

The regular meeting of the East Amwell Township Committee was called to order at 7:30 p.m. Present were Mayor C. Larry Tatsch, Deputy Mayor Patricia Cregar, and Committee members Linda Lenox, Peter Kneski, and Tim Mathews. Township Administrator Timothy Matheny and Attorney Richard Cushing were also in attendance.

In compliance with the Open Public Meetings Act, Municipal Clerk Teresa R. Stahl announced that this is a regularly scheduled meeting, pursuant to the resolution adopted on January 2, 2011, and a meeting notice published in the Hunterdon County Democrat issue of January 6, 2011. A copy of the agenda for this meeting was forwarded to the Hunterdon County Democrat, Times of Trenton, Star Ledger, Courier News, posted on the bulletin board, and filed in the Clerk's Office on February 8, 2011.

The meeting opened with the Pledge of Allegiance to the American Flag.

AGENDA REVIEW

Under Standing Committees, Board of Adjustment, the Wilkinson Request for Bill Waivers will be tabled until the next Township Committee meeting.

ANNOUNCEMENTS

- A. 2011 Dog Licenses are now due: \$12/altered dog; \$15/non-altered dog; the rabies inoculation must cover the entire licensing period - call 908:782-8536 x 10 for details.
- B. Municipal Offices will be closed on February 21 in observance of Presidents' Day.
- C. The Township Committee will hold the following special meetings on Thursday, February 24, 2011:
 - 7:15 p.m. to interview a candidate for a township board - This may take place earlier to interview other candidates.
 - 7:30 p.m. to hold a public hearing on Ordinance 11-04 (Bond Ordinance for \$295,000 for the acquisition of farmland easements on Zuegner and Drift Properties) and to discuss the 2011 budget.
- D. Comcast Representatives will attend the following 2011 Township Committee Meetings: March 10; June 9, September 8, and December 29, 2011
- E. Hunterdon County will hold a hazardous waste day on March 12 and a computer and Electronics Collection Day on March 26, 2011. Both events will take place at the County Complex on Route 12 in Flemington from 9 a.m. to 1 p.m. Contact hcua@co.hunterdon.nj.us for more information
- F. The Environmental Commission and Recycling Committees have announced the 2011 Dates for Road-side Clean Up on April 16 and Annual Clean Up Day on April 30. Details will be provided closer to the events.

APPROVAL OF MINUTES

January 13, 2011, Special Minutes (Interviews) were approved on a motion by Mr. Kneski, seconded by Mr. Mathews, and carried with one abstention, Ms. Lenox.

January 13, 2011, Regular Minutes were approved on a motion by Deputy Mayor Cregar, seconded by Mr. Kneski, and carried unanimously with corrections of misspelled names provided by Mayor Tatsch.

February 1, 2011, Special Minutes (Interviews) were approved by Deputy Mayor Cregar, seconded by Mr. Kneski, and carried with one abstention, Ms. Lenox, with a minor typing correction on page 1.

February 1, 2011, Special Minutes (Bond Ordinance/Budget) were approved on a motion by Mr. Kneski, seconded by Deputy Mayor Cregar, and carried unanimously with the following corrections: page 1, paragraph 5, second line will read, "each year, providing a scenario of not being able to pay \$1.5 million to preserve a farm for many years." On page 1, paragraph 5, line 5, sentence will read, "it is appropriate to extend the debt over a number of years by bonding." On page 15, paragraph 2, the Clerk will listen to the tape to hear Mr. Mathews full question on the fire company and include it in the minutes, and the answer to the question will be assessed to the specific individual who answered the question.

February 1, 2011, Executive Minutes (Personnel) were approved by Mr. Kneski, seconded by Ms. Lenox, and carried unanimously.

OPEN TO THE PUBLIC (for Comments from the Public for Items Not on the Agenda)

Andrea Bonette, Ridge Road, commented on a Hunterdon County Democrat article. She asked about the executive session for public safety and attorney's advice, assuming that it had nothing to do with dogs. Mr. Cushing said that it did not.

Mrs. Bonette previously asked about a letter sent to East Amwell Township in error, which was forwarded to Raritan Township; she felt that the letter applied to East Amwell and read a letter from Linda Frese at the NJ Department of Health, dated January 19, 2011, pertaining to Tractor Supply (in Raritan) and dog sales.

Joan McGee, Lindbergh Road, asked about budget meetings and whether they would be posted on the website. She asked about holding the public safety discussion in executive session, and Mr. Cushing agreed that it was permissible.

Ms. McGee asked about COAH/Affordable Housing and if there were any contracts in process for COAH. Mayor Tatsch explained that there was a housing plan in place, providing information on the plan submitted to the state with an assessment of 55 units and no progress being made yet. COAH was to re-evaluate in 2011, with a potential for less credits. Mayor Tatsch spoke about prospective changes to COAH and legislative activities. Ms. McGee asked about providing \$10,000 for the Administrator and the fact that the Planner did the COAH plan; Mayor Tatsch explained the COAH Administrator's assistance in preparing the plan and his activities with Trenton. Additionally, the salary for the position is being reduced this year.

Motion by Mr. Kneski, seconded by Ms. Lenox, and it was carried unanimously to close to the public.

INTRODUCTION OR ORDINANCES/PUBLIC HEARING

Public Hearings:

ORDINANCE 11-01: AN AMENDMENT TO THE 2010 SALARY AND WAGE SCHEDULE

As proof of publication, the legal notice from the January 20, 2011, Hunterdon County Democrat was shown. The ordinance has been posted and available to the public since introduction on January 13, 2011.

Mr. Matheny explained that the ordinance changes the range of the salary scale for the Municipal Housing Liaison/Administrative Agent position, and that employee's salary is being reduced by half.

Motion by Ms. Lenox, seconded by Mr. Kneski, and carried unanimously to open to the public. There being no comments, a motion was made by Deputy Mayor Cregar, seconded by Ms. Lenox, and carried unanimously.

Mr. Kneski made the motion to adopt Ordinance 11-01, which was seconded by Ms. Lenox.

Mr. Mathews asked if was necessary to have the position; Mayor Tatsch explained that it was a statutory position while COAH is in existence.

The motion to adopt Ordinance 11-01 was carried by unanimous roll call vote: Mr. Mathews, yes; Ms. Lenox, yes; Mrs. Cregar, yes; Mr. Kneski, yes; Mr. Tatsch, yes. Mr. Mathews asked about the sequence of the vote, which was different from the last meeting. He was advised that historically, vote has been taken from the far end of the dais with the Mayor voting last.

