

EAST AMWELL PLANNING BOARD MINUTES
7:30 PM East Amwell Municipal Building
September 14, 2011 - Meeting

Call to Order, Attendance and Pledge of Allegiance

This meeting of the East Amwell Planning Board was opened on September 14, 2011 at 7:30 PM. The following notice was read, "In compliance with the Open Public Meetings Act, this is a regularly scheduled meeting pursuant to the annual meeting notice as published in the January 20, 2011 issue of the Hunterdon County Democrat, a copy of the agenda for this meeting was forwarded to the Hunterdon County Democrat, filed in the Township Clerk's Office and posted on the bulletin board on September 6, 2011."

Present: Rob Gilbert
Gail Glashoff
Peter Kneski
Linda Lenox
Don Reilly, Chairman
Dart Sageser
Michael Weis
Joe Wolfgang
Roger DeLay – Alt. #1
Edward Feinberg – Alt. #2
Attorney Norman
Engineer O'Neal
Planner Slagle

Excused: Fred Gardner

Citizens' Privilege to Speak on Items not on the Agenda

Chairman Reilly opened the floor to public comment. Frances Gavigan of 123 Wertsville Road came forward and suggested the Board may wish to review the Ordinances with regard to provisions for temporary emergency situations in light of the recent hurricane and prolonged power outages throughout the Township. She also remarked that the Ag Advisory Committee will be hosting their Farm Forum on 10/17/11 which will focus on emergency preparedness.

A motion by Roger DeLay, seconded by Rob Gilbert to close to the public was unanimously approved.

Review of Minutes

A motion by Gail Glashoff, seconded by Linda Lenox to approve the Board's minutes from 8/10/11 was approved with no revisions noted and Rob Gilbert, Joe Wolfgang and Edward Feinberg abstaining.

New Business – Other

Approval: Resolution PB#2011-08 – Waiver of Site Plan Approval: Communications Infrastructure Corporation

A motion by Linda Lenox, seconded by Rob Gilbert to approve Resolution PB#2011-08 was unanimously approved by roll call vote.

Roll Call Vote: Linda Lenox: Yes, Rob Gilbert: Yes, Gail Glashoff: Yes, Peter Kneski: Yes, Don Reilly: Yes, Dart Sageser: Yes, Michael Weis: Yes, Joe Wolfgang: Yes, Roger DeLay: Yes

Approval: Resolution PB#2011-09 – Dr. J. Dilts House – Continuance of Application – 120 Day Extension

A motion by Rob Gilbert, seconded by Gail Glashoff to approve Resolution PB#2011-09 was unanimously approved by roll call vote.

Roll Call Vote: Rob Gilbert: Yes, Gail Glashoff: Yes, Peter Kneski: Yes, Linda Lenox: Yes, Don Reilly: Yes, Dart Sageser: Yes, Michael Weis: Yes, Joe Wolfgang: Yes, Roger DeLay: Yes

Public Hearing: Alethea Cleantech Advisors, LLC. – B:3 L: 1 & 2.02 – (Everitt Property – 210 John Ringo Road) – Minor Subdivision and Preliminary & Final Major Site Plan Approval

Present for the public hearing was George Kotzias of Alethea Cleantech Advisors, LLC., Attorney Mark Peck on behalf of the applicant, Engineer Evan Hill of Innovative Engineering, Inc. and Planner/Sole Proprietor Tiffany CuvIELlo.

Mr. Weis remarked that there was an Application Review Committee (ARC) meeting last week and noted there weren't many issues identified at the meeting and indicated he believes the matter is ready for a completeness determination.

Engineer O'Neal noted the following submission waivers:

- Item #5: Copies of any protective easements – Engineer O'Neal indicated a road easement may be needed for Dunkard Church Road but that is yet to be determined
- Item #32: Evidence that duplicate copies of the application have been filed with the appropriate outside agencies

Engineer O'Neal commented that these requested submission waivers are reasonable and he recommended that the application be deemed complete.

A motion by Rob Gilbert, seconded by Gail Glashoff to open to the public for input relative to the completeness of the application was unanimously approved. No members of the public came forward. A motion by Peter Kneski, seconded by Rob Gilbert to close to the public was unanimously approved.

A motion by Gail Glashoff, seconded by Michael Weis to deem the application complete was unanimously approved.

