

**DECEMBER 17, 2014 MEETING MINUTES
EAST AMWELL HISTORIC PRESERVATION COMMITTEE
EAST AMWELL MUNICIPAL BUILDING, 1070 ROUTE 202, RINGOES, NJ**

CALL TO ORDER & OPEN PUBLIC MEETING NOTICE

The meeting of the East Amwell Historic Preservation Committee was called to order at 7:31 PM by Chairwoman Barbara Sageser. Secretary Sharon Brighthaupt read aloud the following: “In compliance with the Open Public Meetings Act, this is a regular meeting of the East Amwell Historic Preservation Committee pursuant to the meeting notice published in the January 23, 2014 issue of the Hunterdon Democrat. Notice of this meeting was filed in the Township Clerk’s Office, sent to the Hunterdon Democrat, and the agenda was posted on the municipal bulletin board.

ROLL CALL 12/17/14

Committee Member (term expires)	1/15/14	2/19/14	3/19/14	4/16/14	5/21/14	6/18/14	7/16/14	8/20/14	9/17/14	10/15/14	11/19/14	12/17/14
Jim Davidson (12//31/17)		7:45		X			X	X			X	X
Frances Gavigan (12/31/16)	X				7:55	X	X	X	7:45	X	7:45	7:42
Will Harrison, alt #1 (12/31/14)	X	X	X	X		X		X	X	X	X	X
Suzanne Koeniger, alt #2 (12/31/14)	n/a	n/a	X	X	X	X			X	X		X
Barbara Sageser (12/31/16)	X	X	X	X	X	X	X	X	X	X	X	X
Pauline Serafin (12/31/16)	X	7:43	X	X	X	X	8:40		X	X	X	
Paul Sterchele (12/31/14)		X		X	X	X	X		X	X		
Peg Sullivan (12/31/14)	X			X	X		X	X	X		X	X
Mary Van Horn (12/31/15)		X			X	7:40		X	X	X		
vacant (12/31/14)												
vacant Alt #3 (12/31/14)												

Others present: Committee Secretary Sharon Brighthaupt, Charles Van Horn, David Wang-Iverson, Patsy Wang-Iverson

OPEN TO THE PUBLIC

Chairwoman Sageser asked for a motion to open to the public. Will Harrison made a motion, seconded by Suzanne Koeniger.

Barbara Sageser recognized members of the public present and asked for comments from the public. It was noted there were no comments from the public at this time. Peg Sullivan made a motion to close to the public seconded by Will Harrison.

PRESENTATION OF November 19, 2014 MEETING MINUTES

Chairwoman Sageser asked for a motion to approve the minutes. Jim Davidson made a motion to approve the minutes seconded by Will Harrison, with a question from Will Harrison. He asked for clarification on the Clawson House grant, specifically where is the second half of the grant. He would like the minutes to be more clearly stated, as to where the other half of the grant resides. Barbara Sageser clarified the second half of the grant is held by the County, and since it was not clear in the November 19, 2014 minutes, we will place it in the minutes from the December 17, 2014 meeting as an amendment to the minutes. With this clarification the minutes are approved as submitted.

UNFINISHED BUSINESS

CALENDAR PROJECT UPDATE

Barbara Sageser asked for an update on the calendar project from Francis Gavigan. She reported the calendar is expected to be printed this week. Three hundred of the calendars will be dropped off at the school to be sent home with students. Remaining calendars will be held at the township building and some will be given to each advertiser. Jim Davidson suggested sending an email to the list of four

**DECEMBER 17, 2014 MEETING MINUTES
EAST AMWELL HISTORIC PRESERVATION COMMITTEE
EAST AMWELL MUNICIPAL BUILDING, 1070 ROUTE 202, RINGOES, NJ**

hundred on the historical society list. Also, some will be made available to the fire company and the grange. The bank was given ten and they were distributed in a short time, we will make more available to the bank. South County Library, and a sign at the post office on the outside for notification.

