

**MEETING MINUTES**  
**EAST AMWELL HISTORIC PRESERVATION & HERITAGE ADVISORY COMMITTEE**  
**December 18, 2013; 7:30 PM; East Amwell Municipal Building, 1070 Route 202, Ringoes, NJ**

**Call to Order**

The meeting of the East Amwell Historic Preservation and Heritage Advisory Committee was called to order at 7:40 PM by Chairwoman Barbara Sageser. Recording Secretary Scott Bauman read aloud the following: *“In compliance with the Open Public Meetings Act, this is a regularly scheduled meeting pursuant to the annual meeting notice as published in the July 4, 2013 issue of the Hunterdon County Democrat, a copy of the agenda for this meeting was forwarded to the Township Clerk’s Office, posted on the municipal bulletin board, and faxed to the Hunterdon County Democrat.”*

**2013 Attendance**

Committeeperson Class / Term Expires	1/22/13	2/26/13	3/26/13	4/23/13	5/28/13	6/25/13	7/17/13	8/21/13	9/18/13	10/30/13	11/20/13	12/18/13
<b>Jim Davidson</b> Class A, 12/31/2013		X		X		X	X	X			X	
<b>David Harding</b> Class B, 12/31/2013		X		X			X	X	X	X		X
<b>Jennifer Floyd (Vice Chair)</b> Class B, 12/31/2014	X	X	X	X			X		X	X		X
<b>Will Harrison</b> Class B, 12/31/2014 (aptd. 11/13)	n/a	X	X									
<b>Pamela McGovern (Alt #1)</b> Class C, 12/31/2014	X	X	X	X	X	X	X	X	X	X		n/a
<b>Paul Sterchele</b> Class C, 12/31/2014		X		X	X	X	X		X	X	X	X
<b>Peg Sullivan</b> Class C, 12/31/2014		X		X					X	X	X	
<b>Pauline Serafin</b> Class C, 12/31/2015	X				X	X	X	X	X		X	X
<b>Mary Van Horn</b> Class C, 12/31/2015	X			X		X	X	X				X
<b>Frances Gavigan</b> Class B, 12/31/2016	X		X	X	X		X	X	X		X	
<b>Barbara Sageser (Chair)</b> Class A, 12/31/16	X	X	X		X	X	X	X	X	X	X	X
<b>Kat Cannelongo</b> Class B, 12/31/2013 (res. 9/13)				X			X		n/a	n/a	n/a	n/a

*Others present on 12/18/13: Recording Secretary Scott Bauman*

**Open to the Public:** No members of the public present

**Approval of November 20, 2013, Meeting Minutes**

After the Committee briefly reviewed the meeting minutes, Mr. Sterchele noted that on page 2, second paragraph, under Old Business item #4 “Historic Property Inventory- Review and Progress”, the correct Hunterdon County anniversary in the fourth sentence should be 300- not 350. Mr. Harrison made a motion to approve the November 20, 2013 meeting minutes as amended, Ms. Serafin seconded the motion; there was no further discussion and the motion was approved unanimously by voice vote with Ms. Floyd, Ms. Van Horn, and Mr. Harding abstaining.

**Approval of October 30, 2013, Meeting Minutes**

Mr. Harding made a motion to approve the October 30, 2013, meeting minutes as submitted, Ms. Floyd seconded the motion; there was no further discussion and the motion was approved unanimously by voice vote with Ms. Serafin, Ms. Van Horn, and Mr. Harrison abstaining.

**Old Business**

**1. Clawson House Rehabilitation**

Chairwoman Sageser reported that the broken hasp is now secure- the security issue has been dealt with. Chairwoman Sageser informed the Committee that last month the Committee voted to approve an architectural fee proposal from project architect Chris Pickell in the amount of \$2,000.00- this amount is incorrect- the correct amount is \$2,800.00. Chairwoman Sageser asked the Committee to vote again on the proposal but this time for the correct amount. The project architect is proposing to

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prepare signed and sealed construction drawings and specifications for all required architectural, structural, and electrical work. The list of work includes:

- a) Repoint / repair the stone foundation walls.
- b) Restore / replace the wooden basement windows and wood grilles.
- c) Provide a concrete floor slab, with necessary steps between levels.
- d) Provide a new wood stairway up into the house.
- e) Provide new electrical service and a main power panel for the entire house, provide electrical power and lighting for the basement.
- f) Prepare for water and septic service for the house

The project architect will work with the township to put together bid documents, and will assist the general contractor to obtain building permits. The architectural fee for the work is as follows: construction drawings: \$2,000, bidding phase: \$400, and construction administration: \$400.

After a brief discussion over the scope of work, Ms. Floyd made a motion authorizing Clawson House project architect Chris Pickell of 115 Main Street, Flemington, NJ to prepare drawings, specifications, and bid documents as outlined in his 10/31/2012 proposal for an amount not to exceed \$2,800.00. Ms. Van Horn seconded the motion; being no further discussion, the motion was unanimously approved.

