

The 2012 Annual Reorganization Meeting of the East Amwell Township Committee was called to order at 2:00 p.m. by Municipal Clerk Teresa R. Stahl. Present were Committee members Patricia Cregar, Peter Kneski, Tim Mathews, and Dart Sageser. Committee Member Linda Lenox was absent. Also in attendance were Township Administrator Timothy Matheny and Attorney Richard Cushing, Esq.

The Township Clerk welcomed the members of the public to the Annual Reorganization Meeting of East Amwell Township.

In compliance with the Open Public Meetings Act, Mrs. Stahl announced that notice of this meeting had been published in the December 22, 2011, issue of the Hunterdon County Democrat and that a copy of the agenda for this meeting had been forwarded to the Hunterdon County Democrat, the Times of Trenton, the Courier News, the Star Ledger, posted on the bulletin board and filed in the Township Clerk's Office on December 29, 2011.

The meeting opened with the Pledge of Allegiance to the American Flag.

A painting done of the Lopica property on Lindbergh Road was donated by resident Fred Gardner, and it will be hung in the municipal building. A round of applause was given for Mr. Gardner's work.

CERTIFICATION OF NOVEMBER 8, 2011, ELECTION RESULTS

Mrs. Stahl presented the Certification of Election held on November 8, 2011 from the Hunterdon County Board of Canvassers certifying the election of Patricia Cregar and Dart Sageser to three-year terms on the Township Committee.

OATH OF OFFICE:

Mr. Cushing administered the Oath of Office to Mrs. Cregar with her husband, Barry, holding the Bible.

Mr. Cushing administered the Oath of Office to Mr. Sageser with his wife, Barbara, holding the Bible.

NOMINATIONS FOR MAYOR: The Clerk called for nominations for Mayor of East Amwell Township for the year 2012.

Peter Kneski was nominated by Mrs. Cregar and seconded by Mr. Sageser as Mayor for 2012.

With no more nominations, motion by Mrs. Cregar, seconded by Mr. Sageser, followed by a unanimous favorable vote to close nominations and have the secretary cast the ballot appointing Peter Kneski as Mayor for 2012.

Mayor Kneski was sworn into office by Mr. Cushing with his wife, Barbara, holding the Bible.

NOMINATIONS FOR DEPUTY MAYOR: Mayor Kneski called for nominations for Deputy Mayor of East Amwell Township for 2012.

Mr. Sageser made a motion to appoint Patricia Cregar as Deputy Mayor for 2012, seconded by Mr. Mathews. With no other nominations, motion by Mr. Sageser, seconded by Mr. Mathews, followed by a unanimous favorable vote close nominations and have the secretary cast the ballot appointing Patricia Cregar as Deputy Mayor for 2012.

Deputy Mayor was sworn in by Mr. Cushing.

Mayor Kneski announced that the following resolutions will be read by title only.

RESOLUTION DESIGNATING A MEETING SCHEDULE:

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RESOLUTION #01-12

BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that during 2012 the Township Committee will hold regularly scheduled meetings on the second Thursday of each month and a second meeting in December on December 27, 2012. All regular meetings will be 7:30 P.M. in the main meeting room of the Municipal Building, 1070 Route 202/31, Ringoes, New Jersey 08551.

BE IT FURTHER RESOLVED that all meetings will be held in compliance with the Open Public Meetings Act. Special meetings shall be at the call of the Mayor or written request by a member of the Township Committee to the Clerk and be posted in accordance to the 48 hour notice regulations (as per N.J.S.A. 10:4 et. al.); and

BE IT FURTHER RESOLVED that in the event a regular meeting is canceled due to an emergency, the Township Committee will meet at 9:00 A.M. prevailing time on Saturday following at the same place to consider the agenda as prepared for the canceled meeting; and

BE IT FURTHER RESOLVED that the Township Committee may approve the payment of bills at any scheduled meeting of each month; and

BE IT FURTHER RESOLVED THAT ALL BILLS FOR PAYMENT by the Township Committee shall be presented to the CFO/Treasurer's Office no later than the end of the business day on Friday prior to the scheduled meeting; and

BE IT FINALLY RESOLVED that this Resolution shall be published in the Hunterdon County Democrat, issue of January 5, 2012.

By Order of the Township Committee,

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Peter Kneski, Mayor

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Motion by Mr. Mathews, seconded by Deputy Mayor Cregar, and carried with unanimous favorable vote that the Resolution Designating a Meeting Schedule be approved.

RESOLUTION REGARDING THE ORGANIZATION OF THE MEETING:

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R E S O L U T I O N #02-12

BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that the Order of Business and the conducting of business at all regular meetings shall be as follows:

1. Call to order and statement of compliance with the Open Public Meetings Act.
2. Pledge of Allegiance to the American Flag.
3. Agenda Review by Township Clerk.
4. Announcements.
5. Presentation of Minutes.
6. Open To the Public/Topics Not on the Agenda.
7. Introduction of Ordinances and/or Public Hearings and/or Special Presentations.
8. Special Committee Reports.
9. Standing Committee Reports.
10. Unfinished Business.
11. New Business.
12. Open To The Public.
13. Administrative Reports.
14. Correspondence.
15. Adjournment.

BE IT FURTHER RESOLVED that all matters to be presented to the Township Committee at their regularly scheduled meeting shall be delivered in written form to the Township Clerk's Office not later than noon on the Monday prior to the meeting. This

requirement will be strictly enforced except for emergency matters.

By Order of the Township Committee,

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Peter Kneski, Mayor

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Motion by Deputy Mayor Cregar, seconded by Mr. Sageser, and carried unanimously to approve the resolution Regarding Organization of the Meeting.

RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPER:

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R E S O L U T I O N #03-12

BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that the Hunterdon County Democrat be established as the Official Newspaper; the Times of Trenton is designated as the daily newspaper having the greatest likelihood of informing the public within the area of jurisdiction of the Township of its meetings.

By Order of the Township Committee,

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Peter Kneski, Mayor

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Motion by Mr. Sageser, seconded by Deputy Mayor Cregar, and adopted by a unanimous favorable vote that the Resolution Designating the Official Newspaper be approved.