Attorney Mark Peck noted that proof of noticing and an affidavit of publication had been provided to the Board. He remarked the subject site is the Everitt farm. He explained the site is a 55 acre tract bounded on one side by County Route 604 (Rosemont Ringoes Road) and on the other side by Dunkard Church Road. Attorney Peck stated the property is located in the Amwell Valley Agricultural District. He explained they are seeking minor subdivision approval which is really a lot line adjustment and preliminary and final major site plan approval.

The minor subdivision is for the internal lot line between Lots 1 and 2.02. It was noted that 7 acres of Lot 2.02 will be conveyed to Lot 1 and both lots will remain conforming under the Township's Ordinance. The major site plan approval is for a 3.5 megawatt ground mounted solar facility. Attorney Peck noted the solar facility is a conditional use under the Ordinance and he stated the application is fully conforming and no variances are being requested in connection with the solar facility. He noted that a variance is being sought for the pre-existing non-conforming condition associated with the existing farmhouse. The dwelling is currently situated 55' from the road and the Ordinance requires a 150' setback. Attorney Peck noted this condition will remain the same and not be further exacerbated.

Engineer Hill came forward and was sworn in. He provided his background credentials and was accepted as an expert to provide testimony on this application. He addressed the minor subdivision portion of the application noting that existing Lot 1 is approximately 33 acres and existing Lot 2.02 is approximately 19 acres. **Exhibit A-1:** Two site plan sheets depicting the proposed subdivision were presented. Engineer Hill explained the two parcels share an interior lot line and the subdivision will convey 7 acres of Lot 2.02 to Lot 1. After the subdivision, Lot 1 will be 40 acres and Lot 2.02 will be 19 acres. The proposed solar facility will develop approximately 22 acres of Lot 1.

Exhibit A-2 was presented. Twelve sheets depicting the Preliminary and Final Major Site Plan for Lot 1. Engineer Hill explained the site plans submitted to the Board as part of the application are based on the newly configured 40 acre Lot 1. He said the lot is located within the Amwell Valley Agricultural District and the lot conforms to the Ordinance requirements. Engineer Hill remarked on the existing conditions of the lot noting there is an open field along Dunkard Church Road with natural tree lines along the property lines. There is a stream in the middle of the property known as the Third Neshanic Tributary. Engineer Hill noted that they have identified and delineated the wetlands and have obtained an LOI from the NJDEP verifying the 50' buffer areas.

Engineer Hill referred to the site improvement plan. He provided reduced sized copies for the Board. It was noted that the applicant is proposing 2 separate solar farms on Lot 1, separated by the existing stream on the property. The array closest to Rosemont Ringoes Road and John Ringo Road will have a 20' wide gravel access driveway off of Rosemont Ringoes Road with a perimeter security fence which will be 8' high chain link. Within the fence will be fixed tilt solar panels permanently positioned in a southern direction. Engineer Hill noted the front of the panels will be approximately 2' off of the ground and the back of the panels will be about 9' off of the ground. He explained the facility will have a 50' wide landscape buffer to shield the adjoining property owners and the public view from the roadway. Engineer Hill stated a secondary access point will be off of the existing farm road located on John Ringo Road. It was noted that the access road off of Rosemont Ringoes Road will be used exclusively for construction purposes and fire safety purposes.

Engineer Hill remarked that they have met with the Fire Official who expressed a desire for multiple access points. The spacing between rows within the solar facility will be 13' in order for a small pickup truck to drive around if necessary and also wide enough to maintain. There will be an 18' perimeter access drive between the fencing and the solar arrays.

It was noted that the proposed project minimizes the amount of grading to take place on the site. Engineer Hill remarked only a small area in the southeast portion of the parcel will need to be graded—"smoothed" out in order to accommodate the solar improvements.

Along Dunkard Church Road a second solar facility is being proposed on the other side of the wetlands which will be connected to the main facility. Engineer Hill noted they are not developing within any wetlands buffer areas or any wetlands or riparian transition areas. He stated the project accommodates the required 150' setbacks around the perimeter of the site as well as the 300' residential setbacks to all adjacent property owners and the 150' setback from all accessory structures.

Engineer Hill explained that the solar panels are proposed to be mounted on a metal racking system either through helical or driven screws. He requested they be allowed the flexibility to utilize which ever mounting mechanism works best for the site. It was noted that if there is any deviation from the helical or driven screws they would need to return to the Board for approvals. Engineer Hill commented that the metal racking system is designed to withstand 100 mph winds. Installation of the screws is done by small construction equipment equivalent to the size of a bobcat or small excavator with a hydraulic screw drive on it.

