

EAST AMWELL PLANNING BOARD MINUTES
7:30 PM East Amwell Municipal Building
Reorganization Meeting - January 9, 2013

Call to Order, Attendance and Pledge of Allegiance

This meeting of the East Amwell Planning Board was opened on January 9, 2013 at 7:30 PM. The following notice was read, "In compliance with the Open Public Meetings Act, this is a regularly scheduled meeting and reorganization meeting pursuant to the annual meeting notice as published in the January 19, 2012 issue of the Hunterdon County Democrat, a copy of the agenda for this meeting was forwarded to the Hunterdon County Democrat, filed in the Township Clerk's Office and posted on the bulletin board on January 3, 2013."

Present: Roger DeLay
Fred Gardner
Rob Gilbert – *(arrived at 7:35 PM)*
Gail Glashoff
Don Reilly
Dart Sageser
David Wang-Iverson
Linda Lenox
Gail Skupien
Planner Slagle

Excused: Joe Wolfgang

New Business – Reorganization

Ms. Andrews asked for nominations for the Board's Chair. A motion by Gail Glashoff, seconded by Linda Lenox to nominate Don Reilly as the Board Chair was made. Hearing no other nominations, a motion by Dart Sageser, seconded by Roger DeLay to close the nominations was unanimously approved. The Board unanimously approved Mr. Reilly's nomination and congratulated him. Chairman Reilly took over the meeting.

Chairman Reilly asked for nominations for the Board's Vice Chair. A motion was made by Linda Lenox to nominate Roger DeLay as the Board's Vice Chair. The motion was not seconded. A motion by Roger DeLay, seconded by Dart Sageser to nominate Rob Gilbert as the Board's Vice Chair was made. Hearing no other nominations, a motion by Roger DeLay, seconded by Gail Glashoff to close the nominations was unanimously approved. The Board congratulated Mr. Gilbert.

A motion was made by Linda Lenox and seconded by Gail Glashoff to nominate Fred Gardner as the Chair of The Application Review Committee (ARC). Also serving on ARC will be: Gail Glashoff, Dart Sageser and Roger DeLay with Linda Lenox serving as an alternate member. A motion was made by Rob Gilbert and seconded by Fred Gardner to approve the ARC as noted. The motion was unanimously approved.

A motion by Gail Glashoff, seconded by Roger DeLay to appoint Maria Andrews as the Board's Administrative Officer was unanimously approved.

A motion by Fred Gardner, seconded by Dart Sageser to appoint Chris Norman as the Board's Attorney and to approve his contract and the related resolution was unanimously approved.

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A motion by Gail Glashoff, seconded by Linda Lenox to appoint Frank Banisch as the Board's Planner and to approve his contract and the related resolution was unanimously approved.

A motion by Fred Gardner, seconded by Linda Lenox to appoint Dennis O'Neal as the Board's Engineer and to approve his contract and the related resolution was unanimously approved.

A motion by Fred Gardner, seconded by Linda Lenox to adopt the Robert's Rules of Order was unanimously approved. It was noted that the Board reserves the right to recognize members of the public during public discussion when the Board believes there is a need to do so.

Administrative Officer Andrews noted that the May Planning Board meeting will be on 5/8/13 and not 5/14/13. A motion by Gail Glashoff, seconded by Roger DeLay to approve the Board's 2013 meeting schedule as revised was unanimously approved. It was noted the Planning Board will meet the second Wednesday of each month at 7:30 PM.

Citizens Privilege to Speak on Items Not on the Agenda

Chairman Reilly opened the floor to public comment. Seeing no members of the public come forward, he closed the floor.

Approval of Minutes

A motion by Fred Gardner, seconded by Roger DeLay to approve the Board's 12/12/12 minutes as revised was unanimously approved.

New Business – Other

Adopt Goals/Priorities for 2013

Planner Slagle provided an overview of the Board's 2013 Goals/Priorities. The following list was noted:

- Master Plan Re-examination Report
- Establishing AVAD Design Standards
- Possible Historic Preservation Ordinance
- Miscellaneous Ordinance Revisions
- Revisions to the Application Checklist

A motion by Roger DeLay, seconded by Gail Glashoff to adopt the 2013 Goals/Priorities as outlined by Planner Slagle was unanimously approved.

After a brief discussion on the Master Plan Re-examination, a motion was made by Rob Gilbert, and seconded by Linda Lenox to form the following Master Plan Re-examination subcommittee: Dart Sageser, Roger DeLay, Gail Glashoff, Don Reilly and Gail Skupien as an alternate.

It was noted that the following Board Members will provide oral reports to the Planning Board on the following Ad Hoc Committees:

- Agricultural Advisory Committee: Gail Glashoff
- Environmental Commission: Dart Sageser
- FOSPC: Fred Gardner
- Wastewater Management: Roger DeLay

Oral Reports

FOSPC - Mr. Gardner reported that FOSPC has not had their January meeting yet and commented that they intend to continue discussing the possibility of a combined forum in the spring with Ag Advisory.

Agricultural Advisory Committee – Ms. Glashoff reported they have been discussing the possibility of having a “Greenfest” on March 16, 2013

Environmental Commission – Mr. Sageser reported that they have not had their January meeting yet.

Wastewater Management – No report.

PB Secretary – No report.

Chairman – Chairman Reilly commented that on occasion applicants will call him and ask to meet with him to get guidance on how to present their application. He noted that he makes all applicants aware that any meetings are non-binding and all of his guidance is given unofficially. None of the Board Members took any issue with Chairman Reilly continuing this practice.

Correspondence

Mr. Gardner referenced the notification provided regarding a request for a NJDEP Freshwater Wetlands General Permit Extension and asked when the County plans to begin the work on the Wertsville Road bridge. Township resident Frances Gavigan spoke up from the public and said 2014 and explained that according to the State the County had to start work by 2012 so they simply cleared some brush.

Open to the Public

A motion by Roger DeLay, seconded by Rob Gilbert to open to the public was unanimously approved. Frances Gavigan of 123 Wertsville Road came forward and stated that she is the Chair of the Agricultural Advisory Committee and indicated she had questions regarding the purpose of the committee and what they should be doing. Chairman Reilly remarked that the Ag Advisory Committee is appointed by the Township Committee and that the Planning Board has no jurisdiction on the matter. Ms. Gavigan commented that there have been applications before the Planning Board that impact agricultural activities. Chairman Reilly noted that any comments provided by Ag Advisory are provided in an advisory capacity which is always welcome by the Board, but any guidance Ag is seeking would need to come from the Township Committee.

A motion by Fred Gardner, seconded by Linda Lenox to close to the public was unanimously approved.

Presentation of Vouchers

A motion by Fred Gardner, seconded by Gail Glashoff to approve the vouchers for payment as listed on the agenda was unanimously approved.

Adjournment

Chairman Reilly adjourned the meeting at 8:26 PM.

Maria Andrews, Administrative Officer