The regular meeting of the Board of Health was called to order at 7:34 p.m. Present for this meeting were: Tracy Carluccio, Les Hamilton, Bodgan Sleczka, and Pauline Serafin. Tony Berberabe, Larry Tatsch, Ted Peyrek III, Charles Van Horn, and David Wang-Iverson were absent. Also present: Board Secretary Christine Rosikiewicz. Dan Wyckoff from the Hunterdon County Health Department was also in attendance.

In compliance with the Open Public Meetings Act, this meeting was advertised as a regular meeting in the January 29, 2015 issue of the Hunterdon County Democrat. Notice of the meeting was forwarded to the Township Clerk's office, posted on the Township bulletin board and sent to the Hunterdon County Democrat, the Trenton Times, and the Star Ledger on March 12, 2015.

ANNOUNCEMENTS/AGENDA REVIEW:

The following items were added to the agenda:

Under Correspondence for East Amwell:

3/17/15 e-mail from Terri Stahl, Municipal Clerk re: Mandatory Invitation to Program at East Amwell Township

Under Bills of the Evening:

Ferriero Engineering, Inc.	Soil Log Witnessing	$40.00
	B 27 L 43	

PRESENTATION OF THE MINUTES –February 17, 2015

Mr. Hamilton made a motion to approve the February 17, 2015 minutes with two typographical corrections; Mr. Sleczka seconded the motion. All were in favor; the motion passed.

OPEN TO THE PUBLIC

Being no comments from any public Mr. Hamilton made a motion to close to the public. Mr. Sleczka seconded the motion. All were in favor; the motion passed.

UNFINISHED AND NEW BUSINESS

A. Hunterdon County Division of Health and Safety – Inspector's Report

1. Owens - AKA Woody's – B 16, L 11 – 202 Old York Road

Mr. Wyckoff reported that remediation is ongoing. There are no new updates.

2. NOV 6/17/14 B 11 L 5 – update

This NOV is for the solid waste complaint on 12 Boss Road. This property has been cleaned up satisfactory and the complaint has been closed out.

3. NOV 9/3/14 B 15.01 L 2 – update

This property is on the agenda this evening under Preview Committee.

4. NOV 1/12/15 B 41 L 21

This is a solid waste complaint at 99 Snydertown Road. The property has been cleaned up satisfactory and the complaint has been closed out.

Ms. Carluccio commented favorably on the progress.

B. Preview Committee

1. Septic Alteration Application B 15.01 L 2

Ms. Carluccio explained that this item is being continued from last month's meeting and was reviewed by Preview Committee. The Board was provided copies of all the new documents filed.

Mathew Wilder, engineer with Maser Consulting, introduced himself. Eleven plan changes and other modifications were determined at the last Board of Health meeting. He referred to the March 11, 2015 letter to the Township from Maser Consulting.

Mr. Wilder noted the first item from the letter is the letter from DOT provided by Maser Consulting. The DOT provided a letter stating that they will not require a new permit from Maser for the septic work. Maser Consulting also submitted a plan to the Board showing the DOT's desirable typical section; this shows the speed limit and functionality of the road if the DOT was to widen it and how wide of a right of way would be desired. DOT built out plans up until 2023 for Route 202 were also submitted; no improvement is planned for this road up to 2023. Mr. Wilder explained that the DOT will not issue a letter stating that they will not touch a property. Mr. Wilder is under the impression the information that he has been provided provides some level of certainty that the DOT will not touch the Hess property and that he has provided all the assurances he can provide. Ms. Carluccio asked the Board if they had any questions on this. She explained that in order for the applicant to reduce the distance to the property line to zero DOT has to state that there is not going to be construction activity that will infringe on it. The DOT is stating that the construction at the property for the septic system will not impact the road; therefore a separate permit is not needed. The DOT states that you cannot change the existing landscape in the DOT right of way. Ms. Carluccio inquired if Mr. Wilder discussed this with the County; he has not. Ms. Carluccio said if the Board was going to consider accepting this it would need to be conditional upon satisfying the County Department of Health as they are requiring the letter. Mr. Wilder said he does not have a problem with this condition.