Engineer Hill remarked that each driveway access will have an 18' wide gate with a Knox box which will hold a key to the site in the event emergency personnel must enter the facility. There will also be a solar powered light at each gate containing a dusk till dawn timer and motion sensor. It was noted the lights at the gates will only turn on if activated and will not be on all of the time.

Engineer Hill explained the interior of the solar array will be re-vegetated with a low maintenance meadow grass. He stated the species of seeds that are used have been used for a long period of time throughout New Jersey by farmers primarily in orchards, vineyards and nurseries. He remarked the grass grows anywhere from 8" to 12" tall and only needs to be cut twice a year.

The landscaping and grading was discussed. Engineer Hill referred to sheet 6 of Exhibit A-2. He indicated they are proposing to move approximately 6" to 8" of soil from the top of the grade in the southeast portion of the parcel to the bottom of the grade to smooth out the slope. The landscape buffer will be 50' wide made up of 3 rows of evergreen trees consisting of Eastern Red Cedars, American Hollies and Norway Spruces. It was noted that behind the Everitt property the applicant is proposing a double staggered row of evergreen trees because there is existing vegetation.

Chairman Reilly referred to the elevations along the right-of-way for the power lines on Rosemont Ringoes Road and asked what the elevation here is relative to the highest point behind it. Engineer Hill clarified that working west to east, the point closest to the driveway is elevation 220' and the elevation of the proposed fence approximately 100' behind this is elevation 214'. He noted the topography of the site grades back up to the same elevation as the evergreen tree buffer which is about elevation 218'. He further clarified that when you get to the center of the property it then gradually grades back down to the woods from elevation 218' to 190'. Chairman Reilly asked if he were standing on Rosemont Ringoes Road looking at the site he would see two rolling hills—the first is where the proposed buffer will be and the second one is at approximately the same elevation. Engineer Hill remarked it would be at about the same elevation or lower. Mr. Sageser asked what the elevation is at the road. Engineer Hill indicated it is approximately 218'.

Engineer Hill stated that underneath the evergreen trees will be wildflowers which will shield off the understory of the evergreens. Mr. DeLay asked about the height of the trees at planting. Engineer Hill indicated they are proposing 7' to 8' tall trees at planting. He noted the species of trees they are proposing generally grow 6" to 12" per year which yield a 25' tree at maturity.

Engineer Hill explained that in addition to the landscape buffer adjacent to the proposed solar facility they anticipate planting a double row of 8' to 10' tall white pines along Rosemont Ringoes Road. He noted this is the only portion of the property where they are permitted to make any improvements because of the existing easement. He indicated they selected white pines for this area because there are white pines on the adjacent property and they believe matching the trees will enhance the buffer. Mr. Kneski commented

that white pines tend to lose their lower branches as they mature which may impact the actual screening to be provided by the buffer.

Engineer Hill explained that in order to join the two solar fields they will need to drill under the stream bed by way of utilizing a directional drill/boring technique. It was noted a 7” bore hole will be drilled 6’ to 8’ below the stream bed to run conduit. He explained this drilling method is often used by utility companies to cross under bodies of water and roadways in order to limit disturbance. He remarked this technique has been identified by the NJDEP as permitted by rule which means they don’t have to approve it because it has already been approved by “rule.”

Mr. Sageser suggested deciduous trees be mixed into the buffering. The applicant was amenable to the suggestion and noted they will work with Planner Slagle on this detail.

Mr. Gilbert asked for more details on why berms were not being incorporated into the buffering. Engineer Hill commented that because of the limited nature of grading needed on the site they do not want to move and disturb any more soils than what is necessary and by creating berms drainage patterns will be affected and when the project is decommissioned it will be harder to restore the property to an agricultural use if there are berms in the way.

There was some discussion on the proposed security fencing. Engineer Hill explained they are proposing a black vinyl coated 8’ high chain link fence around the site. In addition they are proposing a geo-synthetic material to stabilize the driveway access off of John Ringo Road that will trap the gravel since this access has a bit of a steep slope to it. Mr. Kneski asked if other fencing alternatives have been considered that may blend in better with the surrounding agricultural area. He suggested wooden posts with a mesh type fencing. Engineer Hill remarked that chain link fencing always provides maximum security for minimal disturbance but indicated they are amenable to considering other types of fencing as long as it provides adequate security to the site.