RESOLUTION REGARDING COPIES OF THE AGENDA AND MINUTES:

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R E S O L U T I O N #04-12

BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that in accordance with the Open Public Meetings Act as adopted on October 21, 1975 as amended, the Township Clerk shall post a copy of the agenda for all regular Township Committee meetings, a copy of the minutes of previous meetings, and a copy of the notice for any special meeting on the bulletin board in the municipal building at least 48 hours prior to any meeting. A copy of the agenda for all regular meetings shall be forwarded to the Hunterdon County Democrat, the Times of Trenton, the Star Ledger, the Courier News, posted on the bulletin board and filed in the Clerk's office. A copy of an agenda for a special meeting will be forwarded to the Hunterdon County Democrat, the Times of Trenton and the Star Ledger, posted on the bulletin board and filed in the Clerk's office. A copy of the agenda for all regular township meetings will be mailed to any individual so requesting for a fee of \$9 per year or \$.75 per meeting per committee or board. Agendas for regular meetings will be e-mailed to individuals upon request at no cost.

By Order of the Township Committee,

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Peter Kneski, Mayor

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Motion by Mr. Sageser, seconded by Mr. Mathews, and carried unanimously to approve the Resolution regarding copies of the agenda and the minutes.

RESOLUTION FOR 2012 TEMPORARY BUDGET

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R E S O L U T I O N #05-12

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2012 budget, temporary appropriations

should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS the date of this resolution is within the first thirty days of January 2012, and

WHEREAS, the total appropriation in the 2011 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is \$1,844,575 and

WHEREAS, 26.25% of the total appropriations in the 2011 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$484,201,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that the following shall be the Temporary Budget for the Township of East Amwell for the year beginning January 1, 2012, and that a certified copy of this resolution be transmitted to the Treasurer for her records:

EAST AMWELL TOWNSHIP TEMPORARY BUDGET 2012

	2012	AMOUNT
General Government	Salaries and Wages	19,000
	Other Expenses	8,500
Mayor & Committee	Salaries and Wages	3,500
	Other Expenses	100
Municipal Clerk	Salaries and Wages	21,000
	Other Expenses	3,000
Financial Adm	Salaries and Wages	11,000
	Other Expenses	3,000
Auditor	Other Expenses	4,113
Revenue Adm	Salaries and Wages	9,000
	Other Expenses	2,100
Assessment of Tax	Salaries and Wages	8,000
	Other Expenses	2,000
Legal	Other Expenses	8,000
Engineering	Other Expenses	2,500
Historic Sites	Salaries and Wages	200
	Other Expenses	400
Agricultural Advisory	Salaries and Wages	150
	Other Expenses	50
Planning Board	Salaries and Wages	4,500
	Other Expenses	5,000
Zoning Bd Adj	Salaries and Wages	7,800
	Other Expenses	1,500
Affordable Housing	Salaries and Wages	1,500
	Other Expenses	200
Liability Insurance	Other Expenses	50,000
Workers Comp	Other Expenses	18,000
Group Insurance	Other Expenses	60,000
Police	Other Expenses	5,000
Emergency Manage	Other Expenses	300

	Salaries and	
Uniform Fire Code	Wages	200
	Other Expenses	100
	Salaries and	
Municipal Prosecutor	Wages	3,000
	Salaries and	
Streets & Roads	Wages	60,000
	Other Expenses	28,000
	Salaries and	
Solid Waste Collect	Wages	500
	Other Expenses	1,000
Buildings & Grounds	Other Expenses	8,000
Vehicle Maintenance	Other Expenses	8,000
	Salaries and	
Public Health	Wages	2,500
	Other Expenses	2,000
	Salaries and	
Environmental Health	Wages	600
	Other Expenses	300
	Salaries and	
Welfare Adm	Wages	700
	Other Expenses	100
	Salaries and	
Recreation Services	Wages	300
	Other Expenses	2,000
Electricity	Other Expenses	4,000
Street Lighting	Other Expenses	1,300
Telephone	Other Expenses	2,500
Fuel Oil	Other Expenses	2,500
Gasoline	Other Expenses	5,000
Recycling Enhancement		
Act	Other Expenses	100
PERS	Other Expenses	65,038
Social Security	Other Expenses	15,000
Defined Contribution	Other Expenses	150
Contribution to Deferred		
Comp	Other Expenses	500
	Salaries and	
Municipal Court	Wages	9,000
	Other Expenses	2,000
	Salaries and	
Public Defender	Wages	400
TOTAL TEMPORARY BUDGET 2012		484,201
MAXIMUM PERMITTED BY LAW		484,201

By Order of the Township Committee,

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Peter Kneski, Mayor

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Motion by Deputy Mayor Cregar, seconded by Mr. Sageser, and adopted on unanimous roll call vote that the Resolution to Adopt the Temporary Budget be approved. The temporary budget will be used until the Township Committee adopts the final 2012 budget, which is usually in March or April.

MAYOR'S APPOINTMENTS for 2012 were read by Mayor Kneski, as follows.

