

The regular meeting of the East Amwell Township Committee was called to order at 7:30 p.m. Present were Mayor Peter Kneski, Deputy Mayor Dart Sageser, and Committee members Patricia Cregar and Tim Mathews. Committee member David Wang-Iverson was absent. Township Administrator Timothy Matheny and Attorney Lorraine Staples were also in attendance.

In compliance with the Open Public Meetings Act, Municipal Clerk Teresa R. Stahl announced that this is a regularly scheduled meeting, pursuant to the resolution adopted on January 1, 2013, and a meeting notice published in the Hunterdon County Democrat issue of January 10, 2013. A copy of the agenda for this meeting was forwarded to the Hunterdon County Democrat, Times of Trenton, Star Ledger, Courier News, posted on the bulletin board, and filed in the Clerk's Office on April 9, 2013.

The meeting opened with the Pledge of Allegiance to the American Flag.

AGENDA REVIEW

Under Agenda review, an item currently under New Business, the Relay for Life Resolution, will be moved up to the Consent Agenda items.

Under Standing Committees, Recreation Committee, table the appointment of a new Recreation Committee member.

Under Township Administrator's Update, delete item 9) DPW Superintendent Overtime, and add new 9) ANJEC Grant Application.

ANNOUNCEMENTS

- A. The Grit-yard is now open the first Saturday of the month (same day as recycling depot) from 9:00 a.m. – noon for residents to bring branches/brush for chipping and to pick up mulch. PLEASE NOTE NEW TIME SCHEDULE.
- B. 2013 Dog Licenses are now overdue. A \$25.00 late fee will be charged per dog licensed as of March 1, 2013
- C. Hunterdon County Computer & Electronics Collection will be held on Saturday, April 13, 2013 from 9 a.m. – 1 p.m. at the County Complex. Email hcua@co.hunterdon.nj.us for information
- D. Roadside Clean Up will be held on Saturday, April 20th – Contact Blaine Hummel at 609-466-2907 to volunteer
- E. Annual Clean Up Day will be held on Saturday, April 27th, from 8 a.m. – noon on the municipal lot. You may purchase permits in advance at the Clerk's Office during normal business hours: \$15/car; \$25/SUV; \$35/truck
- F. The Plant Swap is back this year with the location changed to the Clawson Park Pavilion from 9 a.m. – noon on Saturday, April 27th
- G. The Township Committee will hold a special meeting to discuss the 2013 Budget on Thursday, May 2, 2013, at 7 p.m. at the municipal building. The public is invited to attend.
- H. There will be a shredding truck available at the May 4th recycling depot from 9 a.m. to noon on the municipal lot. See recently mailed newsletter for further details.

APPROVAL OF MINUTES

March 14, 2013, Special Minutes – Budget were approved on a motion by Deputy Mayor Sageser, seconded by Mr. Mathews, and carried with one abstention, Mrs. Cregar, with one correction on page 2, last paragraph, line 3, change “tax rate” to “budget.”

March 14, 2013, Executive Minutes (Personnel – CFO/Treasurer, DPW) were approved on a motion by Deputy Mayor Sageser, seconded by Mr. Mathews, and carried with one abstention, Mrs. Cregar.

March 14, 2013, Regular Minutes were approved on a motion by Deputy Mayor Sageser, seconded by Mr. Mathews, and carried with one abstention, Mrs. Cregar.

March 21, 2013, Special Minutes (Budget, Appointment of CFO) were approved on a motion by Deputy Mayor Sageser, seconded by Mr. Mathews, and carried with one abstention, Mrs. Cregar.

March 21, 2013, Executive Minutes (Personnel, CFO/Treasurer) were approved on a motion by Deputy Mayor Sageser, seconded by Mr. Mathews, and carried with one abstention, Mrs. Cregar.

April 2, 2013, Special Minutes (Budget) were approved on a motion by Deputy Mayor Sageser, seconded by Mrs. Cregar, and carried unanimously with two corrections: on page 3, second paragraph from the last, line 2, change “mistakes” to “inconsistencies”; on page 4, full paragraph 5, line 3, add the word “expect” between “he would” and “them.”

