

The regular meeting of the Board of Health was called to order at 7:31 p.m. Present for this meeting were the following Board members: Board of Health Chair Tracy Carluccio, Les Hamilton, Tony Berberabe, Pauline Serafin, David Wang-Iverson (Vice Chair) and Christine Rosikiewicz (Board Secretary). Ted Peyrek, Jim Rosso, Larry Tatsch, and Charles Van Horn were absent.

In compliance with the Open Public Meetings Act, this meeting was advertised as a regular meeting in the January 26, 2012 issue of the Hunterdon County Democrat. A copy of the agenda for this meeting was forwarded to the Township Clerk, posted on the Township bulletin board and sent to the Hunterdon County Democrat, The Star Ledger and the Trenton Times on December 12, 2012.

ANNOUNCEMENTS/AGENDA REVIEW

Under Items of Discussion – Education and Health Issues – Hunterdon County Division of Public Health LINCS

Fax 11/28/12 Advisory: CDC – Misuse of Pesticides for Bed Bug Control

Fax 12/13/12 Info: Pet Food Recalls

Under Correspondence for New Jersey

E-mail 12/18/12 from Mark Miller, NJ DEP Onsite Management Advisory – Authorized Installer and Test Offering.

PRESENTATION OF THE MINUTES –November 20, 2012

This item was tabled to the January meeting. Mr. Hamilton requested a copy of the recording of this meeting be kept on file permanently.

OPEN TO THE PUBLIC

The meeting was opened to the public.

As no public came forward Mr. Wang-Iverson made a motion to close to the public; Mr. Berberabe seconded it. All were in favor; the meeting was closed to the public.

UNFINISHED AND NEW BUSINESS

A. Hunterdon County Division of Health and Safety - Inspector's Report

1. Owens-AKA Woody's-Block 16, Lot 11

Mr. Dan Wyckoff from the Hunterdon County Division of Health and Safety reported that there were no updates at this time. Mr. Wyckoff will pursue obtaining electronic copies of the records for this project.

B. Preview Committee

There were no items for Preview Committee.

C. New Business:

1. Request from ATMA Family Medicine to cease submission of quarterly well monitoring reports

The Board Secretary received a request from Dr. Bryant's office to cease submission of quarterly well monitoring reports. The well is for a residence with an ancillary use as a doctor's office. One of the conditions of approval was submission of quarterly well reports to monitor that water usage would not increase over time. Reports have been submitted since 2003; water usage has been around 75 to 100 gallons per month, well under the limit of 2000 gallons per day. If use goes beyond 2000gpd a separate pollution discharge elimination permit would be needed. There are two other properties in the Township which are monitored; it was noted that one of the property owners has moved. Dr. Bryant's office currently mails a letter to the Board Secretary each quarter with meter readings for each month; possible easier ways to report readings were discussed. It was agreed that the Secretary would draft a resolution modifying the terms of approval from monthly meter readings sent quarterly via mail to monthly meter readings sent quarterly electronically with an annual letter signed and sent via mail. If there is a change of use or ownership the Board would review the procedure.

D. Unfinished Business:

1. Proposal from Princeton Hydro for report on the Ridge at Back Brook Golf Course

Ms. Carluccio advised the Board that a proposal for Princeton Hydro to interpret the report on the Ridge at Back Brook Golf Course has been requested. The Ridge at Back Brook Golf Course will pay for the report but the Board will pay for Princeton Hydro to interpret the report. This report was to be completed last year but the weather was not conducive to it. A line item on the Board of Health 2013 budget must be added for this report; Ms. Carluccio estimates the cost will be \$1000. The Board Secretary will advise the CFO of this. Approval of the contract will be added to the January Board agenda.

ITEMS OF DISCUSSION:

A. Education and Health Issues

There were no comments on this item.

B. Board Secretary's Report

1. Draft letter re: Mortgage company letter requests

The Board briefly discussed this letter to be provided when certifications are requested from mortgage applicants and mortgage companies. Applicants may obtain copies of their construction file via an OPRA request however the Board cannot certify the condition of a septic system beyond what may be in the files.

Mr. Hamilton made a motion to accept the draft letter with any revisions with the okay from the Board Chair; Mr. Wang-Iverson seconded the motion. All were in favor; the motion passed.

2. Copy of the revised N.J.A.C. 7:9A

The Board Secretary provided Board members with the revised copy of N.J.A.C. 7:9A.

CORRESPONDENCE

There were no comments on any correspondence.

BILLS OF THE EVENING

There were no bills of the evening.

OPEN TO THE PUBLIC

Being no comments from the public Mr. Hamilton moved to close the public session, seconded by Ms. Serafin, and the motion carried unanimously.

ADJOURNMENT

Mr. Wang-Iverson made a motion, seconded by Ms. Serafin, to adjourn the meeting at 8:13p.m. All were in favor; the motion carried.

Respectfully submitted,

Christine A. Rosikiewicz
Board of Health Secretary