Township Administrator/QPA..... Timothy L. Matheny

Assistant Treasurer .....	Maria Andrews
Payroll Clerk.....	Teresa Stahl
Deputy Clerk.....	Pamela Dymek
Assistant Tax Collector .....	Pamela Dymek
Tax Search Officer .....	Mary Hyland
Municipal Assessment Officer .....	Teresa Stahl
Certifying Officer for Health Benefits .....	Teresa Stahl
Public Compliance Officer.....	Teresa Stahl
Certifying Officer for P.E.R.S.....	Kathryn Monzo
Insurance Fund Commissioner.....	Peter Kneski, Mayor
Deputy Insurance Fund Commissioner.....	Timothy L. Matheny
Safety Coordinator.....	Timothy L. Matheny
PEOSHA Officer.....	Robert Kadezabek
Deputy Court Administrator.....	Dawn Augustine
Zoning Officer.....	Richard McManus
Alternate Zoning Officer.....	Robert Miller
Secretary to Zoning Officer.....	Maria Andrews
Dog Census Taker(s) .....	<u>None in 2012</u>
Local Public Assistance Director & Housing Placement Officer .....	Helen Kuhl
DPW Superintendent .....	Robert Kadezabek
DPW Employee .....	Jason Silverthorn
DPW Employee .....	Joseph Adamow
DPW Employee .....	Sean Hepler
Recycling Coordinator & Clean Communities Director .....	Joyce Corboy
Township Historian.....	Jim Davidson
Municipal Housing Liaison/Administrative Agent.....	James Robbins
Municipal Stormwater Coordinator.....	Dennis O'Neal, P.E.
Senior Citizen Liaison.....	Jesse Denton
Municipal Coordinator Office of Aging.....	Jesse Denton
Farmland Preservation Office Administrator.....	Judith Conard
Hunterdon County:	
Solid Waste Advisory Council Member.....	Will Harrison
Solid Waste Advisory Council Alternate.....	Sande Katz
Hunterdon Area Rural Transit Representative.....	Bela Kamensky
911 Coordinator.....	Karl Posselt
Smoke Detector/Carbon Monoxide Inspector.....	Peter Buchanan
Smoke Detector/Carbon Monoxide Inspector Substitute... ..	Phil Izzo
<u>Environmental Commission</u>	
Chairperson - one year.....	Dart Sageser
3 year term.....	Toni Robbi
3 year term.....	Jeff Bradstreet
2 year term unexpired.....	Dart Sageser
Alternate I (unexpired one year term).....	Edward Feinberg
Alternate II.....	VACANT
Associate – 1 year term.....	Blaine Hummel
<u>Board of Health</u>	
3 year term.....	Tony Berberabe
3 year term.....	Jim Rosso
Alternate I – two year term.....	Charles Van Horn
Alternate II – one year term unexpired.....	VACANT
<u>Board of Adjustment</u>	
4 year term.....	Sherrie Binder
4 year term.....	Paul Gavzy
Alternate I – Two year term.....	Diana Garrett
<u>Planning Board</u>	
Class I: Mayor or Mayor's Designee – 1 year term.....	VACANT
Class II: Township Official – 1 year term.....	Dart Sageser
Class III: Township Committee – 1 year term.....	Linda Lenox
Class IV: 4 year term.....	Robert Gilbert
Alternate I – 2 year term.....	Roger Delay
<u>Local Public Assistance Board</u>	
3 year term.....	Dot Faherty

1 year term..... Denise Gonsiewski  
Agricultural Advisory Committee  
 All..... Bill duFosse  
 One ..... Kit Crisafulli  
 Year ..... Frances Gavigan  
 Terms ..... John Pehinys  
 ..... Gail Glashoff

Farmland/Open Space Preservation Committee

Mayor’s Designee – 1 year term..... Patricia Cregar  
 3 year term..... Glorianne Robbi  
 Alternate II - two year term..... Joan Sank  
 Agricultural Advisory Liaison – 1 year..... Bill duFosse  
 Environmental Commission Liaison – 1 year..... Toni Robbi  
 Planning Board Liaison – 1 year ..... Fred Gardner  
 Recreation Committee Liaison – 1 year..... Vacant  
 Historic Preservation Committee Liaison – 1 year..... Kat Cannelongo

Historic Preservation

4 year term Class C ..... Pauline Serafin  
 4 year term Class C..... Mary Van Horn  
 Alternate I – two year term – Class A..... Jim Davidson  
 Alternate II – two year term ..... VACANT

Recycling Committee

Environmental Com. Member – 1 year term..... Mike Petrus  
 Township Committee Member – 1 year term..... VACANT  
 SWAC – 1 year term..... Will Harrison  
 2 year term..... Sande Katz  
 2 year term..... Maurice Dessell  
 2 year term..... Jeff Bradstreet  
 2 year term..... VACANT  
 1 year unexpired term..... VACANT

Recreation Committee

3 year term..... VACANT  
 3 year term..... VACANT  
 3 year term..... VACANT  
 2 year term – unexpired..... VACANT  
 1 year term – unexpired..... VACANT  
 Alternate I – unexpired one year term ..... VACANT  
 Alternate II – two year term..... VACANT

Office of Emergency Management

1 year term..... Charles Soos  
 1 year term..... Tim Mathews  
 1 year term..... Jeff Luster

Sourlands Municipal Alliance Council – one year terms

Regular Delegate..... Tracy Carluccio  
 Alternate Delegate..... Don Reilly

Clawson Park Advisory (all one year terms)

..... Patricia Cregar  
 ..... Terry Welsh  
 ..... Barbara Golda  
 ..... Will Harrison  
 ..... Margaret Sullivan  
 ..... Mike Petrus  
 ..... Dick Ginman

Cross Acceptance & Plan Endorsement Ad Hoc (one year terms)

..... Don Reilly  
 ..... Gail Glashoff  
 ..... Peter Kneski, Mayor

Larison’s Corner District Advisory- one year terms

..... Linda Lenox  
 ..... Dick Ginman  
 ..... Dart Sageser

Water Quality Management Plan Advisory – one year terms

..... Tracy Carluccio  
 ..... Peter Kneski  
 ..... Roger DeLay  
 ..... Joseph Skupien

Tree Harvesting Committee

Environmental Commission Member..... Frank Clair  
 Agricultural Advisory Committee Member..... John Perehinys  
 Township Committee Member..... Tim Mathews  
 DPW Superintendent..... Bob Kadezabek

Summer Playground Ad Hoc

..... Tim Mathews  
 ..... Tim Matheny  
 ..... Andy Beck  
 ..... Kathy Veith  
 ..... Mary Anne Egan

AAR/JCP&L Review

..... Peter Kneski, Mayor  
 ..... Tim Mathews  
 ..... Tim Matheny  
 ..... Charles Soos  
 ..... Greg Lee  
 ..... Beth Kais

A motion was made by Deputy Mayor Cregar, seconded by Mr. Mathews, and carried unanimously to approve the Mayor’s appointments.

OATHS OF OFFICE for the Mayor's Appointments were administered by Mr. Cushing to those individuals in attendance at this meeting.