ORDINANCE 11-02 AN ORDINANCE OF THE TOWNSHIP OF EAST AMWELL, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, TO AMEND THE LAND USE REGULATIONS OF THE TOWNSHIP OF EAST AMWELL, SPECIFICALLY "ZONING, CHAPTER 92" OF THE GENERAL ORDINANCES OF THE TOWNSHIP

As proof of publication, the legal notice from the January 20, 2011, Hunterdon County Democrat was shown. The ordinance has been posted and available to the public since introduction on January 13, 2011.

Planning Board Chairman Don Reilly and Planner Joanna Slagle from Banisch Associates were present for this discussion. Ms. Slagle referred to her February 7, 2011, memo as background material; members of the public were asked to contact the Clerk if they would like to receive copies. Ms. Slagle gave an overview of the memo, as attached to this set of minutes.

Mayor Tatsch asked about the setbacks, as outlined in the memo. Ms. Slagle explained that they were enhanced setbacks for some zones, while the Valley zone remains the same, and the Sourland Mountain Zone is increased. Side and rear yard setbacks have been enhanced by 100%. The SADC (State Agricultural Development Committee) is proposing 300-500 feet from the residence and the solar facility. Ms. Slagle also noted the importance of reducing fragmentation by centering development and leaving prime soil for agriculture. She reminded everyone that sustainable agriculture was upheld in the Valley lawsuit and the proposed setbacks will help, noting that property landscaping and screening is also necessary.

Mr. Mathews asked about the 20 acre minimum lot size in all districts; Ms. Slagle explained that this is the minimum size that the setbacks would work and "max out the site reasonably." Additionally, the table includes a maximum building height of 10 feet, referring to ground structures.

Mayor Tatsch commented on farmland assessed property; Ms. Slagle noted that SADC regulations would take precedence. There was some discussion on keeping the local ordinance less stringent than the state and the fact that the state will use the preservation approval and farmland assessment as leverage.

Mr. Reilly explained that solar facilities are a "quickly emerging issue," and the intent is to expeditiously have an ordinance in place. While there are a number of items to further vet, the Planning Board would like to see an ordinance in place; when applicants come to the Township, the Township and applicant can work towards the best planning of development as possible." He acknowledged that this is an evolving area and welcomed more input from the public and will look at what is occurring at the state and county.

Mr. Mathews asked about SADC precedence and whether those properties not under SADC would be accountable to this ordinance. Ms. Slagle explained that preserved properties will go to the SADC and approval must be given. Farmland assessed properties will adhere to local ordinances since the SADC will take guidance from local zoning.

Motion by Mr. Kneski, seconded by Ms. Lenox, and it was carried unanimously to open to the public on comments on Ordinance 11-02.

Diane Harrington, Boss Road, questioned the 150 foot setbacks on the front and side yards in the Valley Zone, where her home is located. Some discussion took place, with comments from Mr. Kneski, Ms. Harrington, and Ms. Slagle, on the 150 foot setbacks, the placement of buffers (i.e., the regulations say buffers must be in place but do not say specifically where to locate them), and on the state requirement of 300-500 feet from the solar installation and the nearest residence.

Ms. Harrington referred to her letter to the Township, dated February 7, 2011, asking for the following items to be considered: 1) Setbacks increased to 300-500 feet with buffers; 2) establish a maximum size solar facility to 10 acres or 2 Megawatts consistent with state guidelines; 3) maximum of 1 acre site disturbance and no concrete or asphalt used, per state guidelines; 4) limited annual energy generation of 110% of farm consumption or maximum of 1 acre solar panels per farm; and 5) cannot interfere significantly with use of land for agricultural or horticultural production. She asked about any major applications filed in the municipality; Mr. Reilly said there were none.

Ms. Harrington asked about the possibility of a property owner changing to a commercial farm from a farmland assessed parcel. Ms. Slagle and Mr. Reilly answered that this would not be economically feasible, i.e., loss of farm assessed taxation and possibility of three years of roll back taxes. Some comments were made about the ratio of land and solar placement along with the percentage of use generated. Mr. Reilly encouraged the public to come to Planning Board meetings to discuss the evolving ordinance.

Ms. Harrington again asked about the setbacks, noting that the state uses 300-500 feet distances. Mayor Tatsch explained the two different setback measurements, i.e., the Township is using property line and the state is using house to solar structure distances. Mr. Reilly stated that setbacks have been discussed vigorously at the Planning Board, that the Planning Board will continue to vet the ordinance, and the Board does not want to see a facility in the heart of an agricultural area or a forested area. The ordinance is consistent with the rationale of the Master Plan for development.

Further comments were exchanged by Mrs. Harrington, Mr. Reilly, and the Township Committee on an applicant's development, including the fact that the solar facility cannot interfere with the agricultural production, that if the owner changes from a farm assessed property to a commercial property, a d-variance may be necessary, and zoning protects the Township (i.e., Zoning would dictate what kind of operation could take place in a particular area). Mayor Tatsch reminded everyone that the state looks at solar facilities as "inherently beneficial" developments.

Betsy O'Mara, Boss Road, commented on the location of her home near power lines; she felt that the development of a solar farm will devalue properties in the area. She asked about the access road to get to the panels. Ms. Slagle explained that details would be worked out once an application is in place; however, the intent is that the driveway would only be big enough to accommodate a truck. Mayor Tatsch said that the ordinance required as minimum disturbance as possible, preferably an unimproved road. Ms. O'Mara asked about the 110% energy production and how many panels this would entail for a 100 acre parcel; Ms. Slagle explained that it was based on the energy bills from the previous year. Mayor Tatsch provided figures on a typical home installation. Additionally, there is a 1:5 ratio in place for the panels.

Howard Fleischer, Welisewitz Road, did not know about the public hearing in December at the Planning Board. He mentioned "a lot of solar stakeholders" in the Township, including Lyle Rawlings, and their expertise should be tapped.

