

**DECEMBER 16, 2015 MEETING MINUTES
EAST AMWELL HISTORIC PRESERVATION COMMITTEE
EAST AMWELL MUNICIPAL BUILDING, 1070 ROUTE 202, RINGOES, NJ**

CALL TO ORDER & OPEN PUBLIC MEETING NOTICE

The meeting of the East Amwell Historic Preservation Committee was called to order at 7:30 PM by Barbara Sageser. Secretary Sharon Brighthaupt read aloud the following: “In compliance with the Open Public Meetings Act, this is a regular meeting of the East Amwell Historic Preservation Committee pursuant to the meeting notice published in the December 18, 2014 issue of the Hunterdon Democrat. Notice of this meeting was filed in the Township Clerk’s Office, sent to the Hunterdon Democrat, and the agenda was posted on the municipal bulletin board.

ROLL CALL 12/16/15

Committee Member (term expires)	1/21/15	2/18/15	3/18/15	4/15/15	5/20/15	6/17/15	7/15/15	8/19/15	9/16/15	10/21/15	11/18/15	12/16/15	
Jim Davidson (12//31/17)	7:35	X			X		X	CANCELLED	X	X	X	X	
Frances Gavigan (12/31/16)	X	X			X	X	7:35				7:40	7:40	X
Will Harrison (12/31/17)	X	X	X	X	X		X					X	X
Suzanne Koeniger (12/31/18)	X		X	X		X	X			X			X
Barbara Sageser (12/31/16)	X	X	X	X	X	X	X			X	X	X	X
Pauline Serafin (12/31/15)	X	X	X		X					X	X		7:35
Paul Sterchele (12/31/18)	X	X		X	X		X			X	X	X	
Peg Sullivan (12/31/18)	X	X		X	X					X	X	X	
Mary Van Horn (12/31/15)		X	X		X		X			X	X		X
Susan Berger (12/31/16)		X	X		X		X			X	X		X
Debra Carney (12/31/15)		X		X									
Charles Van Horn (TC Liaison)						X				X		X	

Others present: Committee Secretary Sharon Brighthaupt,

PUBLIC COMMENT ON NON AGENDA ITEMS

Chairwoman Sageser noted there were no members of the public present. Frances Gavigan made a motion to open to the public. Will Harrison seconded the motion. All in favor. Mary Van Horn made a motion to close, Susan Koeniger seconded. All in favor.

PRESENTATION OF November 18, 2015 MEETING MINUTES

Chairwoman Sageser noted we have meeting minutes to be presented for approval. She asked if everyone had read the minutes and if there were comments or changes to be made. None being heard, Barbara Sageser asked for a motion to approve the minutes. Jim Davidson made a motion to approve, and Suzanne Berger seconded. All in favor.

EAST AMWELL HISTORICAL SOCIETY UPDATE

Jim Davidson provided the following update noting he was melding together the Clawson House update with the Historical Society update. He began by mentioning the Historical Society East Amwell House Tour and the 2016 planning meeting to take place the following week. The Calendar is complete and is available in the lobby of the Municipal Office.

Clawson activity since the last committee meeting included: Contractor dug out the basement, poured the slab, redid the basement stairs, installed radon detector, stoned up the back wall. The Township went in today and cleaned up all the rubble and junk with the exception of a pile of rocks. Jim Davidson met with the mayor, the deputy mayor, and the architect on December 15 at the site and discussed a few things to still be done in the basement. A meeting followed at the Township Building attended by Jim Davidson, Tim Matheny, Margaret Pascale, and the Architect to discuss next steps. Phase II of the Clawson House should now be considered essentially finished. Jim Davidson had a meeting and site visit with Bill Millet who monitors and handles grants for the County. This past year preservation obtained two grants used on

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the house. Approximately \$80,000 grants from the County and \$70,000 from the Township has been expended on the project during the past year. The purpose of this meeting was to discuss goals for 2016 for the Clawson House. Feedback from Mr. Millet was positive regarding grants to fund the project, but indicated funding for the new construction of an addition would not be considered. Estimates from the contractor for the new phase are about \$120,000 and about \$60,000 might be granted from the County.

Will Harrison asked about having a professional video presentation to help with funding. Frances Gavigan suggested using the Clawson House Facebook page, which is currently not being used. Jim Davidson suggested we talk about how much funding we might expect to raise.

QUICK COLLECTION WORK

The camera and accessories has arrived. Barbara Sageser asked for a volunteer to take temporary ownership of the equipment and learn how to use it. Suzanne Koeniger volunteered to do so. The brightly colored hard drive has also arrived and Barbara Sageser will hold onto it. Suzanne Koeniger also graciously volunteered to mark all the equipment and accessories as owned by the committee to prevent loss.

HISTORICAL INVENTORY REVIEW UPDATE

The camera will be used to keep moving this project forward.

BUDGET UPDATE

The \$962 remaining after purchase of the hard drive and the camera is being directed to the printing of the calendar. Pauline Serafin made a motion to direct payment of the invoice, seconded by Mary Van Horn. All in favor.

NEW BUSINESS

Judy Grow visited Barbara Sageser this past summer and gave her audio tapes of interviews done in the past by former members of the Historic Preservation Committee. Barbara Sageser suggested the new camera has a tripod that might be able to be used to do video interviews.

Barbara Sageser mentioned there has been a suggestion to move the meeting to one of the first two weeks in the month. This would allow for better availability of some of the committee members, and also since the Township Council meeting is on the second Thursday of the month it would make it more efficient for obtaining approvals. Also, the grant is due on March 31, so if we meet earlier in the month it would allow for more timely processing of grant application documents.

Also, we might want to schedule some time for interviews during 2ndQ2016. Perhaps discuss setting aside calendar appointments during our reorganization meeting in January 2016. She suggests it should be entered as an agenda item. John Allen is scheduled for an interview on December 30, 2015.

CORRESPONDENCE

- Membership Card for American Association for State and Local History
- Pickell has provided an invoice indicating 100% completion, the windows remain. It will be tabled until the windows are complete.
- Abbreviated budget account status, not currently accounting for the recent purchases
- Digital Arts Postcard

ANNOUNCEMENTS

No announcements were heard.

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OPEN TO THE PUBLIC

No one from the public being present, Frances Gavigan moved on to a motion to Open to Public, Barbara Sageser seconded. All in favor. Pauline Serafin made a motion to close, Barbara Sageser seconded. All in favor.

Before adjourning Barbara Sageser thanked all the members for all their hard work during this past year.

ADJOURNMENT

Frances Gavigan made a motion to adjourn the meeting, seconded by Jim Davidson. All in favor. Chairwoman Sageser declared the meeting adjourned at approximately 8:15PM.

The next Historic Preservation Committee meeting is scheduled for January 20 at 7:30PM.

Respectfully Submitted,

/s/Sharon Brighthaupt, Secretary