STATE POLICE REPORT

NJ State Police Kingwood Barracks Commander Lt. Casey Dienes was present, and he highlighted some of the cases listed on the March 2013 Report, including marijuana use at Clawson Park, door lock damage on Mountain Road; fugitive arrest during a motor vehicle check; motor accidents (including deer related), among other items. He also mentioned theft of Township property, and he will provide information on it; Mr. Matheny said it involved street signs taken from roads.

Lt. Dienes mentioned the recent bicycle event through multiple municipalities with a few complaints about traffic congestion. The event coordinator was notified of the complaints and agreed to have a meeting before hand for future events to make sure riders are aware of rules. Mr. Mathews asked for clarification on bicycle regulations; Lt. Dienes said that they follow motor vehicle regulations, including only one vehicle at a time. The Commander mentioned more problems within the next few weeks with nicer weather; he mentioned that the riders could be issued motor vehicle summonses. Mr. Mathews asked about using a horn; Lt. Dienes cautioned against this as a deterrent – it might cause some damage/injuries.

Lt. Dienes said that there were 1,585 calls in the six towns that the Barracks cover, with 386 in East Amwell. He stated that there will be more patrols on Lindbergh, Manners, and Rileyville Roads, and he felt that their presence is making a difference.

OPEN TO THE PUBLIC (for Comments from the Public for Items Not on the Agenda)

The meeting was open to the public for any questions/comments. There being none, motion by Mrs. Cregar, seconded by Mr. Mathews, and carried unanimously to close to the public.

CONSENT AGENDA ITEMS

RECYCLING RESOLUTIONS

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RESOLUTION #52-13

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, C.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants for the calendar year 2012 will memorialize the commitment of this municipality to recycling and to indicate the assent of the Township Committee of East Amwell Township to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of East Amwell that East Amwell Township hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Joyce Corboy to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

By Order of the Township Committee,

Peter Kneski, Mayor

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RESOLUTION # 53-13

WHEREAS, the Recycling Enhancement Act, P.L.2007, chapter 311, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, there is levied upon the owner or operator of every solid waste facility (with certain exceptions) a recycling tax of \$3.00 per ton on all solid waste accepted for disposal or transfer at the solid waste facility.

WHEREAS, whenever a municipality operates a municipal service system for solid waste collection, or provides for regular solid waste collection service under a contract awarded pursuant to the "Local Public Contracts Law," the amount of grant monies received by the municipality shall not be less than the annual amount of recycling tax paid by the municipality except that all grant monies received by the municipality shall be expended only for its recycling program.

NOW, THEREFORE BE IT RESOLVED by the Township of East Amwell, that East Amwell Township hereby certifies a submission of expenditure for taxes paid pursuant to P.L.2007, Chapter 311, in 2012 in the amount of \$143.04. Documentation supporting this submission is available at 1070 Route 202/31, Ringoes, NJ 08551, and shall be maintained for no less than five years from this date.

By order of the Township Committee,

Peter Kneski, Mayor

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USE OF RECREATION FIELDS

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Motion to approve the Use of the Municipal Fields by Amwell Attitude Softball League from April 3 through July 31, 2013 for softball practices, games, and tournament.

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RELAY FOR LIFE PROCLAMATION

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RESOLUTION #54 - 13

RELAY FOR LIFE OF HUNTERDON PROCLAMATION

WHEREAS, Relay For Life is the signature activity of the American Cancer Society and celebrates cancer survivors and caregivers, remembers loved ones lost to the disease, and empowers individuals and communities to come together to recognize and fight back against cancer; and

WHEREAS, the funds raised during Relay For Life of Hunterdon supports the American Cancer Society’s mission of saving lives and creating a world with less cancer and more birthdays – by helping our citizens stay well, by helping our citizens receive the best treatment for cancer, by supporting the search for cures for cancer; and

WHEREAS, Relay For Life helped fund more than \$150 million in cancer research last year;

NOW, THEREFORE, BE IT RESOLVED, that I, Peter Kneski, Mayor, of the Township of East Amwell, do hereby proclaim June 14th and 15th of 2013 as,

"RELAY FOR LIFE OF HUNTERDON COUNTY DAYS"

in our community and hereby encourage our citizens to participate in the Relay For Life event at Hunterdon Central High School on June 14th to 15th, 2013.

By Order of the Township Committee,

Peter Kneski, Mayor

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Motion by Deputy Mayor Sageser and seconded by Mrs. Cregar. For the record, the Clerk clarified that the correct figure on the recycling tax resolution would be provided tomorrow; and the motion was carried unanimously to approve all items on the consent agenda. (The amount on the Recycling tax is provided above.)