Frances Gavigan, 123 Wertsville Road, felt that there were four different categories: 1) small residential installations, either on the ground or roof; 2) preserved farms with strict SADC regulations being proposed, i.e., more than a house but less than commercial; 3) commercial farm designation and right to farm protection with the economic incentive of farmland assessment with a 1:5 ratio to a 10 acre maximum per lot (although one could own several lots and increase the maximum acreage in total); and 4) commercial where the owner converts the farm to maximize income, i.e., as long as setbacks are met and wetlands restrictions are not a concern, the owner could convert a larger number of acres to solar, although a variance would be required to do so. Ms. Slagle spoke about solar being a permitted conditional use, and if a property owner could meet the specific standards, it would be permitted. Ms. Gavigan continued to exchange comments with Ms. Slagle and Mr. Reilly about screening and buffering guidelines, whether a commercial property would have to adhere to an Agricultural Management Plan (AMP), and the need to comment on the proposed SADC regulations by April 8.

John Seramba, 111 John Ringo Road, appreciated the efforts of the Planning Board and Township Committee to produce local regulations. He serves as the Alternate Chairman of the

Farm Bureau, and they have been discussing state regulations, including loss of good agricultural land. He commented on some South Jersey farmers who are giving up agriculture and converting to commercial/industrial land, noting a 10% loss of farmers last year. He explained that property taxes may be part of the sale price of the land. He was in favor of enacting the ordinance now and making changes later.

Connie Swanzer, Rosemont-Ringoes Road, explained that her property overlooks "beautiful farmland" and asked for a definition of "adjoining," i.e., she wants more defined language in the ordinance (not just adjoining) so that she is not looking at solar panels from her hill. Mayor Tatsch and Ms. Slagle commented on the intent to protect public view; however, Mr. Reilly cautioned that if a large development occurs, it can be assumed that it may be visible from off-sight; he did not want to mislead the public about this, i.e., everything cannot be screened. He again noted that the Planning Board is concerned and will be watching what the courts will sustain. Ms. Swanzer stated that she has voted for Green Acres, never imagining that a property with farmland assessment would be making money from solar panels. Mayor Tatsch commented that if a facility exceeds the state requirements, they will lose their farm assessment and become commercial, noting that this would be an economic hardship. He felt that as more facilities are built, solar credits will drop (i.e., the property owner would be losing farmland assessment and eventually making less money on credits).

Ms. Swanzer asked about farmland assessment, and Mr. Cushing explained that this is a state issue, i.e., the state is high on their incentives for developing solar facilities.

Joan McGee, Lindbergh Road, asked who would provide oversight regarding stormwater regulations; she was advised that solar installations were not calculated in impervious coverage limitations. Ms. McGee asked about soil disturbance; Ms. Slagle mentioned that the property owner must adhere to grading and drainage requirements and provide as-builts. Ms. McGee asked if the owners must comply with stormwater rules, and Ms. Slagle answered, "Absolutely."

Ms. McGee asked who had jurisdiction over the installations. Ms. Gavigan recapped the four categories she mentioned earlier: 1) residential - the Township; 2) preserved farms - SADC/CADB; 3) Commercial Farms - SADC/CADB; 4) Commercial/industrial - Superior Court.

Mr. Cushing commented on the various categories and the applicable jurisdiction, i.e., minors are permitted by ordinance, conditional approvals go to the Planning Board, preserved properties go to the SADC, and farmland assessed land is under Title 54 with appeals to the Tax Board. Ms. McGee gave an example of a 6 acre wood lot in the Mountain Zone; Ms. Slagle mentioned the need for 20 acres of land as a minimum, and Mr. Reilly commented on specific tree harvesting regulations in the Sourland Mountain zone, which limits disturbance for solar installations.

Walter Wilson, an attorney from Lebanon, said that he represented several stake holders, who were solar developers; he felt that there was some misconception and confusion about the sites being developed. He urged the Planning Board to continue its review and go into further detail before an ordinance is adopted. He mentioned the 20-acre minimum size for the property, which is problematic, mentioning pending legislation that requires greater than 10 megawatt production needing a larger site and Board of Public Utility approval (besides local and SADC approval). He felt that smaller megawatt production (i.e., 2-6-8 megs) was more suitable for direct grid connection fields, which would be more suitable on 12-14 acres. Other concerns he raised included using the SADC AMP requirements; a 300-500 feet buffer without screening; the non-impact of direct grid connection facilities, which do not affect property values; the need for specific standards for engineers and attorneys; changing the minimum acreage and setbacks with or without screening; use of concrete for transformers and other areas; 10 feet height requirement being unreasonable; creation of a balance between state policy and local protection of agriculture and natural resources could be a philosophy incorporated in the intent of the ordinance, but not the ordinance itself; inherently beneficial uses on properties should be reviewed on a case-by-case basis; a standard for visibility should be set; direct grid connection facilities have no smell, noise, odor, or traffic, are closed at night, and the facilities are small. Setting specific standards is an issue to resolve, and Mr. Wilson spoke about the future of solar fields, including locating them on common grounds in new developments. Mr. Wilson concluded that he wished that the Planning Board would look more carefully before adopting the ordinance and work with stakeholders to prepare the ordinance. He felt that the ordinance

needed more work to meet a "sustainable measure of competence that is enforceable and a good ordinance." He would rather work with the Planning Board on the ordinance rather than challenge it in the future.

Mr. Wilson commented on not knowing about a previous Planning Board invitation to participate in discussions. He has attended meetings and was aware of the misconception of the direct grid connection systems, elaborating on specific characteristics of them.

Mr. Cushing commented on speaking with Mr. Wilson earlier tonight, and he asked Mr. Wilson to prepare some written comments for the Planning Board's consideration. Mr. Cushing agreed that the ordinance was evolving, suggesting that the Township Committee may consider adopting it tonight and consider the comments in time. Mr. Wilson was not in favor of adoption of an evolving ordinance. He provided his opinion on whether there was a necessity to adopt the ordinance prior to May, referencing meetings he attended with SADC representatives.

Richard Ginman, 125 Mountain Road, spoke about his 50 years in the planning field, including drafting regulations for the state and legislatures and serving on the Planning Board drafting ordinances. He has never seen a perfect ordinance, he disagreed with the previous speaker, and he supported the Planning Board and Planner on covering the municipality with the ordinance, stating that additional issues could be discussed later regarding applicability. He asked that the governing body adopt the ordinance this evening.

John Seramba, 111 John Ringo Road, also asked that the ordinance be approved tonight, taking exception to Attorney Wilson's threat of a lawsuit, which would not be beneficial to the taxpayers.