Engineer O’Neal asked if the emergency access driveway off of Rosemont Ringoes Road will only be used during construction. Engineer Hill explained that this access will be used to construct the southern array of solar on the site and then will remain only as an emergency access. He noted that all of the maintenance of the site will be done through the John Ringo Road access driveway which is the existing farm field entrance.

Engineer Hill provided details on the inverter structures. He explained the solar panels in the field create DC electricity which flows to the inverter structures in multiple strings. Along the strings are combiner boxes that feed into the invertors. It was noted that the inverter structures are self contained units approximately 10.5’ high by 36’ long and house all of the electrical equipment including the invertors which convert the DC electricity to AC electricity. This power then exits the inverter structures underground in conduit to a switch gear pad which is approximately 7’ tall and 4’ wide and houses additional equipment. Engineer Hill noted that everything is designed in accordance with the Utility Company’s specifications and meets all of the National Electrical Code and IBC Code requirements and complies with all State noise guidelines. He indicated the only above ground wiring associated with the project is that which is directly connected to the back of the panels. He also explained that the power exits the site from the switch gear pad to a utility pole that connects to other existing utility poles.

Mr. Weis asked how deep the underground wiring is. Engineer Hill stated the wiring is required by Code to be a minimum of 18” below ground. Mr. Wolfgang asked about the potential for chemical fires. Engineer Hill stated all of the equipment is UL listed and no chemical components will be used at the site. He added that the Township’s Fire Department will be trained on the site and provided with an Emergency Management Plan. Mr. Wolfgang asked if the panels can be turned off. Engineer Hill explained that the system is designed to isolate areas from distributing power into the grid and he said the solar panel is always producing power when there is a light source but there are ways to isolate a string (of 12 panels) or a combiner box. He also indicated an inverter can be taken off line as well as the whole solar system which is done through the utility company. Engineer Hill remarked that the solar system will have a remote monitoring system built into it.

Mr. Sageser asked about noise levels at night. Engineer Hill explained that the invertors do not run at night because no power is being produced. Chairman Reilly asked about the lifespan of the site. Engineer Hill stated Alethea has a 20 year lease agreement in place with Mr. Everitt with renewal provisions. He indicated that all of the components of the solar facility are under warranty for a period of 25 years by the manufacturer. It was noted that the size of the solar facility is dictated by the amount of output the utility company can accept at the interconnection point. Engineer Hill stated that this project has received approval for 3.3 megawatts.

Exhibit A-3 depicting the construction staging plan was presented to address Engineer O’Neal and Planner Slagle’s concerns with construction activities. Engineer Hill explained no materials will be stored outside of the security fence. Engineer O’Neal clarified that no off loading or parking will take place on any roadways. Engineer Hill noted this was correct.

Engineer Hill explained the construction sequencing:

1. Attend a preconstruction meeting with Engineer O’Neal as may be required
2. Install soil erosion and sediment control measures
3. Mow the fields and install a construction trailer as well as temporary gravel construction staging and employee parking areas
4. Install gravel access driveways
5. Install the perimeter security fence and landscape buffers—weathering permitting
6. Begin site construction within the fenced area, weather permitting
7. Prepare the surface soil and install permanent meadow grass seed
8. Removal of temporary gravel construction staging and employee parking areas and restore the area to the satisfaction of the Township Engineer

Engineer O’Neal commented that he would like the roadway(s) photo documented prior to construction to ensure there is no change in the condition of the roads/damage that may need to be addressed.

Planner Slagle asked for clarification of the construction timeline. Engineer Hill explained a system of this size takes approximately 4 – 6 months to complete assuming a late Fall start time. Planner Slagle asked if there is any issue with trucks dragging soil or debris onto the roadway when they exit the site. Engineer Hill indicated that all employee parking and deliveries will be made on gravel and there are Soil Conservation District requirements regarding tracking pads/cleaning pads for tire treads.

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It was noted that the construction of the site will likely take place from 7:00AM – 6:00PM or 7:00PM and occasionally on weekends but there will be no construction lighting at the site and they agreed to abide by whatever working hours are in the Township's Ordinance. Engineer Hill stated that they do not intend to have any security people on site during construction but commented there will be permanently mounted security cameras on the perimeter fencing. He stated the cameras will all be facing into the site and will not film any of the neighboring properties.

