

**In attendance:**

Members: Pauline Serafin, Barbara Sageser, Frances Gavigan, Jennifer Floyd, Paul Sterchele, Peg Sullivan, Jim Davidson, Pam McGovern

Historian: Jim Davidson

Secretary: Christine Rosikiewicz

**Absent:** Mary Van Horn, Kathy Cannelongo, David Harding

**Statement of Compliance:**

In compliance with the Open Public Meetings Act, this meeting was advertised as a regular meeting in the January 22, 2012 issue of the Hunterdon County Democrat. Notice of the meeting filed with the Township Clerk, posted on the Township bulletin board and sent to the Hunterdon County Democrat and the Trenton Times.

Christine Rosikiewicz chaired the Re-organization meeting and called the meeting to order at 7:33p.m.

**Election of Chair:** F. Gavigan moved to nominate Barbara Sageser for Chair, second by Jennifer Floyd. No further nominations were made. Motion carried.

Barbara Sageser chaired the regular meeting.

**Election of Vice-Chair:** Pauline Serafin moved to nominate Jennie Floyd for Vice-Chair, second by Frances Gavigan. Motion carried.

**Approval of Minutes, December 27, 2011:** This item was tabled as the December minutes are not yet complete. Barbara Sageser provided a review of the last meeting to the Committee. She explained that Ilona English attended the meeting to explain what the Committee had accomplished in the past and past goals. It was noted that a list of historic sites in the Township, including a map, were meant to be a part of the Township historic plan. The Historic Preservation Committee was discussed in relation to the Master Plan and state ordinances.

The Committee discussed the application for the Stahl property in relation to Historic Preservation. This application will be resubmitted due to a conflict of interest regarding the Township engineer. There will be special meeting before the February Planning Board meeting from 6:30 to 7:30 by the Historic Preservation Committee to show a PowerPoint presentation illustrating the Ringoes Historic District and noting the portions of the solar ordinance applicable to Historic Preservation. The Committee viewed and commented on the presentation F. Gavigan provided on her laptop computer; it will be modified to reflect the new application being submitted once it is received. F. Gavigan indicated that internal plantings between the solar panels would be needed to obscure the panels from view. The possible demolition of the house on the property was discussed including the Historic Preservation Committee's role and the Township demolition ordinance. F. Gavigan, B. Sageser and J. Davidson will form a subcommittee to work on the revised presentation.

**Open to Public:**

**J. Floyd made a motion to open the meeting to the public; P. Serafin seconded the motion. All were in favor, the motion carried.**

Ilona English, 9 Runyon Mill Road, addressed the Committee. She explained that she started the Historic Preservation Committee and has solar panels on her historic farm. She advised the Committee regarding historic homes and state and federal registries. Demolition in the Township was discussed. Reviewing demolition applications was an original intent when the Committee was formed. It was noted that solar is permitted as a secondary crop on every farm but ground mounted panels are required as opposed to rooftop panels. Ms. English advised the Committee to amend the existing demolition ordinance to allow for alternate uses of structures or relocation of structures.

**Being no further comments from the public J. Floyd made a motion to close the meeting to the public; P. Serafin seconded it. All were in favor; the meeting was closed to the public.**

**Old Business:**

Quick Collection: Ms. Sageser will be meeting with a representative from Case to do a reassessment for the Quick collection. Ms. Floyd informed the Committee that the collection will be stored at the Clawson House. She will file the original Case survey in the basement of the municipal building. The meeting will be to address what type of storage is most appropriate and the amount of storage space needed. Ms. English reminded the Committee that the Committee had agreed with the Quick family that each document displayed must indicate "From the Edward Quick Collection". Providing copies to the secretary to scan for a digital archive was suggested by F. Gavigan.

Design Award Presentation Scheduling: This item was tabled.

Clawson House: Ms. Sageser met with the architect and provided him with a set of drawings. The Clawson House Grant Team will meet with him for a second time on February 15<sup>th</sup>. A phased approach will be developed. A digital archive of drawings has been created.

Past Perfect Quick Collection Start-up: B. Sageser submitted a purchase requisition for archival materials.

Demolition Ordinance Update: This item was discussed earlier in the meeting.

Cavalier-Dippolito Farmstead: There was no report since Kat Cannelongo was not present. It was suggested the committee send a letter.

**New Business:**

1. Master Plan and Historic Preservation: B. Sageser indicated the need for Historic Preservation to be included in the Master Plan review. Ms. English informed the Committee that the "historic preservation element" is mandated by State law.

**Correspondence**

1. Application: A new application was submitted and reviewed by the Committee. Variances are being requested. I. English suggested a form be added to applications indicating that although the application is not the Historic Preservation Committee's jurisdiction, the Committee can offer help.

**Bills of the Evening**

There were no bills of the evening.

**Adjournment**

**Ms. Floyd made a motion, seconded by Ms. Serafin, to adjourn the meeting at 8:57p.m. The motion carried unanimously.**

Respectfully submitted,

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Christine A. Rosikiewicz  
Historic Preservation Secretary