

**AUGUST 3, 2016 MEETING MINUTES
EAST AMWELL HISTORIC PRESERVATION COMMITTEE
EAST AMWELL MUNICIPAL BUILDING, 1070 ROUTE 202, RINGOES, NJ**

CALL TO ORDER & OPEN PUBLIC MEETING NOTICE

The meeting of the East Amwell Historic Preservation Committee was called to order at approximately 7:30 PM by Barbara Sageser. Secretary Sharon Brighthaupt read aloud the following: “In compliance with the Open Public Meetings Act, this is a regular meeting of the East Amwell Historic Preservation Committee pursuant to the meeting notice published in the January 28, 2016 issue of the Hunterdon Democrat. Notice of this meeting was filed in the Township Clerk’s Office, sent to the Hunterdon Democrat, and the agenda was posted on the municipal bulletin board.

ROLL CALL 8/3/16

Committee Member (term expires)	1/20/16	2/3/16	3/2/16	4/6/16	5/4/16	6/1/16	7/6/16	8/3/16	9/7/16	10/5/16	11/2/16	12/7/16
Jim Davidson (12//31/17)	X	X	X		X	X		X				
Frances Gavigan (12/31/16)	X		7:40	7:45		7:22	X	7:37				
Will Harrison (12/31/17)	X	X	X	X	X	X	X	X				
Suzanne Koeniger (12/31/18)	X		X					X				
Barbara Sageser (12/31/16)	X	X	X	X		X	X	X				
Pauline Serafin (12/31/19)	X		X	X	X	X	X	7:37				
Paul Sterchele (12/31/18)	X	X	X	X	X	X		X				
Peg Sullivan (12/31/18)	X		X	X	X			7:38				
Mary Van Horn (12/31/19)		X	X		X			X				
Susan Berger (12/31/16) (Alt 1)	X		X	X	X		X					
John Allen (12/31/18)(Alt II)	X	X	X	X	X	X	X	X				
Charles Van Horn (TC Liaison)												

Others present: Committee Secretary Sharon Brighthaupt,

PUBLIC COMMENT ON NON AGENDA ITEMS

Noting there were no members of the public present Barbara Sageser moved on to the next agenda item with no objections.

PRESENTATION OF July 6, 2016 MEETING MINUTES

Barbara Sageser asked if everyone had read the minutes and if there were comments or changes to be made. Will Harrison made a motion the minutes be approved as submitted. John Allen seconded. All in favor. Minutes are approved as submitted.

UNFINISHED BUSINESS

PAST PERFECT SOFTWARE UPDATE

John Allen asked for this item to be moved up on the agenda. Barbara Sageser and John Allen have investigated the software and agree the update should be purchased. Barbara Sageser has a special offer for Past Perfect 5.0. She reviewed what is to be included in the offer and the special price is \$185. She made a motion to approve purchase. John Allen seconded the motion to take advantage of this special and all are in favor.

EAST AMWELL HISTORICAL SOCIETY UPDATE

Jim Davidson noted there are plans for an East Amwell Township bus trip in planning stages, along with a talk by John Allen. A church tour is being planned and a walking tour all in the Fall. He brought examples of Grays Watercolor prints recently purchased on eBay. He purchased 4 for \$20 and one for \$10. Grays Watercolor was at one time the largest employer in the township. He is hoping to have other donated to the group. He also brought a piece from Ringoes Pottery. He is trying to find out who did

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these pieces. If anyone knows anything about these pieces and their history, he would like the information.

Pauline Serafin began with an update on the donations, it is at \$17,800 with \$25,000 being the goal.

CLAWSON HOUSE UPDATE

Bids go out tomorrow, advertised in the Democrat. After two weeks they will be opened and there will be two months to award. Five categories are included. We hope to receive the full grant of \$75,000, subject to the Freeholders approval. The Historical Society will give \$20,000 which will bring the total to \$95,000. We will see what can be included for this amount.

A referendum will take place in the next election to include language to allow open space funds to be used for historical preservation, maintenance of Clawson Park and Recreation to be included. It was inadvertently omitted in the previous language. Jim Davidson made a motion to indicate the Historical Preservation Committee is in favor of the referendum. Pauline Serafin seconded. All in favor.

QUICK COLLECTION WORK

Only the software update for this month.

HISTORICAL INVENTORY REVIEW UPDATE

On hold for this month. CD of the work progress was handed off to Jim Davidson and he passed it on to the County Cultural and Heritage.

NEW BUSINESS

Jim Davidson suggested a committee presence should be at the Freeholder meeting when the grant is awarded. Currently the meeting is scheduled to take place on August 16, 2016, currently scheduled for 5:00 PM on the 2nd Floor of the County Complex.

Partnership grant program workshop information has been attached to the minutes for consideration of the members, should they want to sign up to attend. Both historic committee members and society members should attend to ensure we have a clear understanding of who can apply for future grants.

IN-KIND CONTRIBUTION WORKSHOP UPDATE

Pauline Serafin attended a workshop this past month and has prepared a report for the committee. When members volunteer, it is an in-kind contribution. The accepted contribution is valued at \$25.13/hour. All hours should be tracked to show how much work is going into the board. Labor donated by anyone can be given a cash value, both time or service the organization would normally pay for should be included in this figure. It should be tracked and there should be a log indicating hours and time donated. Matching funds from grants can be used to match the hours.

We should be better communicating the needs for the organization. For example, furnishings can be requested for the Clawson House in the future. More marketing of the needs was recommended. Both skilled volunteers and items may be donated if they are aware their skills are needed.

The website charitynavigator.org is a valuable resource recommended by the workshop leader. Professionals may be willing to donate hours of their expertise in return for documentation that the work was donated and completed. On-line resources are plentiful. HunterdonCountyBuySellTrade.com is one example.

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Digital garage sales were also recommended, both for giving and receiving. The county sheriff office also has community service programs available.

BUDGET

CORRESPONDENCE

Letter & Flier for a seminar, Protection of Graves

ANNOUNCEMENTS

OPEN TO THE PUBLIC

No one from the public being present.

ADJOURNMENT

Pauline Serafin made a motion to adjourn the meeting, seconded by Frances Gavigan. All in favor.
Barbara Sageser declared the meeting adjourned at approximately 8:25PM.

The next Historic Preservation Committee meeting is scheduled for September 7 at 7:30PM.

Respectfully Submitted,

/s/Sharon Brighthaupt, Secretary