Mayor Kneski asked an unidentified representative in the audience to speak about the Relay of Life event. She explained that the event is to raise awareness for cancer for those who are suffering, those who survived, and their caregivers. It will be held at Hunterdon Central Regional High School on June 14 and 15, 2013 from 4 – 6 p.m. on Friday to Noon on Sunday. There will be games, activities, music, food, and beverages. The representative asked that the Township Committee get the word out, and she thanked them for the proclamation.

INTRODUCTION OF ORDINANCES/PUBLIC HEARINGS - none

SPECIAL DISCUSSIONS

PRESENTATION BY COMCAST REPRESENTATIVE – Robert Clifton, Director of Government Affairs, was present.

Mr. Clifton explained a brief outage last night, which was storm related and affected the Mayor's house and others. There was a power surge in the feed with blown breakers in one node (i.e., a node covers about 300-500 houses). Operations Department in Voorhees was aware; however, customer service was unaware of the event. Mr. Clifton added that if the company receives 3 calls in 20 minutes, dispatch is sent.

Mr. Clifton said that the company is cleaning up the economy level service. At this point, customers who were using antennae require DTA boxes. There is an issue of some of the customers on the lower level having access to higher level programs; letters have been sent to these customers and they will be no longer getting the higher level service.

Mayor Kneski mentioned issues with the DPW beginning roadside mowing and seeing cut wires lying on roadsides, which can cause damage to machinery. He mentioned contacting utility companies about this. Mr. Clifton will notify Comcast technicians to be aware of roadside debris.

The Mayor opened to the public for comments.

The Clerk asked about speed connections to the internet; Mr. Clifton agreed that there are different speeds, and he will check to see what speed service is available at the Township. He noted that the Township would be able to get higher speed connection (if it doesn't already have it), and Mr. Mathews asked that the school also be given the higher speed.

There being no further comments, the Mayor closed the meeting to the public.

Mr. Clifton noted that Comcast has a new product of home security, which runs through the internet, explaining that residents are not required to get any additional permits to install. It uses existing electrical outlets, cameras, monitors, and sensors. On a question from the Township Committee, Mr. Clifton acknowledged that the system would be down when the internet was down.

The Committee thanked Mr. Clifton for his attendance.

STANDING COMMITTEE REPORTS

FARMLAND/OPEN SPACE PRESERVATION COMMITTEE Chairwoman Glorianne Robbi and Vice Chairman Dick Ginman were present during this discussion.

1) 4/3 Memo re: Omick, Lang, Wiedemer Assemblage: Mrs. Robbi explained that the memo was prepared to let the Township Committee know the cost for the acquisition of open space for the residents, which will include trails and public access. The Omick property was purchased 7 years ago with the Lang and Wiedemer recently acquired. Mrs. Robbi spoke about indebtedness to Mrs. Omick for her generous donation for partial cost, and she also expressed appreciation to organizations such as D & R Greenways and Nature Conservancy. Additionally, Green Acres funding was used, and she concluded that the Township paid \$1,286 per acre for preservation of 98 acres.

While FOSPC members were still discussing their items, Mr. Mathews asked about parking cars near the Omick property; Mr. Ginman said that this item would be discussed later in the meeting.

2) 4/5 Memo re: Hay Property B.21/L.16.03, Request for Funding for Easements: Mrs. Robbi stated that all information is public; therefore, no executive session was held. Mrs. Robbi also stated that the Township Committee previously gave their support to preserve the property, and the County is looking for Township commitment and approval. The State Agriculture Development Committee agrees with the acquisition, and Mrs. Robbi provided information about its location in proximity to other preserved land and being on the corner of Rainbow Hill and Wertsville Roads. The seller approached the Township about acquisition for this property. Final funding will not be necessary until 2014, although there will be preliminary costs in 2013 for up to \$6,000 for surveys, with appraisals already complete. Certified Market Value is \$15,050 per acre, and there will be no exceptions allowed.

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RESOLUTION #55 - 13

BE IT RESOLVED by the Township Committee of the Township of East Amwell, that they hereby approve proceeding with the acquisition of an agricultural easement on the Hay property, Block 21, Lot 16.03, and authorize the Mayor to sign the forms proceeding with the process, committing to contribution of 20% of the cost with a maximum expenditure of \$72,240 for the easements, with survey costs in addition.