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES:**

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**R E S O L U T I O N #06-12**

WHEREAS the Township of East Amwell has a need to acquire accounting services, engineering services, land survey services to maintain the tax maps, and legal services as non-fair and open contracts pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5); and

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition of each service will or may exceed \$17,500; and

WHEREAS, the anticipated term of these contracts is one year (and may be extended as approved by this governing body); and

WHEREAS, each of the following agencies have completed and submitted a Business Entity Disclosure Certification which certified that they have not made any reportable contributions to a political or candidate committee in the Township of East Amwell in the previous one year, and that the contract will prohibit the agency from making any reportable contributions through the term of the contract; and

WHEREAS sufficient funds are available in the 2012 Temporary Budget and will be made available in the 2012 Municipal Budget for the Township of East Amwell (as required in N.J.A.C. 5:30-5.4).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, as follows:

The Mayor and Township Clerk are hereby authorized and directed to execute contracts with the following persons and firms for the year 2012:

- a. Charles M. Case, a Registered Municipal Accountant, of WithumSmith &

Brown

- b. Dennis O'Neal, a Professional Engineer, of Ferriero Engineering, Inc.
- c. Glenn Robinson, a Licensed Land Surveyor, of Ferriero Engineering, Inc.
- d. Richard Cushing, an Attorney, of Gebhardt & Kiefer, P.C.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this action shall be printed in the January 5, 2012, issue of the Hunterdon County Democrat.

By Order of the Township Committee,

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Peter Kneski, Mayor

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 Motion by Mr. Sageser, seconded by Deputy Mayor Cregar, and adopted on unanimous favorable vote that the Resolution Authorizing Professional Services be approved.

RESOLUTION APPOINTING MUNICIPAL PROSECUTOR:

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R E S O L U T I O N # 07-12

WHEREAS pursuant to P.L. 1996, c95, 14, a municipality may employ an attorney-at-law as a prosecutor, under the supervision of the Attorney General or county prosecutor.

NOW, THEREFORE, BE IT RESOLVED that pursuant to P.L. 1996, c95, 14, Robert A. Ballard Jr. is appointed as East Amwell Township Prosecutor for 2012. Mr. Ballard will serve with the privileges and unities currently enjoyed by the Attorney General, prosecutor and their respective designees.

By Order of the Township Committee,

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Peter Kneski, Mayor

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 Motion by Deputy Mayor Cregar, seconded by Mr. Mathews, and carried by unanimous favorable vote to approve the above resolution.

RESOLUTION APPOINTING THE PUBLIC DEFENDER:

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R E S O L U T I O N #08-12

WHEREAS pursuant to P.L. 1997, c. 256 (N.J.S.A. \*2B:24-1), a municipality may employ an attorney-at-law as a public defender,

NOW, THEREFORE, BE IT RESOLVED that pursuant to P.L. 1997, c. 256 (N.J.S.A. \*2B:24-1), Stanley Troy is appointed as East Amwell Township Public Defender for 2012 to represent defendants assigned to the Municipal Public Defender in municipal court.

By Order of the Township Committee,

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Peter Kneski, Mayor

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 Mr. Mathews made the motion, seconded by Deputy Mayor Cregar, and it was carried unanimously to approve the Resolution Appointing the Public Defender.

RESOLUTION REGARDING PAYMENT OF TAXES:

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RESOLUTION #09-12

BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that taxes shall be collected quarterly on February 1st 2012; May 1st 2012; August 1st 2012, and November 1st 2012 and that interest will be charged at the rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 to be calculated from the date the tax was payable until the date of actual payment. There will be a ten-day grace period after which unpaid taxes will then be charged interest from the due date. This Resolution shall be published in the January 5, 2012, issue of the Hunterdon County Democrat.

By Order of the Township Committee,

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Peter Kneski, Mayor

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Motion by Mr. Sageser, seconded by Deputy Mayor Cregar, and approved on a unanimous favorable vote that the Resolution Regarding Payment of Taxes be approved.

RESOLUTION REGARDING PENALTY ON DELINQUENT TAXES:

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RESOLUTION #10 -12

A RESOLUTION IMPLEMENTING P.L. 1991, C. 75, AND FIXING THE AMOUNT OF PENALTY ON DELINQUENT TAXES AND OTHER LIENS.

WHEREAS, P.L. 1991, c. 75, has authorized municipalities to fix by resolution a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 on accounts of the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years who does not pay that delinquency prior to the end of the calendar year; and

WHEREAS, the Mayor and Committee of the Township of East Amwell have decided that the non-payment of taxes is a matter of grave concern to the Township, and that such a penalty is appropriate.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of East Amwell that the penalty authorized by P.L. 1991, c. 75, be fixed in the amount of six percent (6%) of all taxes due on any delinquency greater than \$10,000.00 which remains unpaid at the close of each calendar year. The Tax Collector is authorized to calculate the amount of any such penalty and to add the amount of the penalty to the other municipal charges and liens owing as to any given parcel at the end of the calendar year.

By Order of the Township Committee,

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Peter Kneski, Mayor

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Motion by Mr. Sageser, seconded by Deputy Mayor Cregar, and carried by a unanimous favorable vote, approving the resolution.

RESOLUTION AUTHORIZING CANCELLATION OF PROPERTY TAX CREDITS AND DELINQUENCIES:

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RESOLUTION #11 - 12

WHEREAS, the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, has been informed by the Tax Collector that from time to time there are property tax credits or delinquencies on certain properties located within the Township of East Amwell, and

WHEREAS, pursuant to N.J.S.A. 40A:5-17.1, a resolution may be adopted by the governing body of a municipality authorizing a municipal employee to process without further action on the part of the governing body the cancellation of any property tax credit or delinquency of less than \$5.00;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that the Tax Collector be authorized to cancel any property tax credit or delinquency of less than \$5.00 without further action on the part of the Township Committee and that such action be noted in the Tax Duplicate for the Township of East Amwell.

By Order of the Township Committee,

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Peter Kneski, Mayor

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Motion by Mr. Mathews, seconded by Mr. Sageser, and carried unanimously by favorable vote.

RESOLUTION FOR RETURNED CHECKS:

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RESOLUTION #12-12

WHEREAS, the Township of East Amwell may charge a fee for returned checks,

AND, WHEREAS, it is the desire of the Township of East Amwell to collect such a fee,

THEREFORE, be it resolved by the Township of East Amwell, Hunterdon County, State of New Jersey, to set a fee of \$20.00 payable to the Township for dishonored checks to the Municipality for taxes and/or other fees.

By Order of the Township Committee,

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Peter Kneski, Mayor

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Motion by Deputy Mayor Cregar, seconded by Mr. Mathews, and carried unanimously to approve the resolution for returned checks.