Frances Gavigan, 123 Wertsville Road, thanked Mr. Ginman for his comments, mentioning a "time to file deadline on May 5" and new regulations being proposed. She felt that there would be opportunity for refinement and enhancement, and urged the Township Committee to "act now." She asked that comments be made on regulations in the Register, and she mentioned discussions with state representatives on the topic.

Mr. Reilly acknowledged testimony on both sides, stating that the ordinance has "struck a reasonable balance, ... was not perfect...and is subject to further review and discussion." He asked Mr. Wilson and the public to come to future Planning Board meetings for further discussion.

Motion by Mr. Kneski, seconded by Ms. Lenox, and it was carried unanimously to close to the public.

The Clerk referred to an email dated 2/10 from Zoning Officer McManus about an application on his desk for a minor installation. Ms. Slagle advised that she has already answered Mr. McManus asking for further information on whether it is a ground installation or a roof installation, noting specific requirements.

Motion by Ms. Lenox and it was seconded by Mr. Kneski to adopt Ordinance 11-02.

Mr. Mathews mentioned 8 or 9 changes and his sensitivity to "doing something"; he asked for clarification on jeopardy. Mr. Cushing felt it would be prudent to get an ordinance in place to beat the May deadline, and the ordinance could be amended and adjusted going forth. If an application was submitted tomorrow, there would be no regulations in place. He felt that it was wise to have a set of rules in place and proceed with getting more information in "this evolving area." He concluded that it was safer to have an ordinance and to continue work on it.

Mr. Kneski commented on "an exceptional" Planning Board, who will look at all comments.

Mr. Mathews was concerned not only with the array but the buffer; Ms. Slagle explained that the landscaping and buffering requirements are already in the Land Management Ordinance. Mr. Cushing also noted that property owners within 200 feet of the development would be notified of the development and have input into the buffering that they would like to see.

Mayor Tatsch called for a vote on Ordinance 11-02: Mr. Mathews, yes; Ms. Lenox, yes; Mrs. Cregar, yes; Mr. Kneski, yes; Mr. Tatsch, yes.

The public was thanked for their participation, and there was a five minute recess at 9:40 p.m.

ORDINANCE 11-03: AN ORDINANCE AUTHORIZING THE ACQUISITION OF AN INTEREST IN REAL PROPERTY KNOWN AS BLOCK 21, LOT 1 AND BLOCK 20, LOT 17.01, IN AND BY THE TOWNSHIP OF EAST AMWELL IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$435,000.00 THEREFORE FROM THE OPEN SPACE TAX TRUST FUND AND AUTHORIZING TRANSFER OF THE PROPERTY TO D & R GREENWAY LAND TRUST TO MAINTAIN THE PROPERTY AS OPEN SPACE

Mr. Kneski recused himself from this agenda item since he is an adjoining property owner.

As proof of publication, the legal notice from the January 20, 2011, Hunterdon County Democrat was shown. The ordinance has been posted and available to the public since introduction on January 13, 2011.

Mayor Tatsch explained that the ordinance was for the acquisition of land on Cider Mill contiguous to other preserved land. No significant Township funds will be used since a coalition of non-profits and Green Acres will be purchasing. The Township's \$435,000 of Green Acre Funding is being used for the purchase of land, which will be open to the public for walking and bird watching since it is a unique meadow land with excellent birding opportunities.

Motion by Ms. Lenox, seconded by Deputy Mayor Cregar, and it was carried unanimously to open the to public for comments.

Warren Moles, Cider Mill Road, asked about facilities to be build on the land, i.e., parking lots, sanitary facilities, etc. He thought that the property was already purchased by D & R Greenways. Mayor Tatsch explained the ordinance will reimburse D & R Greenways, using the Green Acre funding to preserve the property in perpetuity. There will be no parking lot or sanitary facilities, although D & R will put up a small kiosk to display information about the area. There will be a small access off of Cider Mill Road, and there will be mowed trails for bird watching.

Mr. Moles sent a letter to the Township about drainage issues. Mr. Ginman, as a member of the Farmland Open Space Preservation Committee, commented on addressing the letter at their meeting last night; D & R will ameliorate the problem (i.e. a berm could be built), but there will be no other changes to the land.

Ron Baris, 150 Cider Mill Road, lives across from the property, stating that the property is in a "set aside program," and he has never seen any hay being produced on the land. He was advised that D & R Greenway will contract with a farmer to harvest while not disturbing the bird/nesting sites in accordance with grasslands management.

Motion by Deputy Mayor Cregar, seconded by Ms. Lenox, and it was carried unanimously to close to the public.

Motion by Deputy Mayor Cregar and it was seconded by Ms. Lenox to adopt Ordinance 11-03.

Mr. Mathews was in favor of the purchase, commenting on the parking concerns raised this evening. He mentioned a lot of complaints on parking on the Mountain Road parkland, and he suggested that the Police be asked to ride by on their rounds. Mayor Tatsch spoke with Jim Amon at D & R Greenways, who manages many properties in Delaware and West Amwell Townships. D & R Greenways is sensitive to the potential problems and will work to remedy them, including having the parking area closer to the road.

Ordinance 11-04 was adopted on a unanimous roll call vote: Mr. Mathews, yes; Ms. Lenox, yes; Mrs. Cregar, yes; Mr. Tatsch, yes.

Mr. Kneski returned to the meeting room and dais.

Introduction of Ordinances

ORDINANCE 11-05 AN AMENDMENT TO THE CODE OF EAST AMWELL TOWNSHIP, SPECIFICALLY CHAPTER 75, FEES, ARTICLE I, C., MISCELLANEOUS FEES FOR TRASH PERMITS, AND CHAPTER 120, SOLID WASTE, SECTION 120-2, FEES, TO INCREASE THE FEE FOR SUV OR MID-SIZE VEHICLES AND TO FURTHER DEFINE THESE VEHICLES

Mayor Tatsch explained that the Recycling Committee asked for an increase in fees from \$20 to \$25 for these vehicles, which can store more material than anticipated. The definition of SUV will be elaborated.