Mr. Wilder said the second item of concern was the existing water supply well and if it would be abandoned properly. There are no records or information on this well. At Ms. Carluccio's request Mr. Wilder pointed this well out on the map of the property displayed. A new well will be drilled and the existing one abandoned for separation requirements. Ms. Carluccio asked that the monitoring well on the plans be marked. Mr. Wilder spoke of the remediation on the site being complete. Ms. Carluccio asked Mr. Wilder if he knew anything about the monitoring wells; Mr. Wilder responded that he did not. Ms. Carluccio said there was a "no further action" letter on the

remediation. Ms. Carluccio asked Mr. Wyckoff if the Board could follow up with the County on what is done with the monitoring wells once remediation is complete as quite a few were put in while the site was being cleaned up.

Mr. Wilder referred to the next item which was attempting to relocate the location for the new water supply well to bring it further away from the septic system while avoiding high traffic areas. There is no place in any grass areas to relocate the well that will comply with the disposal field setback and the septic tank setback. The only option is to put it in the parking lot. It will be located between two parking stalls to limit it being driven over. A note (#34) was added to the plan stating the well will be placed in a water tight vault. Ms. Carluccio said the well will need to be a manhole that will provide access. Mr. Wilder said they could do that and that drawings will be submitted during construction which the Board could review. Ms. Carluccio said the County letter noted that the location of the new well still does not meet setback requirements from the field or septic tanks; this will be stated in a note on the plan. Ms. Carluccio requested Mr. Wilder show the distance on the plan of the new well to the tank, which is 75 feet. He noted that this is the only location where the well can go. Ms. Carluccio noted that previously the setback distance was 81 feet. Mr. Wilder said using the Hoot system required adjusting the location of some of the structures. Ms. Carluccio asked if the Board had any questions. Mr. Hamilton noted that the well is now closer to the tank than it was before. Ms. Carluccio asked if the location of the well in the parking lot has changed. Mr. Wilder said it changed slightly several feet to the west from being in a parking stall to between two stalls on the stripe to minimize the amount of cars that drive over it. Mr. Hamilton inquired if car tires would be more likely to run over the well if it is in between two spaces. This was briefly discussed but it was agreed not to change the location. Ms. Serafin asked if the well will be flush with the ground; Mr. Wilder said it will be. Mr. Wilder said he will look at it and see if he can adjust the location if there is a less particular impact area. Putting it up against the curb was suggested. Mr. Wilder said moving the well will reduce the setback to the septic tank to 62 or 63 feet. Ms. Carluccio did not want the distance to the tank reduced as it is important to keep the well as far as the tank as possible; the field has more processed effluent. Ms. Carluccio confirmed that there are three tanks and the distance is being measured from the Hoot tank, which is the middle tank. Mr. Wilder asked that any questions regarding the Hoot tank be directed to the Hoot representative who is present tonight. Ms. Carluccio asked if the distance to the well should be measured from the first tank or from the middle tank. Mr. Wilder referred to pages 2 and 3 of the site plans. Ms. Carluccio believes it should be from the first tank. She explained that the separation distance is to keep the well as far away as possible from the tank as tanks can crack. Mr. Wilder said the well is 70 feet from the first tank. Ms. Carluccio asked the Board if they had any comments and noted that the distance may change slightly once the well is installed in the field and input is received from the well driller. Mr. Hamilton said the plans should reflect the shortest distance; Mr. Sleczka agreed. Ms. Carluccio said the distance would then be 72 feet. Mr. Wilder said he will see if he can bring it further away depending on the well location.

Mr. Wilder referred to #4 on the letter regarding the well and making sure it meets the Board of Health requirements. Note #34 states this. Ms. Carluccio said that the actual wording should state that a permit is to be secured from East Amwell Township Board of Health for certification of the water supply well.

Mr. Wilder addressed the next comment and referred to the last meeting where enlarging the bed was discussed; this would require the reorientation or relocation of the trash enclosure. This was

done but it still does not comply with the Township ration requirement of 2.08; it is 1.66. Mr. Wilder believes the bed is maxed out. A waiver is requested for the 1.66 ratio instead of the 1.33 previously requested. The small size of the site was noted.

Mr. Wilder went back to the previous comments regarding separation of the wells. A waiver is now needed for the separation of the Hoot system or septic tank to the property line and also to the building. Mr. Wilder said the system is being designed for both the existing and proposed conditions. The existing building is slightly deeper than the proposed building. There is a two foot distance to the property line and a seven foot distance from the proposed building. It was summarized that a waiver is needed as there is a two foot setback from the Hoot system to the property line, instead of the ten feet required, and a seven foot distance from the system to the building.