RESOLUTION TO AUTHORIZE THE FILING OF CORRECTIVE APPEALS

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RESOLUTION #13-12

WHEREAS the Hunterdon County Board of Taxation has been advised by the Attorney General's Office that the Municipal or Tax Attorney should file tax appeals on behalf of the municipality; and

WHEREAS, the Hunterdon County Board of Taxation will no longer accept tax appeals from Municipal Tax Assessors as was permitted in the past provided a resolution was adopted;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and the Township Committee of the Township of East Amwell that the Township Attorney is authorized to file tax appeals and settlement stipulations on behalf of the Township of East Amwell pursuant to this resolution; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Hunterdon County Board of Taxation with advice copies to the Township Attorney and the Tax Assessor.

By Order of the Township Committee,

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Peter Kneski, Mayor

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Motion by Mr. Mathews, seconded by Mr. Sageser, and adopted by unanimous favorable vote that the Resolution to Authorize the Assessor to File Corrective Appeals be approved.

RESOLUTION NAMING OFFICIAL DEPOSITORIES:

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R E S O L U T I O N #14-12

WHEREAS, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution adopted by a majority vote of the full membership thereof, designate a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of East Amwell, County of Hunterdon, State of New Jersey, that the Treasurer and the Assistant Treasurer with the Treasurer's consent be designated as Custodian of all funds of this municipality and is directed to deposit such funds in one or more of the following financial organizations pending investment or reinvestment thereof:

- TD Bank
- State of New Jersey Cash Management Fund
- PNC Bank
- Skylands Community Bank
- Hopewell Community Bank

BE IT FURTHER RESOLVED that prior to the deposit of any municipal funds in the above mentioned depositories, said bank shall file with the Treasurer a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S. 17:9-4).

By Order of the Township Committee

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Peter Kneski, Mayor

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Motion by Mr. Sageser, seconded by Mr. Mathews, and adopted on unanimous favorable vote approving the Resolution Naming Official Depositories.

RESOLUTION AUTHORIZING INVESTMENT OF IDLE FUNDS AND TRANSFER OF FUNDS was read by the Clerk.

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R E S O L U T I O N #15-12

WHEREAS, it is necessary to transfer funds by wire for investment of idle funds in legal investment vehicles, and to occasionally wire funds to pay current and/or capital expenses;

WHEREAS, it is necessary to make inter-fund transfers between bank accounts of the Township of East Amwell;

THEREFORE, BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that the Treasurer and the Assistant Treasurer are hereby authorized to request bids and to award bids for the investment of idle funds solely in legally authorized investment vehicles to the investing institution, and

BE IT FURTHER RESOLVED that the Treasurer and/or Assistant Treasurer are hereby authorized to make inter-fund transfers, to transfer funds by wire, or by check solely for the following purposes and subject to all pertinent regulations:

1. Inter-fund transfers to or from Township checking accounts to other Township accounts.
2. Transfers to or from Township checking accounts to or from accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing

for the account of the Township of East Amwell.

- 3. To or from Township checking accounts to pay current or capital expenses.

By Order of the Township Committee,

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Peter Kneski, Mayor

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 Motion by Deputy Mayor Cregar, seconded by Mr. Mathews, and adopted on unanimous favorable vote that the Resolution Authorizing investment of Idle Funds or Transfer of Funds be approved.

RESOLUTION AUTHORIZING SIGNATURES ON TOWNSHIP BANK ACCOUNTS:

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RESOLUTION #16-12

BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that the following accounts be deposited in the Hopewell Valley Community Bank through 2012 and checks drawn against these accounts be signed as follows:

- Petty Cash Fund by Teresa R. Stahl, Township Clerk, or Pamela Dymek, Deputy Clerk;
- Current Fund, Capital Account, Animal Control Trust Fund, Escrow Trust Account, Green Trust Account, Housing Trust Account, Federal and State Grant Account, Open Space Recreation, Farm and Historic Trust Preservation Fund, Payroll Account, Unemployment Compensation Fund by any three of the following people:  
 Peter Kneski, Mayor; Patricia Cregar, Deputy Mayor; Linda Lenox, Committee; Teresa R. Stahl, Clerk; Pamela Dymek, Deputy Clerk, or Timothy L. Matheny, Township Administrator;
- Kathryn Monzo, Treasurer; Maria Andrews, Assistant Treasurer
- Deposits for the Redemption of Tax Sale Certificates by Mary Hyland, Tax Collector or Pamela Dymek, Assistant Tax Collector, or Kathryn Monzo, Treasurer
- Municipal Court General Account, Municipal Court Bail Account, Municipal Court OE Account by Cindy Hooven, Court Administrator
- Public Assistance I and Public Assistance II Bank Accounts by Helen Kuhl, Director of Public Assistance, or Kathryn Monzo, Treasurer, or Maria Andrews, Assistant Treasurer
- Employee Flexible Spending Account by Kathryn Monzo, Treasurer, or Maria Andrews, Assistant Treasurer, or Teresa Stahl, Clerk

By Order of the Township Committee,

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Peter Kneski, Mayor

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 Motion by Mr. Sageser, seconded by Mr. Mathews, and adopted on unanimous favorable vote that the Resolution Authorizing Signatures on Township Bank Accounts be approved.

RESOLUTION AUTHORIZING THE TREASURER TO ISSUE CERTAIN CHECKS:

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RESOLUTION #17-12

WHEREAS the East Amwell Township Committee may approve the payment of bills at any scheduled meeting of each month, and properly approved vouchers must be submitted no later than the Friday prior to the meeting;

WHEREAS the East Amwell Township Committee might be prevented from holding a regularly scheduled meeting due to some unforeseen emergency,

WHEREAS it is the intent of the Township Committee to provide payroll checks for all personnel at regular intervals and

WHEREAS it is necessary for certain funds to be paid to the State of New Jersey for Employee and Dependent health benefits coverage, PERS, deferred compensation, utility bills and lease bills and debt service by specific dates,

WHEREAS it is the intent of the Township Committee to pay local taxes to the East Amwell Board of Education, Hunterdon Central High School and The County of Hunterdon at regular intervals, and

WHEREAS due to unforeseen circumstances a regular meeting may be canceled due to not obtaining a quorum.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that the Treasurer be authorized to prepare and the Mayor, Deputy Mayor or a Committee member; the Township Clerk or the Deputy Clerk; and the Treasurer or Assistant Treasurer be authorized to sign the following checks or wire transfer funds:

- A. Payroll checks will be issued every two weeks, starting with January 12, 2012. Department of Public Works employees will receive 80 hours of pay and any overtime incurred during the two week period upon submission of a time card verified by the Department of Public Works Superintendent.
- B. Transfer of Funds to the New Jersey Employee and Dependent Health Benefits coverage, Deferred Compensation to Lincoln Financial, DCRP, and PERS on a timely basis.
- C Checks payable to the East Amwell Board of Education, Hunterdon Central High School and the County of Hunterdon on a timely basis.
- D. Checks or wires payable to utilities, lease companies and debt service payments to insure payments made by specific dates.