Exhibit A-4, a photo simulation depicting the landscape buffer was presented. Engineer Hill explained there is an existing row of trees toward the intersection of Dunkard Church Road and John Ringo Road near the stream and wetlands and on the adjacent property (Lot 2.04) there is an existing row of white pines. It was noted that they are proposing to plant a buffer of 8' tall evergreens. Additionally they are proposing one utility pole approximately 35' to the left of the gravel driveway access off of Rosemont Ringoes Road. Engineer O'Neal noted that the Township's Ordinance requires underground utilities be installed rather than overhead. Engineer Hill commented that depending on the right-of-way the County may request will determine exactly where the utility pole must be placed.

Planner Tiffany CuvIELlo came forward and provided her background credentials. The Board accepted her as an expert to provide testimony on this application. She explained the applicant is requesting a variance for the front yard setback to the existing home on John Ringo Road which is a pre-existing condition. It was noted that the existing setback is 55' and the Ordinance requires 150'. Planner CuvIELlo commented that the subdivision as proposed does not alter any lot lines that would impact or change this existing setback and stated this situation is a classic hardship variance where a lawfully existing structure on a parcel cannot be moved to create a conforming setback. Planner Slagle agreed.

A motion by Rob Gilbert, seconded by Michael Weis to open to the public was unanimously approved.

Frances Gavigan of 123 Wertsville Road came forward and was sworn in. She expressed concerns regarding the buffering from the roadway and potential ditch flooding due to the proximity of the proposed buffering. Engineer Hill commented that they were agreeable to extending the buffering if necessary and will work with the Board's professionals on this matter.

John Rynearson of 17 Dunkard Church Road came forward and was sworn in. He expressed concerns regarding the buffering along his Mother's property located at 14 Rosemont Ringoes Road. Engineer Hill stated that they have agreed to extend the buffering and noted they will reconfigure the proposed driveway access. Mr. Rynearson also asked if Delaware Township has any concerns over the use of the portion of Dunkard Church Road that runs through their Township. Engineer O'Neal remarked that there is some type of joint maintenance agreement between East Amwell and Delaware but he did not know the details. Engineer Hill noted that they will address any concerns either Township may have regarding the use of the road.

Helen Rynearson of 14 Rosemont Ringoes Road came forward and was sworn in. She expressed concern over the security fence and the trees being the same height (8') and not providing sufficient screening if the solar panels are 9' high. Engineer Hill explained that taking into account the topography of the subject site, an 8' high landscape buffer three rows deep placed where they propose to plant it will provide adequate screening per the Ordinance. Mrs. Rynearson also asked if a green coated vinyl fence could be used instead of black coated vinyl. Engineer Hill indicated they will install whatever color the Board requests.

Larry Swanzer of 9 Rosemont Ringoes Road came forward and was sworn in. He presented **Exhibit O-1** depicting 18 PowerPoint printouts of the subject site and the surrounding area. Mr. Swanzer suggested making the site smaller and moving it back further from the roadway. He also expressed concerns over the negative financial impact the solar facility will have on the property values of the surrounding landowners. Mr. Swanzer spoke about the elevations of his property in relation to the subject site and indicated the facility is not adequately screened from his view. Attorney Norman asked how much higher Mr. Swanzer's porch is in relation to Rosemont Ringoes Road. Mr. Swanzer indicated his porch is 20' – 25' higher. Engineer Hill noted it is 16' higher according to the site plans and stated they meet the Ordinance requirements regarding landscape buffering.

Mr. Swanzer maintained that Alethea does not meet the Ordinance requirements because they are not providing an impenetrable buffer from his property. Attorney Norman asked how far Mr. Swanzer's photo in Exhibit O-1 was taken from the road. Engineer Hill remarked that the panels will be 700' from the roadway and Mr. Swanzer's home is another 150' away across the street. Attorney Norman commented that the solar panels are proposed to be placed 700' off of the roadway and he stated he believes a judge would view it as unreasonable for the Board to request that they be setback even further.

Planner Slagle clarified that the Ordinance as written states that the impenetrable screening must be done from adjoining properties—that means properties that physically touch a subject site, not properties located across the street from a subject site.

