

**NOVEMBER 7, 2018 MEETING MINUTES  
EAST AMWELL HISTORIC PRESERVATION COMMITTEE  
East Amwell Municipal Building  
1070 Route 202, Ringoes, NJ**

**CALL TO ORDER & OPEN PUBLIC MEETING NOTICE**

The meeting of the East Amwell Historic Preservation Committee was called to order at approximately 7:30 PM by the secretary. Secretary Sharon Brighthaupt read aloud the following: “In compliance with the Open Public Meetings Act, this is a regular meeting of the East Amwell Historic Preservation Committee pursuant to the meeting notice published in the January 25, 2018 issue of the Hunterdon Democrat. Notice of this meeting was filed in the Township Clerk’s Office, sent to the Hunterdon Democrat, and the agenda was posted on the municipal bulletin board.

**ROLL CALL 11/7/18**

Committee Member (term expires)	1/3/18	2/7/18	3/7/18	4/4/18	5/2/18	6/6/18	7/4/18	8/1/18	9/5/18	10/3/18	11/7/18	12/5/18	
<b>Susan Berger (12/31/19) (Alt I) CLASS A</b>	X	X	<b>CANCELLED</b>	X			<b>CANCELLED</b>	X			7:38		
<b>Jim Davidson (12//31/21) CLASS A</b>	7:35	X		7:40	X	X		X					
<b>Frances Gavigan (12/31/20) CLASS B</b>	X			X		7:35				X		X	
<b>Will Harrison (12/31/21) CLASS B</b>	X	X		X	X	X			X	X	X	X	
<b>Alexis Antricoli (12/31/19)</b>												X	
<b>Barbara Sageser (12/31/20) CLASS A</b>	X	X		X	X	X			X		X	X	
<b>Pauline Serafin (12/31/19) CLASS C</b>	X	X				X		X	X	X			X
<b>Paul Sterchele (12/31/18) CLASS C</b>	X	X		X	X	X			X	X	X		
<b>Peg Sullivan (12/31/18) CLASS C</b>	X					X			X			X	X
<b>Mary Van Horn (12/31/19) CLASS C</b>						X		X	X			X	X
<b>John Allen (12/31/18) (Alt II) CLASS B</b>	X	X		X	X	X	X	X			X		

*Others present: Sharon Brighthaupt, Recording Secretary HPC*

**OPEN TO THE PUBLIC**

Barbara Sageser asked for a motion to open to the public. Mary Van Horn made a motion, seconded by Will Harrison. Barbara Sageser asked for a motion to close to the public. Mary Van Horn made a motion to close seconded by Will Harrison. All in favor.

**PRESENTATION OF THE OCTOBER 3, 2018 MINUTES**

Barbara Sageser asked if there were any additions or corrections for the minutes. None being heard, Will Harrison made a motion for the minutes be accepted as presented, seconded by Peg Sullivan, All in favor with the exception of Frances Gavigan who was not present at the October 3, 2018 meeting. Minutes are approved.

**UNFINISHED BUSINESS**

**EAST AMWELL HISTORICAL SOCIETY UPDATE**

Barbara Sageser noted Jim Davidson could not attend tonight, but has provided notes. The new show at the Clawson House Museum has been set up. The brochures should be ready today. There will be an invitation only showing of the new art display. Mary Van Horn added that the museum show will open this coming Friday and Saturday and the reception will take place the following Friday. It was discussed at the Society meeting and decided it would not be enough time to get the reception ready, so they decided to put

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it off until the following Friday. He said the house will be decorated for the holidays the day after Thanksgiving, and is seeking volunteers to help decorate. Barb Harrison will be decorating with her angel collection and setting up the dining room. Four houses have been lined up for the house tour to take place on December 2, 2018. Pauline Serafin added that volunteer details are still being finalized. Will Harrison suggested doing a new display monthly may be ambitious and may need to be reconsidered. There was further discussion about how the work might be reduced for the volunteers. Perhaps closing the museum for the cold winter months. Also, it was suggested the day of the house tour the museum should remain closed until the tour has concluded as the docents will be on the buses. Pauline Serafin reported the Society decided to sign an agreement for Internet, telephone and cable services. It was less expensive to buy a bundled package rather than limit it to Internet service only. Thinking ahead there will be a need for the services to be available in the house for the upcoming showings. John Allen suggested it will be needed to help make a video recording of the inaccessible sections of the house to run on a loop for those who may be unable to climb the stairs to the second floor. The house has been prewired throughout.

The secretary asked for a motion to leave out of the minutes a security discussion that took place. A motion was made by Frances Gavigan, seconded by Mary Van Horn. All in favor.

**BUDGET**

Archival Materials – Barbara Sageser asked Alexis Antricoli to recommend what materials need to be ordered to keep on hand to move the archival materials project forward. Alexis Antricoli made recommendations for archival legal-size folders that were ordered and have been delivered. Barbara Sageser has signed the purchase order on behalf of the committee. Barbara Sageser asked for a motion for whatever is remaining after the metal edge folders have been paid for to go toward the printing of the Calendar. The approximate balance believed to be \$1,700 minus the outstanding \$394. A motion was heard from

**NEW BUSINESS**

The records currently being housed with the members of the committee and society members are being brought together to the Clawson House. Where all the records should be centralized. Barbara Sageser mentioned a copy of one of the grant applications was loaned out to someone and has not been returned. If anyone knows who might have it, please ask that it be returned for the records. Going forward the sign out cards will need to be used with more regularity to ensure we know the whereabouts of each item.

John Allen asked that the County Inventory be placed in the agenda. He reminded the group he provided a spreadsheet with everything he was able to get from the County. Peg Sullivan said she looked through the spreadsheet and found at least one property that she and Barbara Sageser had visited and provided information on three occasions. Barbara Sageser asked for a complete update of what the County currently has before we do more work on the project.

**CALENDAR 2019**

Mary Van Horn and Pauline Serafin reported the calendar is essentially finished and should be finalized by the end of this week. It should be printed by the first weekend in December.

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**QUICK COLLECTION UPDATE**

No progress to report at this time.

**NEW WEBSITE ADMINISTRATION**

The secretary asked who would like to have their personal phone numbers and email addressed on the new Website. Barbara Sageser, Mary Van Horn, Will Harrison, and Barbara Sageser are not opposed to having their home number listed. Pauline Sageser and Frances Gavigan are not opposed to have either their phone number or email listed. Peg Sullivan, Susan Berger and John Allen would not want their number or email address listed.

**CORRESPONDENCE**

- Resignation of John Allen. John Allen said he will complete his 2018 term on the committee.
- Zoning Variance – Frances Gavigan reported it is currently on hold, therefore we do not need to consider it at this time. Additionally, it is not in an historic district. Frances Gavigan made a motion we have no comment, seconded by Barbara Sageser. All in favor.

**ANNOUNCEMENTS**

Frances Gavigan pointed out an email from the County saying the Art Show ends December 30, 2018 and she believes this may be incorrect. She will send a message to Jim Davidson to have it verified.

**OPEN TO THE PUBLIC**

Barbara Sageser asked for a motion to open to the public. Frances Gavigan made a motion to open and close to the public, seconded by Mary Van Horn. All in favor.

**ADJOURNMENT**

Frances Gavigan made a motion to adjourn the meeting, seconded by Will Harrison. All in favor.  
The next regular meeting will take place on Wednesday, December 5, 2018 at 7:30PM.

/s/ Sharon L. Brighthaupt

Sharon L. Brighthaupt, Recording Secretary

November 29, 2018

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