By Order of the Township Committee,

Peter Kneski, Mayor

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Motion by Deputy Mayor Sageser, seconded by Mr. Mathews, and carried unanimously by roll call vote: Mrs. Cregar, yes, Mr. Sageser, yes, Mr. Mathews, yes, Mr. Kneski, yes.

RECREATION COMMITTEE

1) Resignation of Member Maria Souza (4/4/13 email): The email from Mrs. Souza, who was recently appointed, explained that she will be resigning due to health issues. Motion by Deputy Mayor Sageser, seconded by Mr. Mathews, and carried unanimously to accept the resignation with regret.

UNFINISHED BUSINESS

TOWNSHIP ADMINISTRATOR’S UPDATE

1) Continued Discussion on Soccer Field Usage (See 3/14/13 Minutes for Background): Attorney Staples provided a letter of agreement, which was sent by email to governing body members today. She explained that she prepared the letter, based on the Township’s facilities use form and the School’s form, adding conditions such as complying with the Board of Education usage form, Township ordinances, providing a donation, and coordinating use with South County Soccer League (SCLS).

Mr. Matheny reminded the governing body that Mr. Haeberlen was asked to coordinate with SCSL, but he received an email from Mr. Haeberlen that he was unable to contact John Quirke of SCSL. Information was obtained from the Township’s insurance agent, and they agreed that \$1,000,000 in liability insurance was an adequate amount to request. Mr. Matheny also noted that since Recreation Committee hasn’t reorganized yet, logistics of having that committee oversee field request usages hasn’t materialized, i.e., the ordinance says that the Recreation Committee approves field usage.

Mayor Kneski commented on a key element about coordinating with SCSL. A recommendation was made to have Mr. Haeberlen try again to contact them. Deputy Mayor Sageser asked about the letter of agreement, and Ms. Staples explained the requirement to have Mr. Haeberlen countersign the agreement and provide written confirmation about coordinating with SCSL. The letter will be submitted to the Township and a copy to the school as well.

Mr. Matheny felt that the agreement is a good starting point for a format for future use, i.e., it is specifically developed for this one group for this year. He also mentioned that the ordinance may need to be addressed if the Recreation Committee cannot approve applications; Mayor Kneski cautioned that he would not like to circumvent the ordinance even though the Recreation Committee has some difficulties in formation right now. The agreement is also written that the team cannot use the lights since there were some concerns about the cost to use them; it was felt that Mr. Haeberlen agreed at the last meeting that this was not an issue. A hold harmless is also incorporated in the agreement.

Mr. Mathews suggested that a similar letter should be provided to SCSL to sign regarding responsibility and agreements. Mayor Kneski mentioned the importance of having the adult league reach out to South County to coordinate field use. He noted the agreement prepared will be helpful for future requests coming along when multiple teams are using the fields. Ms. Staples explained that there was a pre-existing relationship with SCSL and the Recreation Committee helped oversee field use.

The Clerk asked Mr. Mathews if he was looking at the use of the school field or both school and municipal fields with respect to the agreement with SCSL; Mr. Mathews commented that he was only suggesting that there be a formalized relationship with South County as a good policy to have in place.

Mayor Kneski asked that someone reach out to Mr. Haeberlen to make sure that he is able to follow up with SCSL.

2) Appointment of Assistant Treasurer – This item will be discussed in Executive Session prior to action at the regular meeting.

3) 3/29 Request from Amwell Valley Little League for Defibrillator: Mr. Matheny said that he looked into their request, which included either budgeting for one or making the unit available at the Township building available to the League. Defibrillators are available for purchase from under \$1,000 to the one that the Township owns (cost of \$1,700); there was proposed, but unadopted, legislation requiring all sports team to have them at their fields. Deputy Mayor Sageser felt that this was a league responsibility; a suggestion was made to have the team fund raise to purchase one. It was also noted that sharing the defibrillator would not be practical (i.e., access to snack shack, access to municipal building, etc.) Mr. Matheny also mentioned regular maintenance of the units (i.e., battery and pad replacements).