Engineer Hill commented that if the Board requires, as a condition of approval, that they increase the height of the back row of trees to 10' to 12' in the area across from Rosemont Ringoes Road they would agree to do so.

A motion by Roger DeLay, seconded by Rob Gilbert to close to the public was unanimously approved.

Mr. Sageser referred to the Maintenance Plan associated with the proposed solar project and stated he would feel more comfortable if it provided additional details on what happens if there are maintenance issues specifically regarding the landscape buffer. Engineer O'Neal commented that the applicant will be required to have a 2 year Maintenance Bond to cover the landscape buffer. Engineer Hill noted that they are required to maintain the landscaping for the life of the lease under their contract with the property owner.

Mr. Feinberg commented that the Environmental Commission would like to weigh in on the latest proposed development of the subject site.

Engineer O'Neal listed the following suggested conditions of approval:

1. The mounting of the solar arrays be done by helical screws and/or driven posts
2. The applicant must check with the Utility Company to determine whether or not the pole on John Ringo Road can be eliminated
3. The back row of trees along Rosemont Ringoes Road will be 10' to 12' at planting
4. The landscape buffer along Rosemont Ringoes Road will be extended and the access driveway will be reconfigured to better hide the gate here as well as in the area of Dunkard Church Road
5. Engineer O'Neal will review the submitted staging plan

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6. The applicant will work with Planer Slagle to incorporate deciduous trees into the landscape buffer
7. All landscaping will be installed after the fencing, weather permitting, except in the area of Dunkard Church Road
8. There will be a Maintenance Plan in place for the life of the property lease
9. The applicant will meet with the Environmental Commission to address any concerns they may have

A motion by Gail Glashoff, seconded by Roger DeLay to approve the minor subdivision as well as the Preliminary and Final Major Site Plan with the requested Variance and with the conditions outlined above was unanimously approved by roll call vote.

Roll Call Vote: Gail Glashoff: Yes, Roger DeLay: Yes, Rob Gilbert: Yes, Pete Kneski: Yes, Linda Lenox: Yes, Don Reilly: Yes, Dart Sageser: Yes, Michael Weis: Yes, Joe Wolfgang: Yes

Attorney Norman was excused from the meeting at this time, 10:40 PM.

The Board took a 7 minute recess from 10:41PM to 10:48PM.

Discussion: Tree Harvesting Ordinance – Update

Mr. Weis commented that the objective is for the Board to discuss and agree on policy then the Ordinance will be amended and given to the Township Committee to introduce and adopt. He summarized that the Township Attorney had provided input regarding the need to define a tree which the subcommittee pulled from the dictionary of Forestry because there was no consensus within the Sourland Alliance. He added that remediation was also defined and outlined the following items that are being considered for amendment:

1. Establishing a planting fund for the purposes of remediation
2. Creating guidelines for a small tree harvest requiring a permit and for a large harvest requiring a permit
3. Permits will expire after two years from the date of issuance
4. The application for a permit constitutes approval by the property owner to enter the property for compliance inspection
5. Remediation will be added as a penalty

Mr. Weis commented that the Tree Harvesting Committee has no authority to enforce this Ordinance and he noted they are recommending that the Zoning Officer be put back in as the enforcing authority. He also noted that there will be clarification on how the Ordinance applies to properties with Farmland Assessment.

A revised Ordinance will be placed on the Planning Board's agenda for review at next month's meeting.

Engineer O'Neal and Planner Slagle were excused from the meeting at this time, 11:08PM.

Oral Reports

It was noted that no oral reports were provided this evening.

Correspondence

It was noted that no comments were made on any of the correspondence listed on the agenda.

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Open to the Public

A motion by Pete Kneski, seconded by Roger DeLay to open to the public was unanimously approved. Frances Gavigan of 123 Wertsville Road came forward and agreed that the enforcement of the Tree Harvesting Ordinance be done by the Zoning Officer and that any permitting fees be kept to a minimum unless the harvesting requires major site plan approval.

A motion by Roger DeLay, seconded by Linda Lenox to close to the public was unanimously approved.

Presentation of Vouchers

A motion by Gail Glashoff, seconded by Linda Lenox to approve the vouchers for payment as listed on the agenda was unanimously approved.

Adjournment

Chairman Reilly adjourned the meeting at 11:10PM.

Maria Andrews, Administrative Officer