Mr. Wilder referred to the next comment on the letter regarding the advanced pretreatment system which was requested as the 2.5 ratio could not be met. The Hoot advanced treatment system will provide treatment of the effluent prior to being discharged into the disposal field. He asked if there were any questions on the Hoot system to refer them to Mike Dunn, the Hoot representative present. Ms. Carluccio said the Board reviewed the information provided on the Hoot system; all of the waste will now go through the Hoot system instead of a separate line. There is a separate line for the grey water to go through the grease trap as sewage should not go through the grease trap. Both lines will go into the three tank Hoot system.

Mr. Hamilton asked for information on the Hoot system. Mr. Mike Dunn, the representative from Hoot, said the advanced wastewater treatment system is designed in conjunction with his company and the engineering firm just for this facility. He explained that the flows, the nature and breakdown of the property, and type of waste stream are looked at and suggestions are then given to the engineering firm. They are trying to reduce the biological oxygen demand (BOD) and the TSS to acceptable levels for onsite disposal. Typical residential levels are about 200 BOD and TSS. With commercial applications there is not the dilution you would have in a home, since there are no showers or laundry, so waste strength goes up. The first line will go through the grease trap and the trash trap. The trash trap is for plastic, latex, cigarette butts, and anything else that can get into a public toilet. After the trash trap the waste goes into a four thousand gallon equalization vat. These units are big due to the strength of the sewage and not the amount of flow. The 4000 EQ will sit at a low level unless it gets a surge in flow. A commercial establishment also needs a way to balance out the peaks and valleys in use. There is a dosing tank that meter doses the flow into the next unit that is the processing tank. The second tank is a 1200 media treatment system (MTS). There is a media in this tank. This works as there are nutrients coming in which will have air supplied to them and the microbes then have an area to rest on, which is the media. The media is like an artificial reef that the microbes attach to and attack the nutrients to clean up the water. The media is plastic and honeycomb shaped. Air is fed underneath the media to the microbes. Mr. Dunn went over the size and location of the media on the diagram. They extend five or six feet above the bottom of the tank. The effluent is saturated and underneath the media. Oxygen is being introduced from one side and the media constantly rolls in the tank. Next the effluent goes into a cone-shaped clarifier where the heavy solids fall to the bottom and the clearer liquid decants off. The air lift pump takes sludge off the bottom and returns it to the plant to be reprocessed. There is a skimmer at the top that removes anything floating. The water in the overflow weir that goes into the pumped tank side, to be dosed out to the onsite system at prescribed rates designed by the engineer, is fairly clear and clean. The

whole process is meant to give you cleaner, clearer affluent and break down BOD and TSS to bring it down to resident strength levels. Residential units are not made for a commercial establishment. This Hoot system was designed by Hoot, in conjunction with the engineer from Maser, specifically for this site. Ms. Carluccio asked if this is typical for a convenience store. Mr. Dunn said the science behind it is but this one is smaller in size. The components are "pretty much the same". Mr. Dunn said he does a lot of work for Wawa and Quick Check who use the same type of units although they have their own EOD issues being addressed by the Hoot system. Mr. Dunn commented on the large size of the system being proposed as the flows aren't huge; he is looking more at the strength of the sewage.