Mayor Kneski agreed with Deputy Mayor Sageser’s comments about being a league responsibility, stating that when his children were in baseball, they fund-raised for items. Mr. Mathews agreed, but he asked about access to the Township’s unit until the League had funds to purchase their own; access to the building was one issue (e.g., who should have card, security, etc.) and housing in the snack shack or trailer was not an option. Mr. Matheny said that there are many choices of units to purchase, and the League can look at the Township’s model as an example.

4) Dog Census Employees: Mr. Matheny provided an inter-office advisory memo outlining his recommendations. He explained that the census is required by the state and completed every other year, although some municipalities choose not to do it. The Township is divided into two districts because of geography, and each district census taker gets a salary of \$325 plus \$500 for mileage; money is taken from the dog trust to cover costs. There were four applications for the position, which was posted in the municipal building and on the website. His recommendations were to rehire Nery Ragno, who did the census two times prior (including the full census in 2011 when the second census taker resigned). The second recommendation was Margaret Huffman, who is an Animal Control Officer and is involved with various animal related jobs.

Mr. Mathews asked whether the Township had to do the census; Mr. Matheny reiterated that the state requires it. Animal Licensing involves making sure that dogs have their rabies shots, which is a Board of Health issue. Mr. Matheny explained that Deputy Clerk Pam Dymek has a great system in place, providing information on tax rolls, overlapping residences with licensed dogs, etc., and all houses are visited (i.e., sometimes extra dogs or new dogs are found). The workers go according to their schedules (including night and weekends), and they have Township I.D. cards issued.

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RESOLUTION #56-13

BE IT RESOLVED by the Township Committee of the Township of East Amwell that they hereby authorized the hiring of Nery Ragno and Margaret Huffman as the 2013 Dog Census Takers for the two districts in East Amwell Township, and

BE IT RESOLVED that the 2012 Salary and Wage Resolution to amended to include the following:

NAME	SALARY/WAGE
Dog Census Taker Ragno	\$325 plus \$500 mileage – for one district
Dog Census Taker Huffman	\$325 plus \$500 mileage – for one district

By Order of the Township Committee,

Peter Kneski, Mayor

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Motion by Deputy Mayor Sageser, seconded by Mrs. Cregar, and carried unanimously to approve the resolution.

5) Summer Playground Directors: Mr. Matheny outlined his inter-office advisory memo regarding hiring four directors and one supervising director. He explained that the candidates were all returning from last year’s program. The postings were here at the municipal building and also on the website. New applications were required from all of the candidates to see if there were any changes from last year, but Mr. Matheny did not interview them. Mrs. Veith, who was Supervising Director last year, advised that all worked well together to provide a successful program last year. The salary being set forth is the amount that was given last year since it is unclear whether employees are getting a raise this year. Mr. Mathews asked if employees got a raise, would the summer playground directors also qualify for it; Mr. Matheny said it would be up to the Township Committee to decide.

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RESOLUTION #57-13

BE IT RESOLVED by the Township Committee of the Township of East Amwell that they hereby authorize the hiring of the following applicants as 2013 Summer Playground Directors and Summer Playground Supervising Director for the four week program and affirm the 2012 Salary and Wage Resolution as follows:

Summer Playground Supervising Director Kathy Veith	\$290.72/week
Summer Playground Director Darla Rogers	\$240.72 /week
Summer Playground Director Alice Scott	\$240.72/week
Summer Playground Director Yvonne George	\$240.72/week
Summer Playground Director Laurie Hornsby	\$240.72/week

By Order of the Township Committee,

Peter Kneski, Mayor

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Motion by Deputy Mayor Sageser, seconded by Mrs. Cregar, and carried unanimously.

6) Resolution for Award of Purchase of Case Model 110A Tractor from Storr Tractor and 18” Machete Boom from Cherry Valley Tractor Associates: Mr. Matheny reminded the governing body that they approved a bond ordinance for the purchase. The Township can purchase off state bid without going out for bid on the equipment. Jay Silverthorn worked on locating the lowest price through the Middlesex Regional School Commission Cooperative, with a total cost of \$108,000 rather than the anticipated cost of \$115,000. Mr. Mathews asked about the separate purchase of tires; Mr. Matheny explained that the heavy duty tires were suitable for road use (not just field use as the original equipment provides). Deputy Mayor Sageser asked about purchase of two pieces of equipment; Mr. Matheny explained that the boom machete attaches to the tractor. A question was also raised if any further supplies are needed; Mr.