BE IT FURTHER RESOLVED that the Treasurer shall include a statement of the issuance of such checks as listed above as part of the Financial Report presented at the next regularly scheduled meeting.

By Order of the Township Committee,

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Peter Kneski, Mayor

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Motion by Mr. Mathews, seconded by Deputy Mayor Cregar, and adopted on unanimous favorable vote that the Resolution Authorizing the Treasurer to Issue Certain Checks be approved.

RESOLUTION TO AUTHORIZE THE USE OF THE MUNICIPAL BUILDING:

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RESOLUTION # 18-12

BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that the Township Clerk is hereby authorized to schedule use of the Municipal Building by the East Amwell Democratic Association, the East Amwell Republican Organization and other community groups subject to the requested date not conflicting with the regular meeting schedule of any Township Board or Committee.

By Order of the Township Committee,

\_\_\_\_\_  
Peter Kneski, Mayor

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Motion by Mr. Sageser, seconded by Deputy Mayor Cregar, and adopted on unanimous

favorable vote that the Resolution to Authorize Use of the Municipal Building by the East Amwell Democratic Association, the East Amwell Republican Organization and other community groups be approved.

RESOLUTION TO HIRE PROFESSIONALS:

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RESOLUTION #19-12

WHEREAS the Township of East Amwell has a need to acquire services as outlined below as non-fair and open contracts pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5); and

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition of each service will or may exceed \$17,500; and

WHEREAS, the anticipated term of these contracts is one year (and may be extended as approved by this governing body); and

WHEREAS, the following agencies have completed and submitted a Business Entity Disclosure Certification which certified that they have not made any reportable contributions to a political or candidate committee in the Township of East Amwell in the previous one year, and that the contract will prohibit the agency from making any portable contributions through the term of the contract; and

WHEREAS sufficient funds are available in the 2012 Temporary Budget and will be made available in the 2012 Municipal Budget for the Township of East Amwell (as required in N.J.A.C. 5:30-5.4).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, as follows:

The Mayor and Township Clerk are hereby authorized and directed to execute contracts with the following persons and firms for the year 2012:

Professional(s) to be used by the East Amwell Planning Board and/or Township Committee:

Francis J. Banisch, III, P.P. - Banisch Associates, Inc.

Professionals to be used by the Township Committee:

Andrea Kahn, Esq., Bond Counsel

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this action shall be printed in the January 5, 2012, issue of the Hunterdon County Democrat.

By Order of the Township Committee,

Peter Kneski, Mayor

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Motion by Mr. Sageser, seconded by Mr. Mathews, and carried with unanimous favorable vote to approve the resolution for hiring professionals.

RESOLUTION AFFIRMING CIVIL RIGHTS POLICY

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RESOLUTION #20-12

A RESOLUTION TO AFFIRM THE TOWNSHIP OF EAST AMWELL'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS.

WHEREAS, it is the policy of the Township of East Amwell to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Township of East Amwell has determined that certain procedures need to be established to accomplish this policy.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Committee of the Township of East Amwell that:

Section 1: No official, employee, appointee or volunteer of the Township of East Amwell by whatever title known, or any entity that is in any way a part of the Township of East Amwell shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the (local unit type)'s business or using the facilities or property of the Township of East Amwell.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township of East Amwell to provide services that otherwise could be performed by the Township of East Amwell.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Township of East Amwell as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Township of East Amwell. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township's web site.

Section 9: This resolution shall take effect immediately.

By Order of the Township Committee,

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Peter Kneski, Mayor

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Motion by Mr. Mathews, seconded by Deputy Mayor Cregar, and carried unanimously to approve this resolution.

RESOLUTION OF 2012 BENEFITS:

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RESOLUTION #21-12

2012 East Amwell Benefits Schedule

SECTION ONE: Sections ONE and TWO pertain only to the Department of Public Works. All Public Works employees shall be paid time and one half per hour for time worked in excess of the regular forty hours per week. Holiday, vacation, and personal leave time shall be considered as time worked for computing overtime.

A sick day will be considered from 7:00 a.m. - 3:30 p.m. Employees that are on sick leave will not be called to report for work. Employees who are substantially sick or on medication that may affect their judgment or performance will not be permitted to work.

SECTION TWO: For working a holiday, all public works employees shall be paid regular 8 hours pay, plus 1 ½ times their hourly rate for hours worked. The DPW Superintendent will receive approval from the Township Administrator prior to authorizing any work on holidays. If the Township Administrator cannot be reached the DPW Superintendent will get approval of the Mayor, Deputy Mayor, or Department of Public Works' Liaison, prior to authorizing this overtime. If none are available, the DPW Superintendent will document in writing his/her attempts to make these notifications and will then have the authority to call in the employees.

SECTION THREE: Employees will receive a mileage allowance at the rate of \$ 0.55.5 per mile, subject to the submission of a properly approved voucher to the Treasurer. Mileage shall be computed while on official township business and not for commuting back and forth to work. Mileage shall be computed round trip from home to job site or from municipal building to job site - using the lesser distance.

SECTION FOUR: For attendance at special meetings, even if they precede a regular meeting, and attendance at more than two Township meetings a month the municipal clerk shall be granted compensatory time. The Court Administrator is entitled to compensatory time for night court sessions and police call outs outside of her normal (8:30AM-3:00PM) working hours.

SECTION FIVE: Substitute secretarial services for board and committees shall be compensated at the current pay rate for the employee performing the substitute secretarial services or \$16.00 per hour, whichever is higher.

SECTION SIX: Full time for office staff shall be considered 30 hours or more per week, Public Works employees 40 hours, excluding temporary help, and seasonal workers. Overtime is over 40 hours, which will be compensated at a rate of time and one half, subject to approval of the DPW Superintendent for DPW employees or the Township Administrator for all other employees.