Ms. Carluccio asked how often the system needs to be cleaned out. Mr. Dunn said the system needs to be operated, adjusted, and tweaked but there is always a service contract as there is with residential systems. The whole system is never really cleaned out. The trash trap will be emptied when the operator determines this needs to be done. Mr. Dunn said he is always in the area and is available to help out. He anticipates many variables in the amount of use the system will receive. Ms. Carluccio inquired about sludge build up. Mr. Dunn doesn't anticipate a large amount of solid build up; the sludge will be pumped once this happens. Ms. Carluccio referred to a note on the plan which states "maintenance of the device will be incorporated into the deed of the property and the maintenance will be done by an experienced, qualified, licensed contractor". She asked if this would be done according to the manufacturer's requirements. Mr. Dunn said it would be. Mr. Wilder said a contract would be submitted once the system is installed and a maintenance company is chosen. Mr. Hamilton asked if all three tanks need to be pumped. Mr. Dunn said the trash trap will need to be cleaned and any sludge waste in the treatment tank once or twice a year. Mr. Dunn explained how commercial situations are less predictable that residential situations and a lot of scalability was put into this system. There is no way to judge how often the tanks need to be pumped until they go online. An operation manual will be provided. Mr. Hamilton asked if the media will wear out and need to be changed. Mr. Dunn said it will not; if there is a build up the air can be adjusted so the buildup is scoured off. Mr. Hamilton inquired if the tanks were concrete. Mr. Dunn said they are. Ms. Serafin asked if the Township or County will be notified of the results of any maintenance. Mr. Dunn said this system is below the level of flows of where notification is required. Ms. Carluccio said owners of peat systems are required to submit annual reports to the Township. Mr. Dunn said the only "trigger" in the regulations, as far as New Jersey code, is an annual report he submits to DEP stating that the system is in place, there is a permit, and stating the service and the date that it was completed. Ms. Serafin asked if the Board could be copied on this report. Mr. Dunn said yes. Ms. Carluccio said the Board would like a copy of the actual maintenance report. Mr. Dunn said he recommends a detailed log book be kept on site. The Board would be able to view this book. Ms. Carluccio commented that the Township does not have the staff to visit the site and a copy of the maintenance report is being requested by the Board. Mr. Hamilton asked if all the tanks are aerobic. Mr. Dunn said only the NTS tank in the middle is. The other two tanks function to provide the NTS tank with material or take it away from the NTS tank. Mr. Hamilton referred to the drawing which has a blower in the first tank. Mr. Dunn said the blower is not in the tank, it is on top of it. There is a diffuser bar that keeps "everything alive" so it does not go septic.

Ms. Carluccio asked what would happen to the system if the electricity goes out. Mr. Dunn said the system would not function but the well wouldn't function either so nothing will go into it. Ms. Carluccio asked the Board if they had any comments. Mr. Hamilton commented that this was

discussed at the last meeting. Ms. Carluccio said this is more of a concern with a residential system as people bring water in; no notes will be needed on this.

Mr. Hamilton asked for confirmation that there are warning alarms on the system. Mr. Dunn said there is.

Mr. Sleczka asked if there is a backup generator. Mr. Dunn said there is not. Mr. Hamilton spoke of hearing that the State wants gas stations to have independent power sources in the event of power outages. Mr. Lautenbacher said they are complying with that State mandate. It is not for every gas station and he does not believe this gas station is one of them.

Mr. Hamilton inquired if the County has seen these plans. The plans were forwarded to the County the day before; it is unknown if they were received yet. Ms. Carluccio said these plans are different as the black water will also go through the Hoot system instead of only the grey water as proposed previously.

Mr. Wilder said the next item to address is the maintenance of the system. The contract will be provided to the Township along with records of any maintenance performed.

The next item concerns pressure testing of the existing tank. Mr. Wilder explained that this is no longer the case as the current system will be taken off site and a new system installed entirely. Mr. Hamilton asked if the new system should be pressure tested. Ms. Carluccio and Mr. Wilder believe this is required.

Ms. Carluccio asked if the Board had any questions; they did not.

Mr. Wilder asked if there any comments on the revised forms which were submitted to both the Board and the County.

Ms. Carluccio inquired if Mr. Wilder applied for the TWA permit. He is awaiting the Township's signature on it.

Mr. Hamilton asked if the field will be select fill. Mr. Wilder said it would be. Mr. Hamilton requested that it be sloped well to prevent water from ponding. Mr. Wilder agreed to this.

Ms. Carluccio asked the Board if there were any other questions.

Mr. Hamilton inquired if the field will have the required inspection ports. Mr. Wilder said the inspection ports will be added to the plans.

Ms. Carluccio asked again if there were any other questions.

Ms. Carluccio went over the waivers from the last meeting and this meeting. She referred to the February 9th letter from the County. The necessary waivers are as follows:

1. The slope is 3:1. The toe of the mound will only have a 3:1 slope which does not meet the 5:1 East Amwell requirement.

2. The setback distance from the property line for the Hoot system will be two feet instead of the required ten feet.

3. The setback distance will be reduced to seven feet instead of ten feet from the Hoot system to the building.

4. Instead of using two pit bails and four soil logs the use of only three soil logs and one pit bail will be permitted due to lot limitations.

5. The sizing of the field will be 1.66 feet per gallon per day rather than the 2.08 feet per gallon per day required by East Amwell ordinance.