Matheny said not at this time although some may be needed “down the road” – and the equipment is under warranty.

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RESOLUTION #58-13

BE IT RESOLVED by the Township Committee of the Township of East Amwell that they hereby authorize the following purchase through Middlesex Regional Educational Services Commission using NJ State Cooperative Purchasing:

VENDOR: Storr Tractor Company, 3191 Route 22, Branchburg, NJ 08876

65MCSCCPS, Bid# MRESC 12/13-24

- 1) Case/IH Model 110A Tractor, four cylinder diesel engine, 110hp/90 PTO hp. \$52,400.39
- 2) Set Heavy Duty Truck Style Replacement Front Tires and Rims With fully welded 8.25-22.5 heavy duty wheels, 11R22.5 Goodyear G287 MSA 16 Tires \$2,627.70

VENDOR: Cherry Valley Tractor Sales, 35 Route 70 West, Marlton, NJ 08053

65MCSCCPS, Bid# MRESC 12/13-24

- 1) 18” Machete Boom with joystick control equipped with 48” flail axe head \$53,500.00

By Order of the Township Committee,

Peter Kneski, Mayor

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Motion by Mrs. Cregar, seconded by Mr. Mathews, and carried unanimously by roll call vote: Mrs. Cregar, yes; Mr. Sageser, yes; Mr. Mathews, yes; Mr. Kneski, yes.

7) Bike Ride in East Amwell on June 8 – 1/23 Letter from Joe Saling, Somerset Wheelmen: The Clerk reminded the Township Committee that this group has been using the roads for their rides for many years without complaints. Deputy Mayor Sageser commented on the early morning, fairly localized event. Motion by Deputy Mayor Sageser and seconded by Mrs. Cregar to approve the use of roads for the bicycle ride on June 8; Mr. Mathews added a recommendation for the caveat to clean up after themselves; the motion was carried unanimously.

8) Department of Public Works Update: Mr. Matheny reported that as of April 1, DPW Superintendent Bob Kadezabek was “back at the helm and we’re glad to see him back!” Deputy Mayor Sageser commended the department on the expanded Road Reports and better readability.

9) ANJEC Grant Application: Mr. Matheny explained a request from Toni Robbi regarding the application for a \$1,500 grant for trails, a parking area, and signage on the preserved properties on Rocktown Road. DPW member Jay Silverthorn met with Dick Ginman on the site “for a game plan.” The parking area will require stone, with an original estimated cost of \$1,200 but may be reduced to \$800-900, based on underlay. The Township Administrator is asked to provide a letter that anything beyond the amount covered by the grant will be picked up by the Township.

Mr. Ginman said that the parking area for about 3 – 4 cars, the kiosks, and board-walking is the scope of the work; the application to ANJEC is to cover costs, and labor will be about 80 hours of in-kind match donations. He mentioned a number of volunteers, including the D & R Chairman, who is enthusiastic about the property and will get vast groups of helpers to

participate. Additionally, local volunteers, including Township Committee member David Wang-Iverson, will be helping out.

Mr. Matheny spoke with DPW members, and they agreed that the stone would probably be closer to \$800 in cost. Mr. Ginman provided specifics about the kiosk that is planned and the possible need for boardwalk to get to it.

Mr. Mathews asked if a sketch of the parking area had been prepared and whether neighbors were notified of it. Mr. Ginman explained that the parking would be in the same area where a well rig drove, in the vicinity of the well; if a property had been developed at the site, there would have been a driveway in the same location where the parking area is proposed. There will be no fencing on the property, just the gravel lot; Mr. Ginman noted that rocky terrain and the need to move "good size" rocks to get the area ready. Mr. Ginman also noted that the proposed parking area is similar to one off of Route 518, between Woodsville Road and Route 579, built by the Friends of Hopewell Open Space. Mayor Kneski asked about drainage; Mr. Ginman explained that drainage goes the opposite direction from the parking area, and the DPW will be cautious not to remove high ground to protect from washed out areas. Mr. Mathews asked if the DPW would be doing work; Mr. Matheny said that they would be laying the stone. Mr. Ginman reminded the governing body that they own the property.

Some discussion took place on putting a cap on the amount that the Township would contribute, coming from the Open Space Trust Fund. Members mentioned \$500 as an appropriate figure.

