

**FEBRUARY 18, 2015 MEETING MINUTES  
EAST AMWELL HISTORIC PRESERVATION COMMITTEE  
EAST AMWELL MUNICIPAL BUILDING, 1070 ROUTE 202, RINGOES, NJ**

**CALL TO ORDER & OPEN PUBLIC MEETING NOTICE**

The meeting of the East Amwell Historic Preservation Committee was called to order at 7:30 PM by Barbara Sageser. Secretary Sharon Brighthaupt read aloud the following: “In compliance with the Open Public Meetings Act, this is a regular meeting of the East Amwell Historic Preservation Committee pursuant to the meeting notice published in the December 18, 2014 issue of the Hunterdon Democrat. Notice of this meeting was filed in the Township Clerk’s Office, sent to the Hunterdon Democrat, and the agenda was posted on the municipal bulletin board.

**ROLL CALL 2/18/15**

Committee Member (term expires)	1/21/15	2/18/15	3/18/15	4/15/15	5/20/15	6/17/15	7/15/15	8/19/15	9/16/15	10/21/15	11/18/15	12/16/15
Jim Davidson (12//31/17)	7:35	X										
Frances Gavigan (12/31/16)	X	X										
Will Harrison (12/31/17)	X	X										
Suzanne Koeniger (12/31/18)	X											
Barbara Sageser (12/31/16)	X	X										
Pauline Serafin (12/31/15)	X	X										
Paul Sterchele (12/31/18 )	X	X										
Peg Sullivan (12/31/18 )	X	X										
Mary Van Horn (12/31/15)		X										
Susan Berger (12/31/16)		X										
Debra Carney (12/31/15)		X										
Charles Van Horn (TC Liaison)												

*Others present: Committee Secretary Sharon Brighthaupt,*

**OLD BUSINESS**

**APPOINTMENT OF LIAISON TO HPC FROM TOWNSHIP COMMITTEE**

Barbara Sageser asked for a motion to nominate Charles Van Horn as the liaison to the Historical Preservation Committee from the East Amwell Township Committee. Will Harrison made the motion, seconded by Pauline Serafin, all in favor.

**APPOINTMENT OF A LIAISON FROM THE HPC TO FOSPC**

Barbara Sageser made a motion she continue as liaison to the Farmland Open Space Preservation Committee, as she has been doing in the past. Will Harrison seconded the motion, all in favor.

**PUBLIC COMMENT ON NON AGENDA ITEMS**

Chairwoman Sageser noted there were no members of the public present.

**PRESENTATION OF JANUARY 21, 2015 MEETING MINUTES**

Chairwoman Sageser asked if everyone had read the minutes and if there were comments or changes to be made. Hearing none, Will Harrison made a motion for the minutes be accepted as presented, Peg Sullivan seconded. All in favor.

**UNFINISHED BUSINESS**

**EAST AMWELL HISTORICAL SOCIETY UPDATE**

Chairwoman Sageser recognized Jim Davidson for the update.

- Black History Presentation is scheduled for Sunday, *Blacks in the Sourlands*. This is the third time the presentation has been done, once in Hopewell, once at the Rocky Hill Library, to sellout crowds. Jim Davidson attended, and he rated it excellent.

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- The Society is working on celebrations for the 50<sup>th</sup> year anniversary of the Black River and Western Railroad. A date has not yet been selected, but they plan to present the memorabilia collected to date. The Historical Society is actively soliciting memorabilia from and about East Amwell Township. Since the 1980's not a lot has been added to the collection.
- Jim Davidson presented for review by the committee members, an acquisition list and inventory control sheet containing the items acquired this month for the collection. The Township Spring Newsletter will have an article about the collection project.
- Will Harrison and Barbara Sageser have items in mind they plan to present to the Society for their collection.

**CLAWSON HOUSE REHABILITATION UPDATE**

The contractor has submitted shop drawings for the windows. We are hopeful to meet with Pickell next week to review.

Also a member of the Township Committee asked for us to look at the 501.3(c) for grants. Jim Davidson of the Historical Society will meet with members of the Township Committee to discuss further.

**QUICK COLLECTION WORK**

Suzanne Koeniger has been reading the book about how to organize the collection. Though she was unable to attend the meeting this evening she has provided copies of excerpts of the book for the committee members. For the benefit of the new committee members Chairwoman Sageser reviewed the Quick Collection Project. She offered to show them the project area after the meeting this evening.

**HISTORIC INVENTORY REVIEW UPDATES**

Francis Gavigan provided a CD with the spreadsheets and the County Inventory, tax maps and the documents previously prepared. Jim Davidson found a thumb drive in the bag with the laptop used for presentations that he thinks may contain some of the documents for this project. He will provide it to Francis Gavigan at the Historical Society meeting to take place later this week. Francis Gavigan believes there are more files she has not yet located, but she will continue looking for them. She had included everything on the disc except the emails with attachments.

Barbara Sageser suggested we simplify the project by starting with Bannish's County Inventory list and make it as correct as we can. The second step would be to input the additional information.

Jim Davidson suggests before we appoint a sub-committee we should prepare a project list to clearly define the steps to complete. First he suggests we lay out what we have, what the starting point is going to be and find and add all the missing properties to the inventory. Next we should correct the lot and block numbers. Jim has requested from the County a copy of the inventory list provided to them previously. We should match these up with what was in the book from 1976 and determine which ones are missing by comparing. Frances Gavigan found an email message with an action plan. He and Barbara Sageser will get together in about a week and one-half to review and further define. Then we will be ready to appoint members to a sub-committee.

**NEW BUSINESS**

Will Harrison asked about the budget and what might be available for a project like the Walking Tour Brochure. Barbara Sageser will discuss the budget with the new CFO to determine if we have money for programs. Our budget was \$1,300. It appears to have changed and she will review with the CFO.

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Jim Davidson suggested the State Speaker Programs. We would subscribe for a year and they will send a representative to our events. He will try to get more information about how to subscribe.

**ANNOUNCEMENTS**

Will Harrison mentioned the derelict building ordinance. He would like to know if it is going to contain any language related to rubbish or abandoned junk. The first reading of the ordinance was on February 12, 2015. He has been unable to obtain a copy of the ordinance. Francis Gavigan said she has a copy and will share it with the members of the committee. The next meeting is March 12, 2015 for anyone who may want to attend.

Will Harrison's update on the Ringoes Village Study, the assignment has been completed and the group is awaiting further progress.

**OPEN TO THE PUBLIC**

Chairwoman Sageser noted there were no members of the public present.

**ADJOURNMENT**

Will Harrison made a motion to adjourn the meeting. Pauline Serafin seconded, all in favor.  
Chairwoman Sageser declared the meeting adjourned at approximately 8:30PM.

The next Historic Preservation meeting is scheduled for March 18, 2015 at 7:30PM.

Respectfully Submitted,

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/s/Sharon Brighthaupt, Secretary