6. The disposal bed will be only 79 feet from the new proposed well on the property which does not meet the 100 foot setback distance. The distance can be reduced to fifty feet if casing is installed according to State code; such approval is conditional upon fifty feet of casing. The existing well on the property will be sealed by a licensed well driller and witnessed by the County Division of Public Health Services as required by State regulations. The new well will be placed in as protected a position as possible in the parking area.

7. The septic and pump tanks will be only 72 feet from the proposed well which does not meet the East Amwell setback of 100 feet.

8. The proposed system will be only two feet from the property line instead of the 25 foot requirement per East Amwell Township ordinance.

Conditions of approval are as follows:

1. The approval is conditional on upon the County Division of Public Health accepting the information provided by NJ DOT in lieu of a letter from NJ DOT regarding the roadway rite of way.

2. Approval of the Hoot system is granted conditional upon a maintenance contract being incorporated into the deed of the property and an annual maintenance report from the maintenance contractor to be filed with the Township Board of Health.

3. The Board approves the application for a Treatment Works Approval (TWA) permit to NJ DEP by the applicant. This approval is conditional upon the applicant attaining this permit.

4. The following note changes should be made:

> #33 The following phrase should be added after the last sentence "according to the manufacturer's specifications".
>
> #34 The following sentence should be added after the last sentence "Permit is to be secured from East Amwell Township Board of Health for certification of the water supply well."

Addition of note #35 stating "Inspection ports are to be installed in the field and shown on the plan" was specified by Ms. Carluccio.

Ms. Carluccio said the following should be added to the waiver for the well "The distance from the proposed water supply well to the septic tanks are to be shown on the plan."

Ms. Carluccio asked that a note be added that to #34 that the well is to be accessed by a manhole. A new note should be added that reads "The two wells that are noted in the northwest corner of the property are to be marked "monitoring wells".

Ms. Carluccio asked the Board if there were any other items. Hearing none she said a motion could be considered.

Mr. Hamilton made a motion to approve the application with the waivers and conditions outlined by Ms. Carluccio. Ms. Serafin seconded the motion. All were in favor; the motion passed.

2. Septic System Alteration Approval B 38 L7

Ms. Carluccio explained that the Board previously approved a septic alteration application for this property. There were waivers granted for the distance to the property line and a slope of 3:1 rather than 5:1 per code. The new property owners would like to use a Hoot aerobic treatment system which would allow for the reduction of the height of the disposal field which would allow for a 5:1 slope. This change will not result in additional waivers being necessary.

Ms. Carluccio asked the engineer, Bill Jupinka from Bayer-Risse Engineering, to outline the proposed changes. Mr. Jupinka explained that the footprint maintains the 2.08 size requirement that the original application met. A waiver was previously granted for the level of mottling at 7 inches below the ground service. The previous plan had 48 inches of sand. With the new proposed system only 18 inches will be needed. The waiver granted for the mottling on the original approval will still be needed as it is a soil condition. The waiver for soil log testing would also remain. The bed will be in the same location; the distances and area of disturbance wouldn't change. Mr. Hamilton asked about the total size of the tank. Mr. Jupinka said it is 1300 gallons. On a question from Ms. Serafin Mr. Jupinka explained that the system is being designed for a three bedroom house. Mr. Hamilton asked if there will be a filter. Mr. Jupinka said a filter is not needed. Ms. Carluccio asked about the distance to the well. Mr. Jupinka said the system will be outside the 100ft well circle. The field will be 204 feet away from the system, the same as with the approved system. It was noted that this property is in the mountain district. Mr. Hamilton asked if there were any neighboring wells. Mr. Jupinka replied that there were not and notes were added to the design regarding this at the Board's previous request.

Ms. Carluccio said the Board would need to approve the new conditions. It was noted that a County approval letter had not been received on this application but Ms. Carluccio had spoken to Bob Vaccarella at the County regarding these changes. The regional water table is still the same at 7; a waiver is needed for this. The toe of the slope waiver will no longer be needed. The waiver for the permeability rating test would still be needed. The Hoot system, in lieu of septic tanks, would need to be approved. Mr. Jupinka said that he would provide the maintenance notice for the Hoot system

and deed notice requirements; this is indicated in note #30 which he showed Ms. Carluccio at her request. Ms. Carluccio reviewed the note and said an annual maintenance report to be filed with the East Amwell Township Board of Health will be required and should be added.