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RESOLUTION #59-13

BE IT RESOLVED by the Township Committee of the Township of East Amwell that they hereby authorize the Township Administrator to write a letter in support of the ANJEC application for the Rocktown Road Property (Lang, Omick), notifying the organization that the Township will commit up to \$500 from the Open Space Trust Fund for completion of the project.

By Order of the Township Committee,

Peter Kneski, Mayor

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Motion by Deputy Mayor Sageser, seconded by Mrs. Cregar. Mr. Mathews was concerned about having such a loose application. Mr. Ginman said that the DPW would be looking at the site (similar to driveways); Deputy Mayor Sageser added that ANJEC grants are always for small scale projects. Mr. Ginman said that the main focus of the volunteers will be the creation of trails, explaining "the art and science" of creating them.

The motion to approve the resolution for support of the ANJEC grant was approved unanimously.

300th ANNIVERSARY OF HUNTERDON COUNTY: APPOINTMENT OF PARTICIPATING MEMBER (See February 2013 Minutes for Background)

Mrs. Cregar contacted Township Historian Jim Davidson, who is willing to serve. Motion by Mrs. Cregar, seconded by Deputy Mayor Sageser, and carried unanimously to appoint Jim Davidson as the Township liaison and to notify Marcia Karrow regarding this appointment.

OPEN TO THE PUBLIC

The meeting was open to the public; there being no comments from the public, motion by Mrs. Cregar, seconded by Deputy Mayor Sageser, and carried unanimously to close to the public.

Mr. Mathews asked for a short recess at 9:10 p.m. The meeting resumed at 9:14 p.m.

EXECUTIVE SESSION

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RESOLUTION #59-A

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, East Amwell Township Committee is of the opinion that circumstances presently exist; and

WHEREAS, the governing body of the Township of East Amwell wishes to discuss OPRA requests; contracts/land preservation (Scibilia); personnel (Assistant Treasurer position), and to receive attorney advice; and

WHEREAS, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then minutes can be made public;

NOW, THEREFORE, BE IT RESOLVED that the public be excluded from this meeting.

By Order of the Township Committee,

Peter Kneski, Mayor

+++++ Motion by Deputy Mayor Sageser, seconded by Mr. Mathews, and carried unanimously to approve the resolution.

Executive session began at 9:14 p.m. Ms. Staples left executive session at 9:30 p.m.

The regular meeting resumed at 9:43 p.m.

UNFINISHED BUSINESS, Continued

APPOINTMENT OF ASSISTANT TREASURER

Mayor Kneski noted that the governing body is now in a position to fill on a permanent basis the Assistant Treasurer position along with the Board of Health position, making the employee eligible for benefits.

Mr. Matheny referred to his April 4, 2013 inter-office advisory memo, which recommended the appointment of Christine Rosikiewicz (currently the Board of Health secretary as a part time position) as the Assistant Treasurer for 17.5 hours per week and at 15 hours as Board of Health secretary, making her a full time employee with benefits available to other employees, and contingent upon her giving up her other board jobs at night to focus during the day as a full time employee.

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RESOLUTION #60-13

BE IT RESOLVED by the Township Committee of the Township of East Amwell that they hereby accept the Township Administrator's recommendation to appoint Christine Rosikiewicz to the [combined] positions of Board of Health secretary and Assistant Treasurer at a salary of \$19.50 per hour, excluded from the 2013 COLA increase, effective April 15, 2013, and adjusting the 2012 Salary and Wage Ordinance accordingly.

By Order of the Township Committee,

Peter Kneski, Mayor

Motion by Mr. Mathews to approve. Mr. Matheny clarified that the position is not combined but two separate positions of the Assistant Treasurer at 17.5 hours and Board of Health secretary at 15 hours. Mr. Mathews amended his motion, seconded by Deputy Mayor Sageser, and it was carried unanimously.

Mrs. Cregar asked whether the Board of Health was 15 hours per month. The Board of Health position is 15 hours per week, and Mrs. Cregar did not believe the position would require that many hours. Mr. Mathews said that the benefit to the Township is now that the employee will be able to work with some flexibility. Some discussion took place about the employee tracking hours worked, noting that sometimes, one position may require more hours than assigned. Mr. Matheny spoke about Ms. Rosikiewicz being in the Board of Health position for two years and not having enough time to organize some office materials; he believed that she would have sufficient work to fill a full time position.