SECTION SEVEN: A) All employees referenced in Section Six as full time, receiving a salary and/or working an average of 30 hours per week for East Amwell Township, will be entitled to apply for full hospitalization coverage.

For the purposes of medical benefits all previously (prior to 2004) qualified employees are grandfathered under the benefits schedule.

B) Employees identified as those in Section Six and Section Seven shall be entitled to receive short-term disability insurance and receive either a \$525 annual dental and eyeglass

reimbursement or if the employee chooses, participation in the State Dental Plan with the Township paying 50% of the premium cost. Unused portions of the \$525 annual dental and eye glass reimbursement may be carried over for a period of three (3) years up to a maximum of \$1575. At the end of the three (3) year period unused portions will be lost. Reimbursement will be made upon submission of documentation of bills to the Treasurer to be put on the bill list. It is the employees' responsibility to submit bills for reimbursement on a semi-annual basis.

SECTION EIGHT: Hourly employees working an average of 20 hours, but not considered full time, will receive pay for the number of hours normally scheduled for a holiday that falls on their regular work day.

SECTION NINE: DPW personnel and employees considered full-time shall be entitled up to 5 bereavement days (death of a spouse or partner, child, parent or sibling) and 3 for grandparents, mother- or father-in-law and sister- or brother-in-law with full salary paid. Part-time employees working an average of 20 hours, will be granted bereavement leave for the hours scheduled during the 5 day or 3 day period based on the above categories. Bereavement leave will be granted within these guidelines from date of death through the date of the funeral. Extenuating circumstances will be considered on a case by case basis by the Township Administrator for use outside of these parameters.

SECTION TEN: An employee's request for a vacation or "leave of absence" of up to two consecutive calendar weeks, will be considered by the Township Administrator. A request for more than two consecutive calendar weeks will require Township Committee approval and must be submitted in a timely fashion for consideration. Such request will be treated on an individual basis, based on the circumstances as they exist at the time of the request, such as available personnel for coverage.

SECTION ELEVEN: A) All full-time employees and regularly scheduled part-time employees, are eligible for vacation, sick days and personal days. Annual vacations are based on the calendar year and are determined by number of scheduled work days per week and length of service, and are accrued as follows. For purposes of calculating vacation time for part time employees, 6 hours ordinarily equals one day. Employees with a shorter regular work day will use the hours normally worked in a day to compute this benefit time. Part-time employees who are regularly scheduled and work in-office every workday will use "5" as the number of days worked for vacation, sick and personal purposes within the matrix. Reimbursement for these benefit days will only be for the number of hours regularly scheduled on a workday.

<u>Years Of Service</u>	<u>Days Worked Per Week</u>	<u>Sick Days</u>	<u>Vacation Days</u>	<u>Personal Days</u>
<u>Year 1</u> Hired Between January 1 <sup>st</sup> and March 31 <sup>st</sup>	5	5	8	3
	4	4	6	2½
	3	3	4	2
	2	2	2	1½
	1	1	0	0
Hired Between April 1 <sup>st</sup> and June 30 <sup>th</sup>	5	3	6	2
	4	2	4	1 ½
	3	1	2	1
	2	0	0	0
	1	0	0	0
Hired Between July 1 <sup>st</sup> and September 30 <sup>th</sup>	5	2	4	2
	4	1	2	1½
	3	0	0	1
	2	0	0	0
	1	0	0	0
Hired During 4 <sup>th</sup> Quarter	0	0	0	0

Years of Service	Days Worked Per Week	Sick Days	Vacation Days	Personal Days
Beginning January 1 <sup>st</sup> into Second Calendar Year Of Employment 2-5 Years	5	5	10	3
	4	4	8	2 ½
	3	3	6	2
	2	2	4	1 ½
	1	1	2	0
6-10 Years	5	5	13	3
	4	4	10	2 ½
	3	3	8	2
	2	2	5	1 ½
	1	1	3	1
11-15 Years	5	5	15	3
	4	4	12	2 ½
	3	3	9	2
	2	2	7	1 ½
	1	1	5	1
16-20 Years	5	5	18	3
	4	4	15	2 ½
	3	3	11	2
	2	2	9	1 ½
	1	1	7	1
21-25 Years	5	5	20	3
	4	4	18	2½
	3	3	15	2
	2	2	11	1½
	1	1	9	1
25+ Years	5	5	25	3
	4	4	23	2½
	3	3	20	2
	2	2	16	1½
	1	1	14	1

For vacation purposes, the following personnel's vacation, sick and personal days are based on the average hours as noted:

Marianne Busher, Tax Assessor	15 Hours
Kathryn Monzo, Treasurer/CFO	20 Hours
Judith Conard, Farmland/Open Space Administrator/Secretary	7.5 Hours
Richard McManus, Zoning Officer	12 Hours
Mary Hyland, Tax Collector	24 hours
Christine Rosikiewicz	10 hours

B. Employees can carry over a maximum of 5 vacation days until the end of the following calendar year. Vacation days will be lost if not used by that time. The Township Administrator may grant additional short time carry over on a case by case basis for exigent circumstances. Personal days cannot be carried over.

C. At the end of the calendar year, sick days not used may be accumulated up to a maximum of 35 days. Any person leaving the employ of East Amwell Township will not be compensated for any accumulated sick days.

D. A part-time employee may not apply for multiple consecutive vacation days for their regularly scheduled hours without Township Administrator approval. Vacation time is defined as a day when you would normally report to work/call in days.

E. Vacation, Sick and Personal time benefits are not grandfathered under the benefits schedule and are subject to revision, either increased or decreased, due to changes in average hours worked per week.

F. The following table is to be used in conjunction with the longevity table currently contained in the employee policy manual for calculating Vacation, Sick and Personal Days as well as for determining the number of scheduled/posted "in office" days and hours for all office staff.

Average Hours Worked Per Week	Equivalent Number Of Days Worked For V/S/P Purposes	Minimum Number Of "In Office" Scheduled/Posted Days	Minimum Number Of "In Office" Scheduled/Posted Hours
6-11	1	1/2	3
12-17	2	1	5
18-23	3	2	10
24-29	4	3	15
30 Or More	5	5	30

SECTION TWELVE: To calculate years of service for longevity: If you were hired before June 30<sup>th</sup>, you receive credit for that year. If you were hired after June 30<sup>th</sup>, you do not receive credit for that year.

