

**NOVEMBER 18, 2015 MEETING MINUTES
EAST AMWELL HISTORIC PRESERVATION COMMITTEE
EAST AMWELL MUNICIPAL BUILDING, 1070 ROUTE 202, RINGOES, NJ**

CALL TO ORDER & OPEN PUBLIC MEETING NOTICE

The meeting of the East Amwell Historic Preservation Committee was called to order at 7:30 PM by Barbara Sageser. Secretary Sharon Brighthaupt read aloud the following: “In compliance with the Open Public Meetings Act, this is a regular meeting of the East Amwell Historic Preservation Committee pursuant to the meeting notice published in the December 18, 2014 issue of the Hunterdon Democrat. Notice of this meeting was filed in the Township Clerk’s Office, sent to the Hunterdon Democrat, and the agenda was posted on the municipal bulletin board.

ROLL CALL 11/18/15

Committee Member (term expires)	1/21/15	2/18/15	3/18/15	4/15/15	5/20/15	6/17/15	7/15/15	8/19/15	9/16/15	10/21/15	11/18/15	12/16/15	
Jim Davidson (12//31/17)	7:35	X			X		X	CANCELLED	X	X	X		
Frances Gavigan (12/31/16)	X	X			X	X	7:35				7:40	7:40	
Will Harrison (12/31/17)	X	X	X	X	X		X					X	
Suzanne Koeniger (12/31/18)	X		X	X		X	X			X			
Barbara Sageser (12/31/16)	X	X	X	X	X	X	X			X	X	X	
Pauline Serafin (12/31/15)	X	X	X		X					X	X		
Paul Sterchele (12/31/18)	X	X		X	X		X			X	X	X	
Peg Sullivan (12/31/18)	X	X		X	X					X	X	X	
Mary Van Horn (12/31/15)		X	X		X		X			X	X		
Susan Berger (12/31/16)		X	X		X		X			X	X		
Debra Carney (12/31/15)		X		X									
Charles Van Horn (TC Liaison)						X				X		X	

Others present: Committee Secretary Sharon Brighthaupt,

PUBLIC COMMENT ON NON AGENDA ITEMS

Chairwoman Sageser noted there were no members of the public present. Will Harrison made a motion to open to the public. Paul Sterchele seconded the motion. All in favor. Will Harrison made a motion to close, Paul Sterchele seconded. All in favor.

PRESENTATION OF October 21, 2015 MEETING MINUTES

Chairwoman Sageser noted we have meeting minutes to be presented for approval. She asked if everyone had read the minutes and if there were comments or changes to be made. Will Harrison asked that a correction be made to the spelling of Hunt Simerson Cemetery, it was so noted and the correction has been made. Barbara asked for a motion to approve the minutes with the pending correction. Jim Davidson made a motion to approve with the pending correction, and Peg Sullivan seconded. All in favor.

EAST AMWELL HISTORICAL SOCIETY UPDATE

Jim Davidson provided the following update: About twenty volunteers participated in the cemetery clean-up and the work was finished in about one hour.

Calendar update: Being done jointly with HPC. All the ads are sold, in fact they are over sold. We have 96 ad spaces, but we enthusiastically sold 116 ads. The pictures are finished, Frances has the calendar and she is inserting the ads. She said it will be done by next week. We expect to have it printed and out by December 1, 2015. Jim asked Barbara Sageser if she would like to talk about the grant at this time. Barbara explained she went to the CFO to discuss budget items and she was asked about an old line item for the Ringoes pamphlet from the bicentennial. Instead of using it we asked if we could use it for an on-line service (\$352/year x 5 years plus photographs) to make the Quick collection available to the public. This request was accepted. After these expenses there is still \$662 left to be put toward printing the 2016

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calendar. Will Harrison made a motion to use the \$662 remaining from the Ringoes pamphlet grant be used toward the printing of the 2016 historical calendar, seconded by Jim Davidson. All in favor, motion carried.

Third Annual House Tour is scheduled for December 6, 2015. Currently we have four great houses on the tour. An announcement is going out to the mailing list tonight. We expect it to be sold out in a few days. Fred and Gail Gardner on North Hill Road, Valerie Sands an historic barn on Wertzville, a newer house on Boss Road, and Jim Davidson's house are on the tour.

CLAWSON HOUSE REHABILITATION UPDATE

Electric has been finished, the meter is in and the old temporary service is being removed. The basement digging has been started and is expected to take about three weeks. The next phase of the drawings has begun by the architect. Barbara Sageser has submitted a requisition to obtain a purchase order. It describes the architectural services and the phases. He will be getting paid by the phase.

The check from JCP&L for \$2,500 has been received.

QUICK COLLECTION WORK

The Quick collection work has been put on hold while we concentrate on the Clawson House. We will get back to the Quick collection at a later date.

HISTORICAL INVENTORY REVIEW UPDATE

Barbara Sageser obtained a purchase order for the digital camera with wifi capability and the hard drive. She provided a photo of the advertisement for the camera and we are going to get the hard drive as recommended.

Jim Davidson made a motion to purchase the recommended camera and hard drive. Peg Sullivan seconded, all in favor. The motion carried.

COUNTY CEMETERY COMMITTEE UPDATE

Barbara Sageser noted John Allen has asked if we would like him to provide an update for the meeting. A discussion ensued in which Jim Davidson asked if we need an additional member on the Historical Preservation Committee. He thought John Allen might be a good candidate. Barbara Sageser mentioned that Deborah Carney has not attended a meeting since the Spring. She may not be interested in continuing on the committee. Her one year term is about to expire. Will Harrison suggested John Allen be asked if he would like to serve on the committee. Barbara Sageser will contact him and inquire.

The secretary asked if the County Cemetery Committee Update should remain on the agenda going forward. It was determined it should be removed.

BUDGET UPDATE

Barbara Sageser presented the budget proposal to the CFO. Justification will be required for the requested increase.

If there is other money remaining after purchase of the hard drive and the camera to be expended Jim Davidson suggested it should be directed to the printing of the calendar. Frances Gavigan made a motion to do so, Paul Sterchele seconded. All in favor.

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The secretary mentioned Terri Stahl made contact with her to inquire if the meeting day will remain the 3rd Wednesday of the month for 2016. All are in favor of keeping the meeting date the same for the announcement.

CORRESPONDENCE

- County requested additional back-up information for Grant #1 which has been submitted for release of the 2nd portion of the money from the 1st Grant.
- No encroachment has been defined to date for the Clawson House Project.

ANNOUNCEMENTS

OPEN TO THE PUBLIC

No one from the public being present, we moved on to a motion to adjourn.

ADJOURNMENT

Jim Davidson made a motion to adjourn the meeting, seconded by Will Harrison. All in favor. Chairwoman Sageser declared the meeting adjourned at approximately 8:15PM.

The next Historic Preservation Committee meeting is scheduled for December 16 at 7:30PM.

Respectfully Submitted,

/s/Sharon Brighthaupt, Secretary