is very involved with the Freeholders.

W. Harrison said an item we could add is: Collection of Styrofoam. E. Johanson confirmed she is collecting Styrofoam peanuts.

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**INVOICES:** Expenditures for Recycling Bins and Reusable Produce Bags had previously been approved, and with confirmation of receipt the Recycling Bins invoice was approved. The Reusable Produce Bags is pending confirmation of receipt.

The Clean Coordinator Training for R. Georgett were put forward as approved by the Mayor and R. Rue made a motion that was seconded by M. Gunn to accept the expenditure. It was carried with no abstention and one objection as it had already been approved by the Mayor not requiring further approval.

**CORRESPONDENCE:** R. Georgett said that the Recycle Coach app could be part of our Community Education Campaign, and it was agreed. There were no additional comments.

**NEW BUSINESS:** W. Harrison reviewed the 2018 budget, and determined that no changes are needed for 2019.

IndentaShred – M. Gunn aid we have plenty of room, and can coordinate with a Depot in 2020. The committee agreed that we are interested for 2020 on the first Saturday of a month, with details TBD. R. Georgett will advise the Hunterdon County Clerk.

**OPEN TO PUBLIC:** No public was present.

**OPEN TO COMMITTEE** – T. Rue said Ian who helped at the Depot was excellent and we should provide him with a volunteer acknowledgement form. He continued that we should create a certification to recognize volunteers as contributing to the Township Recycling & Environmental programs specifically compared with the current certificate which is more focused on required community service. T. Rue suggested we have a template that Depot Lead could complete.

**ADJOURNMENT**

M. Gunn made a motion which was seconded by T. Rue and carried unanimously to adjourn at 8:45 p.m.

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Rosemary Georgett, Recycling Coordinator

CC: Rec. Com. Members  
Recreation Com.  
Environmental Com.

Board of Health  
Planning Board Zoning  
Twp. Bulletin Board

Twp. Committee & Clerk  
Board of Adjustment  
Farmland/Open Space Preservation