Will Harrison asked if we do this project next year, do we think we should allow more time for the project. Francis Gavigan said she thought the time frame was appropriate for this project.

Barbara Sageser wrapped up that the project went well and was successful. She thanked all those who were involved in the project.

QUICK COLLECTION UPDATE

Chairwoman Sageser suggested she would like to invite Ilona English to come to speak to the group about their experience with the collection and make recommendations,

We need to get back to the scanning of the documents.

We used the remaining money we had for the project in the budget for the supplies for properly storing the objects. We have clear sleeves in the proper sizes for the items.

Barbara Sageser went on to say, when we had the update from the Quick Collection Review and Cataloging, they offered to conduct a seminar for us on the proper way to do the archives. At the time we had in-house expertise, but now it would be more beneficial for the committee. She is not sure if they would charge for the seminar, but does believe it to be valuable. Frances Gavigan suggested if they want to do it, and it is agreeable to them we should invite the public. It might bring in additional historical photos, and may give us an opportunity to find candidates for the open positions on the committee.

For those who will be working on the collection we have copies of the Capes Review. She suggest those who will be working on the project should begin to read the review. Francis Gavigan suggested we have the document scanned and distributed to the group.

EAST AMWELL HISTORICAL SOCIETY UPDATE

Jim Davidson brought the House Tour Brochure to share with the committee. He suggested the Historical Society has caught on this past year. Planned for 2015 is a garden tour. We will also begin to collect objects similar to the Quick Collection. He brought with him an example of one of the objects they have acquired, early drawings of the Black River and Western Railroad.

CLAWSON HOUSE REHABILITATION UPDATE

Chairwoman Sageser reported that the contract has been signed by both parties and they are moving forward. The windows will be ordered. Now we will be working on the second grant. Will Harrison suggested we give updates to the public as to the progress on the rehab.

HISTORIC INVENTORY REVIEW UPDATE

To date has not progressed further.

**DECEMBER 17, 2014 MEETING MINUTES
EAST AMWELL HISTORIC PRESERVATION COMMITTEE
EAST AMWELL MUNICIPAL BUILDING, 1070 ROUTE 202, RINGOES, NJ**

NEW BUSINESS

Chairwoman Sageser has received a package of material containing the budget information for the past year. We did the work with the school and the awards, we had a membership fee, the booklet, the walking tour, and with the remainder we bought archival materials.

Two lines on the budget are reversed, she will bring this to their attention and have it corrected. She is suggesting we keep our budget the same going forward.

Jim Davidson made a motion to submit the budget the same as last year. The motion was seconded by Peg Sullivan. All in favor.

Francis Gavigan suggested all the minutes from the past be digitized and made available to record the history.

Will Harrison suggested once the information is available it should be made available through the VIP or some other outlet to make it accessible to anyone who wants to read about it or study and are interested in learning. Jim Davidson informed there are already photos and explanations being uploaded to the society site.

CORRESPONDENCE

Chairwoman Sageser has invited Stephanie to give a talk in conjunction with her new book, *The Tillers of the Soil*.

ANNOUNCEMENTS

None being heard, Chairwoman Sageser asked for a motion to open to the public. Will Harrison made a motion to open to the public. Jim Davidson seconded.

Chairwoman Sageser recognized Ms. Wang-Iverson who has a question regarding clarification of the East Amwell Preservation Committee. There are only two organizations currently. The Historical Society is allowed to raise money, the East Amwell Preservation Committee cannot.

Jim Davidson made a motion to close to the public, seconded by Suzanne Koeniger.
Jim Davidson made a motion the meeting be adjourned, Will Harrison seconded.

ADJOURNMENT

Chairwoman Sageser declared the meeting adjourned at approximately 8:35PM.

The next Historical Preservation meeting is scheduled on January 21, 2014 at 7:30PM.

Respectfully Submitted,

/s/Sharon Brighthaupt, Secretary