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ORDINANCE 11-05

AN AMENDMENT TO THE CODE OF EAST AMWELL TOWNSHIP, SPECIFICALLY CHAPTER 75, FEES, ARTICLE I, C. MISCELLANEOUS FEES FOR TRASH DAY PERMITS, AND CHAPTER 120, SOLID WASTE, SECTION 120-2, FEES, TO INCREASE THE FEE FOR SUV OR MID-SIZE VEHICLES AND TO FURTHER DEFINE THESE VEHICLES

BE IT ORDAINED by the Township Committee of the Township of East Amwell that the following fees be changed:

- 1. Chapter 75, Fees, Article I, Section 75-1, Event Fees, Item C (1) (c), will now read: "Miscellaneous fees for trash day permit for SUV or other large capacity passenger vehicle, such as a mini-van, is \$25 per vehicle."
- 2. Chapter 120, Solid Waste, Section 120-2, Fees, will read: "The fee for the permit shall be \$15 for a car, \$25 for an SUV or other large capacity passenger vehicle, such as a mini-van, and \$35 for a pickup truck or a car with a utility trailer."

By Order of the Township Committee,

C. Larry Tatsch, Mayor

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Motion by Mr. Kneski and seconded by Ms. Lenox to introduce Ordinance 11-05.

Mr. Mathews asked about the costs going up; Mayor Tatsch explained that a review of the SUV fees from last year was done, and the amount is enough to cover the cost of publication of the ordinance.

The ordinance was adopted by unanimous vote. It will be published in the February 17, 2011, issue of the Hunterdon County Democrat, and the public hearing will take place at the March 10, 2011, regular Township Committee meeting at 7:30 p.m. All comments from the public will be heard.

SPECIAL DISCUSSION

CONTINUED DISCUSSION ON LOCK BOX AND EXOTIC PET ORDINANCES WITH THE AMWELL VALLEY FIRE COMPANY (See 1/13/11 Minutes for Background.) Chief Marty Alexander was present, along with unidentified members of the Company, who remained in the audience.

Deputy Mayor Cregar researched other municipalities (Hunterdon County, Washington Township in Morris County, and Hopewell Borough) for copies of their ordinances; no one had

ordinances pertaining to exotic pets. Four municipalities (Hopewell, Readington, Franklin, and Flemington) provided copies of their "rapid entry" ordinances, which were provided to both the governing body and Mr. Alexander; these ordinances pertained to commercial, not residential, sites.

A lengthy discussion took place between the governing body and Mr. Alexander, with the following highlights: Raritan Township does have rapid entry boxes on their commercial buildings with or without ordinance; Mr. Alexander felt that East Amwell was more of a bedroom community, and sometimes homes are damaged when the firemen enter buildings in response to alarms; Mr. Alexander also questioned whether a "home business" was a commercial or residential designation; Mr. Alexander would like to see a requirement that all residences having an alarm system be required to have a Knox Box; there were 166 calls last year (5 at the school and one at Tabby's Place), with 64 false alarms to residences with alarm systems - having the Knox Box would be a good idea; West Amwell and Delaware also ask for rapid entry systems on their homes, providing advice to Amwell Valley Fire Company on how the system works and who has access; Mr. Mathews thought the request sounded logical although residents would have to invest in them, and he suggested that the fire company provide information to the community at their Harvest Fest; Mr. Alexander commented on spending money for the alarm system monitoring and the investment in the Knox Box would not be that great of an additional cost.; having a local ordinance would compel residents to install the equipment and protect the fire company; Mayor Tatsch agreed with Mr. Mathews concern about additional costs for residents while understanding the fire company's concerns.

Further discussion took place: Mr. Cushing suggested notifying residents with alarm systems that they have the option of having the door broken down and paying a \$1,000 fine or avoid it by having a Knox Box; some comments were made about municipalities who have fines for a number of responses to a false fire alarm; outreach to the public was recommended and obtaining more information from other municipalities on how their fire companies handle the matter was suggested to the fire company - Mr. Alexander commented on how Raritan Township deals with false alarms; some comments were exchanged between Township Committee members about a "trigger" for a Knox Box requirement vs. false alarm calls. Mayor Tatsch concluded that while they were sympathetic to the problem, the Township Committee did not support an ordinance at this time; he suggested outreach and if no success, then come back to the Township.

A recommendation was made to include information about Knox Boxes in the fire company's annual donation letter, and forms could be left at the municipal building. Knox Boxes are recommended since they already have set up a key system in the municipality.

Mr. Kneski asked about the exotic pet issues; the fire company has sticker samples, and Mayor Tatsch suggested providing information on them by mail. Mr. Alexander felt that residents would not be compelled to use them without an ordinance. He provided anecdotal information on a fire at a residence where the owner kept numerous snakes, which the firemen were not prepared for. The Township does not have a local Animal Control Officer and uses Hunterdon Humane Society for enforcement and pick-up - they may not enforce the local ordinance; Mr. Alexander continued his appeal due to the possibility of injured firefighters and panic without the pet disclosure; Mr. Kneski and Mr. Cushing advised that municipal court was an option if injuries occur.

Mayor Tatsch concluded that there was no support for an exotic pet ordinance at this time; the fire company can leave information at the municipal building to help to get the word out, and Mr. Mathews suggested the 4H fair as another venue.

The Clerk reminded the governing body that there was no spring newsletter planned this year, and there would be limited room in the tax bill mailing for any community information without incurring an additional cost. Mr. Alexander will go back to the fire company for further discussion.

SPECIAL COMMITTEE REPORTS - None

STANDING COMMITTEE REPORTS

CONTINUED APPOINTMENTS TO 2011 COMMITTEES/BOARDS

Motion by Deputy Mayor Cregar, seconded by Ms. Lenox, and it was carried unanimously to appoint Don Reilly to replace Toni Robbi as the East Amwell Alternate Delegate to the Sourland Alliance Council.

Motion by Mr. Kneski, seconded by Ms. Lenox, and carried unanimously to appoint Tim Mathews as the Township Committee member on the Recycling Committee. Committee members believed that this appointment was made at the last meeting; however, minutes do not reflect that.

Motion by Ms. Lenox, seconded by Deputy Mayor Cregar, and it was carried unanimously to appoint Environmental Commission member Frank Clair to the Tree Harvesting Committee.

FARMLAND/OPEN SPACE PRESERVATION

1) 1/24 Letter from SADC re: Block 34/Lot 34 and Request for Input on Voluntary Preservation by Property Owner: Mr. Ginman explained the voluntary preservation as a direct easement to the state with no cost to the municipality. The property owner is Holcombe on the south side of Wertsville Road with a 97 acre parcel. Motion by Ms. Lenox, seconded by Mr. Kneski, and it was carried unanimously to write a letter of support to SADC.