ADMINISTRATIVE REPORTS

RESOLUTION TO AMEND THE TEMPORARY BUDGET

RESOLUTION #61-13

RESOLUTION FOR TEMPORARY EMERGENCY APPROPRIATION

WHEREAS, emergent conditions have arisen with respect to the payment of bills in a number accounts and no adequate provision has been made in a Year 2013 temporary budget for the aforesaid purposes, and

WHEREAS, NJS 40A:4-20 provides for the creation of an emergency temporary appropriation for the purposes above mentioned, and

WHEREAS, the total temporary emergency resolutions adopted in the Year 2013 for the Township pursuant to the provisions of Chapter 96, PL 1951 (NJS 40A:4-20) including this resolution total \$1,177,535.73 for the Current Fund, and

NOW, THEREFORE, BE IT RESOLVED (not less than two thirds of all members of the Township Committee of the East Amwell Township, New Jersey affirmatively concurring) that in accordance with the provisions of NJS 40A:4-20:

1. An emergency temporary appropriation shall be and the same is hereby made for the following purposes: Exhibit A below
2. That said emergency temporary appropriations will be provided for in the 2013 budget under the appropriate titles.
3. That one certified copy of this resolution will be filed with the Director of Local Government Services.

EXHIBIT A:

Account	Type	Previous	Current	Temporary Emergency Appropriation
General Administration	S&W	23,000.00	6,000.00	29,000.00
General Administration	OE	7,000.00	2,000.00	9,000.00

Mayor & Committee	S&W	4,000.00	2,500.00	6,500.00
Municipal Clerk	S&W	29,000.00	12,000.00	41,000.00
Finance Administration	S&W	19,500.00	6,000.00	25,500.00
Revenue Administration	S&W	11,043.00	5,000.00	16,043.00
Tax Assessment Administration	S&W	9,539.00	4,500.00	14,039.00
Engineering Services	OE	3,000.00	1,500.00	4,500.00
Planning Board	S&W	6,000.00	1,000.00	7,000.00
Zoning Board	S&W	9,800.00	3,200.00	13,000.00
Affordable Housing Liability/Auto/accident Insurance	S&W	1,700.00	300.00	2,000.00
	OE	69,025.00	3,000.00	72,025.00
Workers Comp Insurance	OE	27,275.00	1,500.00	28,775.00
Employees Group Insurance	OE	60,000.00	18,000.00	78,000.00
Municipal Prosecutor	S&W	3,500.00	1,700.00	5,200.00
Municipal Prosecutor- Franklin	S&W	1,200.00	800.00	2,000.00
Streets& Roads	S&W	85,000.00	25,000.00	110,000.00
Solid Waste Collection	S&W	800.00	300.00	1,100.00
Public Health services	S&W	4,392.00	1,000.00	5,392.00
Amin of Public Assistance	S&W	654.00	1,000.00	1,654.00
Electricity	OE	3,670.00	5,000.00	8,670.00
telephone	OE	3,500.00	2,000.00	5,500.00
Gasoline & Diesel	OE	5,538.00	2,000.00	7,538.00
Social Security/Medicare	OE	17,702.00	6,000.00	23,702.00
Municipal Court	S&W	12,000.00	3,000.00	15,000.00
Municipal Court-Franklin	S&W	1,000.00	3,000.00	4,000.00
			117,300.00	536,138.00

By Order of the Township Committee,

Peter Kneski, Mayor

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Motion by Mrs. Cregar, seconded by Deputy Mayor Sageser, and carried unanimously by roll call vote to approve the resolution: Mrs. Cregar, yes; Mr. Sageser, yes; Mr. Mathews, yes; Mr. Kneski, yes.

BILLS OF THE EVENING were presented. Motion by Mrs. Cregar, seconded by Deputy Mayor Sageser, and carried unanimously to approve the bills of the evening.

There were no other financial resolutions.

TAX COLLECTOR HYLAND presented her monthly report and the 2012 Uncollectible Taxes Report. There were no resolutions presented.

Other administrative reports on the agenda were noted without comment.

CORRESPONDENCE

Correspondence was noted without comments.

ADJOURNMENT

There being no further business, motion by Mrs. Cregar, seconded by Mr. Mathews, and carried unanimously to adjourn the meeting at 9:50 p.m.

Teresa R. Stahl, RMC/CMC
Municipal Clerk