Ms. Serafin asked about the cost difference between a regular system and this system. Mr. Jupinka said the systems are very close in cost; the advanced system is about $1000 more. He said it is more expensive but provides far superior treatment of the wastewater stream. Ms. Carluccio asked if the aerobic tank extends the life of the system. Mr. Jupinka said it does. The standard is 25-30 years where problems such as a breakdown in concrete or bio matting can develop. Bio matting does not occur with aerobic systems.

Ms. Carluccio asked the Board if there were concerns about the system requiring electricity. Mr. Jupinka said the homeowner is planning to install a whole home generator. Ms. Carluccio commented favorably on this as residents often bring water in to use when there is a power outage.

Ms. Carluccio advised that this application could be approved tonight as there is already a letter from the County from the first approval. A redesign application will be submitted to the County.

The waivers that need to be granted by the Board of Health are as follows:

The highest regional water table is at 7 inches; this is less than what is allowed by the State code of 24 inches from the surface.

East Amwell Township code states that soil permeability class rating tests are not allowed unless accompanied by a passing basin flood, pit bail, or percolation test. Engineer explained all testing to the Board and why this test was the only one suited for the design.

The plan states there are no neighboring wells within 150 feet of the proposed disposal bed. Since this property is in the Sourland Mountain District the Board requires the minimum separation of 200 feet from a well and water course from a disposal bed. Therefore, engineer should show all neighboring wells and water courses within 200 feet.

Mr. Jupinka said note #2 was added to the plan stating that there are no off site septic systems within fifty feet and no offsite wells within 200 feet of the disposal field.

Ms. Carluccio said the approval of the Hoot system is conditional upon note #30 having a sentence after the last sentence that reads "Annual maintenance report is to be filed by East Amwell Township Board of Health by the maintenance contractor."

Ms. Carluccio asked if there were any comments from the Board. Hearing none she said this application could be considered for approval.

Ms. Serafin made a motion to approve the proposed plan with the waivers noted. Mr. Hamilton seconded the motion. All were in favor; the motion carried.

ITEMS OF DISCUSSION

A. Education and Health Issues

1. 3/17/15 e-mail from Terri Stahl, Clerk re: Mandatory Invitation to Program at East Amwell Township

Ms. Carluccio said this mandatory meeting for the Committee Chair and Secretary is the same night at the Annual County Board of Health member meeting. The Board Secretary was planning on going to the Annual County Board of Health member meeting; if time allows she will go to the County meeting after the Township one but most likely the County meeting will be over by the time she would get there.

B. Board of Health Budget Status as of March 2, 2015

Mr. Hamilton noted that the line for salt monitoring was over. Ms. Rosikiewicz explained that this expense occurs in the beginning of the year and the Board is under a temporary budget.

C. Board Secretary's Report

There was no report tonight.

CORRESPONDENCE

There were no comments on any correspondence.

Mr. Hamilton noted that he did not visit the home on Rt. 31 to speak to the owner about well testing. He will try to get there this weekend.

Mr. Hamilton commented the he found it interesting that septic applicants want advanced treatment systems just to lower the height of the mound. The higher cost of these systems was mentioned, along with the higher quality of treatment and a third party being involved to prevent the system being neglected. Comments were made about it being a better long term plan and about the pros and cons of the required maintenance in addition to the tank being pumped. Ms. Carluccio mentioned the additional work for the Board Secretary as she has to follow up on the required maintenance reports.

BILLS OF THE EVENING

Ms. Carluccio said there was one bill added tonight for Ferriero Engineering for $540.

Mr. Hamilton moved the approval of the bills of the evening, seconded by Ms. Serafin. The motion carried unanimously.

OPEN TO THE PUBLIC

Mr. Hamilton asked Mr. Wyckoff if other Township Board of Healths are similar to East Amwell. Mr. Wyckoff said he has only been to one other Board, Raritan Township, which was very similar.

Mr. Hamilton moved to close to the public. Ms. Serafin seconded the motion. All were in favor; the motion passed.

ADJOURNMENT

Mr. Hamilton motioned to adjourn the meeting at 9:25 p.m. Mr. Sleczka, seconded the motion. The motion carried unanimously.

Respectfully submitted,

Christine Rosikiewicz

Board Secretary