ZONING BOARD OF ADJUSTMENT

1) 1/12 Letter from Matt Wilkinson re: Waiver of Bills for Appearance before the Board of Adjustment: This item was tabled during Agenda Review in anticipation of receiving the final bill from professionals.

RECYCLING COMMITTEE

1) 1/31 Notice from East Amwell Township School Regarding \$50,000 Grand Prize in the TerraCycle Recycling Contest: The Committee acknowledged the school's accomplishments.

HISTORIC PRESERVATION COMMITTEE

1) Request to Provide Input on the Dippolito Property, Block 18, Lot 1, in Response to the SADC 1/24/11 Email. Historic Preservation Chair Barbara Sageser and member Kat Cannelongo were present.

The memo from the SADC was mentioned, along with discussions with Mr. Cushing and F/LOSP Chair Glorianne Robbi. A memo prepared by Ms. Sageser, dated 2/10/11, was distributed, listing two options to forward to the State: 1) a proposal to have the existing farmhouse remain as a farm office without residential features; or 2) a division of the property of 105 acres to allow construction of a new residence on a new lot and keeping the old farmhouse.

Mr. Kneski and Ms. Lenox liked option 1; Mayor Tatsch felt that both options should be sent to the SADC and to Mr. Dippolito for consideration. Ms. Cannelongo said that they were looking for a resolution of support, and they will be contacting other people, such as Senator Schluter and Preservation NJ, to get involved.

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RESOLUTION #31-11

WHEREAS, the Township Committee, Historic Preservation Committee, and Farmland/Open Space Preservation Committee of East Amwell Township, being supportive of keeping the historic homestead on Block 18, Lot 1 (as documented in the Hunterdon County Master Plan of 1979), wish to notify the State Agriculture Development Committee (SADC) of their request; and

WHEREAS, a suggestion made to move the house would not assist in keeping the historic nature of the house based on its location near surrounding farm buildings and the historic

hamlet of Reaville and its location on the old York Road, and moving the home would involve a considerable expense in keeping the historic elements in tact;

NOW, THEREFORE BE IT RESOLVED that the Township of East Amwell offers the following two options for consideration:

Option One: The deed restricts the property from having two residences of this size, and the owner desires a new residence of this size. The Township proposes that the existing farmhouse be repurposed as a farm office. In a previous application to the SADC the use of the existing farmhouse in a similar way was denied on the grounds that there is a deed restriction limiting the number of residences. If the residence is reconfigured to be a farm office with its appropriate file storage and meeting spaces, but not with residential features such as bathing facilities and a complete kitchen, the structure would be effectively removed as a residence. The SADC could utilize its right of annual inspection to affirm that the criteria are being met. The façade could be maintained, seen from the historic stage coach corridor. This solution would permit a sturdy historic building to survive, useful to the farm and farmer, still gracing the hilltop in its position below the brow of the hill nestled among the farm outbuildings, a valuable part of the cultural heritage.

Option Two: If Option One is not a viable one, the Township asks that the SADC consider a division of the property of 105 acres to allow the construction of a new residence without threatening the old farmhouse.

BE IT FURTHER RESOLVED that a certified copy of this resolution be sent to the SADC, to the East Amwell Township Committee, and the East Amwell Farmland/Open Space Preservation Committee.

By Order of the Township Committee,

C. Larry Tatsch, Mayor

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Motion by Ms. Lenox, seconded by Mr. Kneski, and it was carried unanimously to support the resolution.

The Township Committee commended Ms. Cannelongo and Ms. Sageser for their work. There is a meeting at SADC on 2/24 to consider the property, and Ms. Cannelongo asked if Mr. Cushing should be present. Mr. Cushing did not feel his presence was necessary in light of the fact that SADC will support any legal opinion from the Department of Attorney General as a first step.

UNFINISHED BUSINESS

CONTINUED APPOINTMENTS FOR 2011:

Motion by Ms. Lenox, seconded by Mr. Kneski, and it was carried unanimously to appoint Timothy Matheny as Qualified Purchasing Agent, effective January 1, 2011. The Reorganization Minutes going forth will show this separate title for Mr. Matheny.

Motion by Mr. Kneski, seconded by Deputy Mayor Cregar, and it was carried unanimously to appoint Peter Buchanan and Phil Izzo as Smoke Detector/Carbon Monoxide Inspectors.

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RESOLUTION #32-11

BE IT RESOLVED by the Township of East Amwell, County of Hunterdon, State of New Jersey, that it hereby appoints C. Larry Tatsch as Fund Commissioner and Timothy L. Matheny as the Alternate Fund Commissioner to the Public Alliance Insurance Coverage Fund; and

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to Mayor Tatsch, Fund Commissioner; Township Administrator Matheny, Alternate Fund Commissioner, and Public Alliance Insurance Coverage Fund.

By Order of the Township Committee,

C. Larry Tatsch, Mayor

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Motion by Deputy Mayor Cregar, seconded by Ms. Lenox, and it was carried unanimously to approve the resolution.

TOWNSHIP ADMINISTRATOR'S UPDATE

1) Deputy Clerk/Board of Health Positions: Mr. Matheny is still working on the process (see February 1, 2011 Minutes for background). The job description for the Deputy Clerk position will be modified, and the Board of Health position will be posted.

2) Horse Signs/Amwell Valley Trail Association (AVTA) Purchase: Twenty-five signs have been ordered at Deptcor through the municipality, and the AVTA will reimburse the Township \$444. Welisewitz Road will be one of the locations where the DPW will install them.

3) Resolution to Authorize Purchase of Additional Road Salt for 2011: Four hundred tons have been purchased, and three hundred additional tons have been ordered. If any additional salt is needed during the long winter (and November and December 2011), the cost will exceed what is allowed under the bid threshold for the Qualified Purchasing Agent. The resolution will authorize an additional purchase, should it be needed, and materials will be stored in the safe location of the grit yard barn.