SECTION THIRTEEN: Hourly employees working at home shall document the number of hours and activities in a format provided by the Township Administrator, as detailed in the policy manual.

SECTION FOURTEEN: All employees will document their working hours accurately as described by Township Policy on timecards provided. Timecards will be forwarded to the payroll clerk and must be in his/her possession prior to Monday of the following week. The township reserves the right to hold an employee's check until submission of an accurately completed timecard. Timecards submitted after this deadline will be processed during the next payroll cycle for hours worked including any overtime.

SECTION FIFTEEN: A. Annual input for the official employee evaluation for each in office employee should be submitted to the Township Administrator by Supervisors, Township Committee and Board Committee/Commission Chairpersons no later than January 1 of the following year. Employees working for boards/committees that do not work at least 10 in office hours per week will be evaluated by their respective boards no later than January 15 of the following year. These evaluations will be forwarded to the Township Administrator BEFORE review with the evaluated employee.

B. No requests for salary increases in excess of the normal rate shall be offered unless submitted in signed, written form with specific examples to justify the request. Negative evaluations: If suggested areas are not remediated satisfactorily, all or part of a salary increase may be withheld.

SECTION SIXTEEN: The following shall be paid holidays for full time, qualified part time, and salaried employees:

Day after New Year’s Day	Monday, January 2, 2012
Martin Luther King Day	Monday, January 16, 2012
President’s Birthday	Monday, February 20, 2012
Good Friday	Friday, April 6, 2012
Memorial Day	Monday, May 28, 2012
Independence Day	Wednesday, July 4, 2012
Labor Day	Monday, September 3, 2012
Columbus Day	Monday, October 8, 2012
Veteran’s Day	Monday, November 12, 2012
Thanksgiving Day	Thursday, November 22, 2012
Day after Thanksgiving	Friday, November 23, 2012
Christmas Eve	Monday, December 24, 2012
Christmas Day	Tuesday, December 25, 2012
New Year’s Eve	Monday, December 31, 2012

SECTION SEVENTEEN: This resolution is effective immediately.

By Order of the Township Committee,

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Peter Kneski, Mayor

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Motion by Deputy Mayor Cregar, seconded by Mr. Sageser, and carried unanimously to approve the 2012 Benefits Resolution.

ANNOUNCEMENTS were read by Mayor Kneski:

THE 2012 REORGANIZATION MEETING SCHEDULE for boards and committees is listed on tonight’s agenda and the bulletin board.

CHRISTMAS TREES may be dropped off at the road department grit yard any day during January (during regular business hours). All trim must be removed.

2012 DOG LICENSES ARE DUE: A Rabies Clinics is scheduled for January 21, 2012, from 1 PM to 4 PM in the garage, and licenses will be mailed.

COMMENTS BY TOWNSHIP COMMITTEE MEMBERS:

MAYOR KNESKI thanked the governing body members for their support as Mayor for a “fun filled year” with budget issues, possible state aid cuts, etc., suggesting that everyone sharpen their pencils and look carefully at the budget. Mayor Kneski thanked the volunteers for stepping up to the plate, stating that their contributions added real value, that they were the fabric of the community and make the Township what is it. He appreciated all that they do. He also thanked the staff for the outstanding job that they did this year, that they were very busy and “stepped up to the plate,” bearing a load for the community. Mayor Kneski asked Mr. Matheny to pass these comments along to staff.

Mayor Kneski outlined some highlights, as follows: 1) Receipt of a \$180,000 grant for sidewalks in the Village of Ringoes, connecting Clawson Park to the village and running up John Ringo Road. There will also be a leg from downtown Ringoes to the municipal ball fields running on Wertsville Road. It is a joint project with Hunterdon County to make the area more pedestrian friendly. 2) The Historic Preservation Committee was successful in getting a \$61,000 grant for the repair of the Clawson Park exterior and looking for more funds to complete the house. 3) There was a Department of Transportation grant of \$160,000 to make repairs to Dutch Lane. 4) There was a land preservation completion on Cider Mill Road with 89 acres being preserved by a group of different organizations who purchased the property as a wild life sanctuary. He thanked all the groups, including the East Amwell Farmland/Open Space Preservation Committee for pioneering their efforts. He noted that the preservation was at no cost to the Township, that grants from other organizations were utilized, and that everyone is

excited to add this parcel to the Township's open space list.

DEPUTY MAYOR CREGAR thanked former Township Committee member and Mayor Larry Tatsch for his service to the Township, adding that he let the public speak during the meetings, and she was called a liar twice. She quipped about not knowing if there would be "fun filled" meetings ahead.

Deputy Mayor Cregar commended the volunteers who serve, stating that some of them have been serving since 1981 when she was hired in the Clerk's Office, and they have never missed a meeting. She suggested that anyone who was interested in serving should contact the Township Committee or the Clerk. She also commended the Township employees for all of their service to the Township. She concluded by thanking the public for an opportunity to serve.

COMMITTEE MEMBER MATHEWS wished the community a very happy and prosperous New Year, stating that he was looking forward to serving again this year.

COMMITTEE MEMBER SAGESER appreciated the warm welcome and advice from Committee members. He quipped about items "caused by acts of God, not actually the Township Committee so much," and hoped for a good year ahead. He commented on the Planning Board passing a tree harvesting ordinance which is now being refined. He also noted that the solar ordinance has now come under test with two applications. He remarked about the Planning Board's consideration of other things to protect the community from extensive development. Mr. Sageser also acknowledged the Historic Preservation Committee's work in identifying historic resources and reviewing a possible demolition ordinance for older structures that are part of historic heritage. He concluded by saying, "I am really looking forward to a good year here!"

MAYOR KNESKI also wanted to thank Larry Tatsch for all his help and input over the years, noting his outstanding work in many areas, including working with JCP&L to provide better service in the Township. Mayor Kneski also wanted to thank Mr. Tatsch personally for all he did for him.

OPEN TO THE PUBLIC: There being no comments from the public, a motion was made by Deputy Mayor Cregar, seconded by Mr. Mathews, and carried unanimously to close to the public.

ADJOURNMENT: With no additional business to conduct, the meeting adjourned at 2:52 p.m. on a motion by Deputy Mayor Cregar, seconded by Mr. Sageser, and carried by unanimous favorable vote.

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Teresa R. Stahl, RMC/CMC, Municipal Clerk