2. Design Awards

Chairwoman Sageser congratulated Ms. Sullivan and Ms. Gavigan for a great job preparing for the event; she also thanked Mr. Sterchele and Mr. and Davidson for making initial contact with the award recipients- the owners of the Chamberlain House and the Jackson Lears (Sutphin) House. The architect and contractor for the Jackson Lears house were in attendance. Given it was a snowy afternoon, attendance was light- this made Chairwoman Sageser suggest to the Committee that having future design awards in May would be better- May is also Historic Preservation month. The next design awards event will be in May, 2015.

3. Cavalier / Dippolito Farmstead

No report.

4. Historic Property Inventory- Review & Progress

Chairwoman Sageser said that since Ms. Gavigan is not here and Ms. McGovern was unable to work on the project, there is little to report this month. Ms. Van Horn asked for some background on the matter.

Chairwoman Sageser said in 2005 the township planner entered a list of historic structures onto a map. Ms. Gavigan moved laterally in response to county documentation on historic structures in the township- she prepared spreadsheets comparing county derived information and township information. Both inventories refer to properties the same way- using tax block and lot designation- not by street address.

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Ms. Floyd said she once prepared a chart containing easements shown on the tax assessor's records- there was some historic information added to that chart- she thinks that township clerk Terri Stahl, or Toni Robbi of the Environmental Commission, may have an idea as to the location of the chart.

5. Larison/Dubois Production

Ron O'Reilly was not present to provide a report but Ms. Van Horn said that she understands that Mr. Davidson and Mr. O'Reilly have been working together on the project. The date of the production is February 23, 2014 and it will be held at the Hunterdon Central High School auditorium. Mr. Harding is going to email Mr. O'Reilly- articles for the VIP are due soon.

6. Children's Programs

Ms. Sullivan was not present to provide a report, but Chairwoman Sageser said Ms. Sullivan is willing to continue with this project with help from others- the "C.W. Larison Student Challenge" in which East Amwell students grades 4-6, and separately grades 7-8 will be asked to contribute essays and drawings about Cornelius Larison could be held in May in coordination with Historic Preservation month.

7. Signage

Mr. Davidson was not present to provide a report.

8. Mapping

Mr. Harding reported that on January 4, 2014, Delaware Township historian Marliyn Cummings will be presenting her Google Earth mapping project that shows the location of structures from 1700s – 1800s using Google Earth mapping. Mr. Harding is looking to add photographs to the map project, but cited discussions with the county archive staff about using certain archive images. Ms. Floyd suggested that Mr. Harding ask about using low resolution, watermark images which would retain the county's reproduction rights.

Mr. Harding said his self-guided map tour is in pretty sound shape; he is organizing it a little better. He hopes to incorporate it into a comprehensive review of Ringoes. A tri-fold will be available but an expanded version will be available on the web. Ms. Floyd suggested digital audio tours available via cell phones- the New Jersey Historical Commission has been awarding a lot of mini-grants for these types of projects. Mr. Harding said that Califon has an online walking tour map that is worth looking at.

Mr. Harding shared with the Committee his research on leads that Marquis de Lafayette may have spent two weeks convalescing in Ringoes in 1778. Mr. Harding asked if anyone knew of an ice house in Ringoes; Mr. Harrison recalled only one- located behind the Lambert House.

9. Office / Computer Filing and Organization

Ms. Sullivan was not present to provide a report.

**New Business**

1. Thank you to Departing Members

Chairwoman Sageser told those present that Ms. McGovern has resigned from the Committee, and that Mr. Harding is not asking to be reappointed in 2014; she thanked both for their service.

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2. Greenfest Scheduled for April 5, 2014

Chairwoman Sageser said that at last year's Greenfest, the Committee distributed tri-folds on the design awards, and Ringoes- the Committee can do this again. Since the Planning Board's attention has been called about the condition of Ringoes, perhaps this is good timing. The Quick Collection could be publicized, as well as an update on the Clawson House.

**Closing Comments**

Chairwoman Sageser thanked everyone for the work they did in 2013. 2014 is the year to press forward. Between the Historical Society and the Historic Preservation Committee as a fund raising arm, a lot of progress can be made. Everything the Committee works on is very important- it represents a public face of the Committee to the community.

**Adjournment**

A motion by Ms. Ms. Floyd, seconded by Mr. Harding to adjourn was unanimously approved by voice vote. The meeting adjourned at 8:47 PM. The next meeting is scheduled for January 15, 2014, at 7:30 PM in the East Amwell Municipal Building.

Respectfully Submitted,

/s/ Scott Bauman

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Scott Bauman, Recording Secretary  
January 3, 2014

**MOTION TO APPROVE: Will Harrison**  
**MOTION SECONDED BY: Pauline Serafin**  
**APPROVED BY THE COMMITTEE: January 15, 2014**  
**ABSTAINED FROM VOTING: Peg Sullivan**