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RESOLUTION #33 - 11

WHEREAS, on September 2, 2010, the Township of East Amwell agreed to participate in the Hunterdon County Cooperative 2010-2011 Winter Season Snow and Ice Control Materials purchase; and

WHEREAS, the Township first contracted to purchase 400 tons of salt at a cost of \$20,560, and due to severe winter conditions, it was necessary to purchase another 300 tons of salt from International Salt Company, LLC, 655 Northern Blvd., Clarks Summit, PA 18411, at an additional cost of \$15,420; and

WHEREAS, the cost of any further salt will exceed the threshold limit of \$36,000 allowed under the signature of Qualified Purchasing Agent Timothy L. Matheny;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of East Amwell that they hereby authorize the Township Administrator to sign for the purchase of additional salt under this Cooperative Purchase to meet Township needs.

By Order of the Township Committee,

C. Larry Tatsch, Mayor

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Motion by Deputy Mayor Cregar, seconded by Mr. Kneski, and it was carried unanimously to approve the resolution.

4) Resident Complaints about Mailboxes: Mr. Matheny mentioned complaints received about the mailboxes, noting that the policy has been if a plow hits the box, it will be replaced or fixed. If the snow hits the box, it is not replaced. The DPW Superintendent will investigate all complaints to make the determination, and Mr. Matheny elaborated on complaints. Mr. Mathews was disappointed in receiving a non-friendly email about mailboxes; it was explained that if it was registered on the East Amwell website for updates, the notice was sent to the email address he used. Mr. Matheny will make the posting more friendly.

5) JCP&L Tree Trimming: Maps for the tree trimming plans are now on file in the Clerk's Office. On a previous question from Mr. Mathews, it was explained that Mountain Road is not on the current project scope since it is not on the project circuit.

6) 1/14 Letter from Hopewell Valley Engineering re: Dutch Lane Engineering: Mr. Matheny discussed this matter with Engineer Dennis O'Neal, who explained that sometimes work is done in anticipation of work, which is the case here. Mr. O'Neal will work with Hopewell Valley Engineering, and Mr. Matheny advised him that as long as the overall price given for the work is not exceeded, the Township will pay or reimburse whoever does the work. Mr. Matheny also mentioned that Attorney Lorraine Staples is working on obtaining grading easements for the project.

7) Raritan Township Police December 2010 and January 2011 Reports: The Police wrote 52 summonses in January.

8) DPW Injury: Joseph Adamow suffered a work related injury (broken thumb/cut with stitches required) when he slipped on ice and fell near a chainsaw. He may be out from 4 to 6 weeks, depending on Doctor's orders.

NEW BUSINESS

LETTER FROM NJ DEPARTMENT OF TRANSPORTATION (1/26/11) ANNOUNCING A 2011 MUNICIPAL AID PROGRAM GRANT FOR PEDESTRIAN SAFETY IMPROVEMENTS IN THE AMOUNT OF \$180,000.

Committee members acknowledged the receipt of the \$180,000 for a project whose plans were prepared by the County years ago. Mayor Tatsch asked Mr. Matheny to find the old plans and determine next steps. Resident Terry Golda, who is an architect, has volunteered to provide guidance and input about the sidewalks. Deputy Mayor Cregar mentioned an article in the Hunterdon County Democrat about the grants, and East Amwell Township received the largest amount. Mr. Kneski spoke about "lag time" of 3 to 4 years since the plans were prepared and grant has been given - he recommended holding one or a series of meetings to keep residents up to date. The list of residents who will be affected will be prepared.

Mr. Matheny and Engineer O'Neal will work with the County Engineer's Office to discuss the scope of the project, which might be able to be done in phases if there is insufficient funding. The original grant application was for \$275,291.02. Some comments were made about the \$180,000 being East Amwell Township's contribution and the possibility of the County providing the rest. Original plans will be retrieved as a first step.

LETTER FROM GOVERNOR'S OFFICE (1/25/11) RE: DELAWARE TOWNSHIP/EAST AMWELL TOWNSHIP JOINT MUNICIPAL COURT APPOINTMENT OF JUDGE

Mr. Matheny spoke with Court Administrator Hooven about the letter. Joint Court Judges are required to be appointed by the Governor; traditionally, this has not been the case except that Governor McGreevey do so during his term. Delaware Township is looking at possible recommendations if the current Judge retires by the end of the year, and the Township may add additional names to the list. Mr. Cushing also recommended going to our Senator to lobby that the municipalities are in the best position to select the municipal court Judge. Some discussion took place with a consensus that a letter be sent to Governor Christie and Senator Lance with some recommendations that have been coordinated between the two townships. Mr. Mathews felt that the names should be presented to the Township Committee before the letter is sent.

Mayor Tatsch suggested amending the agenda to hold the Open to the Public and Executive Session at this time.

OPEN TO THE PUBLIC

Frances Gavigan, 123 Wertsville Road, asked if enough horse signs could be purchased so that individuals, such as herself, could purchase them and put on their property. East Amwell has already ordered their signs, and Mr. Matheny felt that the process would be "awkward" to buy individual signs.

Ms. Gavigan commented on the request from the Fire Company, stating her familiarity with USDA ordinances, noting that she'll look into them. Getting information on the website and in the VIP Newsletter were suggested, and modifying behavior was the goal.

Ms. Gavigan spoke about the sidewalks in Ringoes and a "change in the way that the County does business" since the Wertsville Road project. She suggested contacting Freeholder Walton and Freeholder Holt (the latter who is associated with the North Jersey Transportation Authority). She suggested utilizing County offices to save money and "get a package of funding with the most bang for least buck."

Ms. Gavigan asked Mr. Cushing, as part of a goal of a certified local government (CLG), would she able to serve on the Historic Preservation Committee and the Agricultural Advisory Board with respect to the Municipal Land Use Laws. Mr. Cushing said that he would be able to investigate, but there would be a charge associated with it. Ms. Gavigan said that she would investigate in another way.

Motion by Mr. Kneski, seconded by Ms. Lenox, and it was carried unanimously to close to the public.

RESOLUTION TO ENTER EXECUTIVE SESSION

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RESOLUTION #34-11

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, East Amwell Township Committee is of the opinion that circumstances presently exist; and

WHEREAS, the governing body of the Township of East Amwell wishes to receive advice from the Township Attorney on pending litigation for an OPRA request and to hear a public safety presentation from the Township Administrator; and

WHEREAS, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then minutes can be made public;

NOW, THEREFORE, BE IT RESOLVED that the public be excluded from this meeting.

By Order of the Township Committee,

C. Larry Tatsch, Mayor

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Motion by Ms. Lenox, seconded by Mr. Kneski, and it was carried unanimously to close to the public at 11:30 p.m.

There was a five-minute recess before the session began at 11:35 p.m. For the record, Mr. Cushing left at 11:40 p.m. after his portion of the session.

The regular meeting resumed at 11:59 p.m.

DISCUSSION ON MATERIALS TO BE PROVIDED IN HARD COPY TO THE GOVERNING BODY AT THE TOWNSHIP COMMITTEE MEETINGS, EMAIL COMMUNICATIONS, AND WIRELESS NETWORK

Discussion took place on materials provided to the governing body by email and their difficulty in assessing priority to materials. Receiving the materials in a timely fashion for review (rather than providing them sequentially closer to the time of the meeting) was the preferred option. Emailed information will now have a numbering/identification sequence of a number with an A or B and a subject named in each email sent. Township Committee members can make dated folders in their webmail accounts to date tag and locate the information easily. Mr. Matheny used his computer during tonight's meeting and felt that it was easy to accomplish in this manner.

There was some discussion about using computers or iPads at the dais and how the public would perceive the use of computers rather than dealing only with the public. Mayor Tatsch reminded the governing body that the goal with electronic communications was to save paper, although the members would have to print particular items on their end, highlighting what he prints for each meeting. Mr. Mathews suggested projecting a master copy on the overhead screen; Mr. Matheny felt that this would be difficult to read.

The Township Committee committee agreed that they would like to see agendas, ordinances, and resolutions as hard copies in their packets at this time. Further discussion may take place in the future, and the new email coding system will be used for the next agenda. Further discussion on using computers at the dais may also take place in the future.

DATE TO BE SET AND DIRECTION FOR TOWNSHIP COMMITTEE BRAINSTORMING MEETING ON THE FUTURE TOWNSHIP COMMITTEE ITEMS FOR IMPROVEMENTS

Mayor Tatsch would like to hold the special meeting in March, and the Clerk will email the governing body to set up the date. Previous brainstorming meetings were mentioned, with Mr. Matheny acting as Moderator and preparing a flip-chart of ideas. Past meeting minutes will be provided to all members.

ADMINISTRATIVE REPORTS

TREASURER LUHRS:

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RESOLUTION #35 -11

WHEREAS, N.J.S.A. 40A:4-58 permits appropriation transfers during the first three months of the succeeding fiscal year between line items of the municipal budget, and

WHEREAS, it has been determined that certain line items are in excess of the sums needed and certain line items have insufficient funds to complete the operation of the fiscal year,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that the following sums be transferred as follows:

	From:	To:
General Administration:		
Salaries & wages	\$1,000.00	
Financial Administration:		
Salaries & wages	160.00	
Planning Board:		
Salaries & wages	370.00	
Streets & Road Maintenance:		
Salaries & wages	2,240.00	
Solid Waste Collection:		

Salaries & wages	130.00	
Telephone: Other Expenses	111.00	
Fuel Oil: Other expenses	1,143.00	
Gasoline: Other expenses	41.00	
Municipal Court:		
Salaries & wages	20.00	
Legal Services: Other expenses		\$ 100.00
Planning Board: Other expenses		\$5,000.00
Environmental Commission:		
Other expenses		\$ 115.00
Total:	\$5,215.00	\$5,215.00

By Order of the Township Committee,

C. Larry Tatsch, Mayor

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Motion by Ms. Lenox, seconded by Mr. Kneski, and carried unanimously to approve the resolution.

Bills of the evening were approved on a motion by Deputy Mayor Cregar, seconded by Ms. Lenox, and it was carried unanimously.

Treasurer's Resolutions:

In an effort to move funds from TD bank to Hopewell Community Bank (see February 1, 2011, Minutes for background), the following signatures are being authorized. A Deputy Clerk must still be named.

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RESOLUTION #36 -11
Amending Resolution #16-11

BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that the following accounts be deposited in the Hopewell Valley Community Bank through 2011, effective 2/10/2011, and checks drawn against these accounts be signed as follows:

- Petty Cash Fund by Teresa R. Stahl, Township Clerk, or Deputy Clerk _____;
- Current Fund, Capital Account, Animal Control Trust Fund, Housing Trust Account, Federal and State Grant Account, Open Space Recreation, Farm and Historic Trust Preservation Fund, Payroll Account, Unemployment Compensation Fund by any three of the following people:
- C. Larry Tatsch, Mayor; Patricia Cregar, Deputy Mayor; Linda Lenox, Committee;
- Teresa R. Stahl, Clerk; Deputy Clerk _____, or Timothy L. Matheny,
- Township Administrator;
- Jane Luhrs, Treasurer; Maria Andrews, Assistant Treasurer
- Deposits for the Redemption of Tax Sale Certificates by Mary Hyland, Tax Collector or Pamela Dymek, Assistant Tax Collector, or Jane Luhrs, Treasurer
- Municipal Court General Account, Municipal Court Bail Account, Municipal Court OE Account by Cindy Hooven, Court Administrator
- Public Assistance II Bank Account by Helen Kuhl, Director of Public Assistance, or Jane Luhrs, Treasurer, or Maria Andrews, Assistant Treasurer

By Order of the Township Committee,

C. Larry Tatsch, Mayor

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Motion by Mr. Kneski, seconded by Deputy Mayor Cregar, and it was carried unanimously.

TAX COLLECTOR HYLAND presented the January report.

Tax Collector Resolution:

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RESOLUTION # 37-11

WHEREAS, there has been a redemption made for Tax Sale Certificate #201001, Block 40, Lot 17.01, sold on October 14th 2010 to Tad Dabrowski, and

WHEREAS, the amount of \$8,142.20 has been collected from Adam Pilipshen for Paul Pilpshen, owner of this property for the redemption of this certificate,

THEREFORE, BE IT RESOLVED that a check in the amount of \$8,142.20 be prepared by the Tax Collector and mailed to Tad Dabrowski.

By Order of the Township Committee,

C. Larry Tatsch, Mayor

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Motion by Deputy Mayor Cregar, seconded by Mr. Kneski, and it was carried unanimously to approve the resolution.

All other administrative reports were noted without comment.

CORRESPONDENCE No comments were made.

ADJOURNMENT

There being no further business, a motion was made by Mr. Kneski, seconded by Ms. Lenox, and it was carried unanimously to adjourn the meeting at 12:16 p.m.

Teresa R. Stahl, RMC/CMC
Municipal Clerk

