

The 2015 Annual Reorganization Meeting of the East Amwell Township Committee was called to order at 6:30 p.m. by Municipal Clerk Teresa Stahl. Present were Committee members David Wang-Iverson, Tim Mathews, Peter Miller, Dart Sageser, and Charles Van Horn. Also in attendance were Township Administrator Timothy Matheny and Attorney Leslie Parikh, Esq.

The Township Clerk welcomed the members of the public to the Annual Reorganization Meeting of East Amwell Township.

In compliance with the Open Public Meetings Act, Mrs. Stahl announced that notice of this meeting had been published in the December 18, 2014, issue of the Hunterdon County Democrat and that a copy of the agenda for this meeting had been forwarded to the Hunterdon County Democrat, the Times of Trenton, the Courier News, the Star Ledger, posted on the bulletin board and filed in the Township Clerk's Office on January 5, 2015.

The meeting opened with the Pledge of Allegiance to the American Flag.

CERTIFICATION OF NOVEMBER 4, 2014, ELECTION RESULTS

The Clerk presented the Certification of Election held on November 4, 2014 from the Hunterdon County Board of Canvassers certifying the election of Dart Sageser and Charles Van Horn to three-year terms on the Township Committee.

OATH OF OFFICE:

Attorney Parikh administered the Oath of Office to Mr. Sageser.

Attorney Parikh administered the Oath of Office to Mr. Van Horn with his wife, Laurie Van Horn, holding the Bible.

NOMINATIONS FOR MAYOR: The Clerk called for nominations for Mayor of East Amwell Township for the year 2015.

David Wang-Iverson was nominated by Mr. Sageser and seconded by Mr. Van Horn as Mayor for 2015.

With no more nominations, motion by Mr. Van Horn, seconded by Mr. Sageser, followed by a favorable vote, with a no vote from Mr. Mathews, to close nominations and have the secretary cast the ballot appointing David Wang-Iverson as Mayor for 2015.

Mayor Wang-Iverson was sworn into office by Ms. Parikh.

NOMINATIONS FOR DEPUTY MAYOR: Mayor Wang-Iverson called for nominations for Deputy Mayor of East Amwell Township for 2015.

Mr. Van Horn made a motion to appoint Dart Sageser as Deputy Mayor for 2015, seconded by Mayor Wang-Iverson. Mr. Miller made a motion to appoint Tim Mathews as Deputy Mayor, and seconded by Mr. Mathews. Roll Call Vote on motion to appoint Dart Sageser as Deputy Mayor for 2015: Mr. Van Horn, yes; Mr. Miller, no; Mr. Sageser, yes; Mr. Mathews, no; Mr. Wang-Iverson, yes. A majority vote for Mr. Sageser as Deputy Mayor for 2015 was approved.

Deputy Mayor Sageser was sworn in by Ms. Parikh.

Mayor Wang-Iverson announced that the following resolutions will be read by title.

RESOLUTION DESIGNATING A MEETING SCHEDULE:

R E S O L U T I O N #01-15

BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that during 2015 the Township Committee will hold

its first regular meeting immediately following reorganization on January 7, at 7:30 p.m., and all other regularly scheduled meetings on the second Thursday of each month and a second meeting in December on Wednesday, December 30, 2015. All regular meetings will be 7:30 P.M. in the main meeting room of the Municipal Building, 1070 Route 202/31, Ringoes, New Jersey 08551.

BE IT FURTHER RESOLVED that all executive session meetings of the Township Committee of East Amwell Township will be held at the municipal building, 1070 Route 202/31, Ringoes, NJ 08551 at 7:00 p.m., prevailing time, on the same dates as regular meetings listed in the annual public notice and will occur on an as-needed basis;

BE IT FURTHER RESOLVED that all meetings will be held in compliance with the Open Public Meetings Act. Special meetings shall be at the call of the Mayor or written request by a member of the Township Committee to the Clerk and be posted in accordance to the 48 hour notice regulations (as per N.J.S.A. 10:4 et. al.); and

BE IT FURTHER RESOLVED that in the event a regular meeting is canceled due to an emergency, the Township Committee will meet at 9:00 A.M. prevailing time on Saturday following at the same place to consider the agenda as prepared for the canceled meeting; and

BE IT FURTHER RESOLVED that the 2016 Reorganization Meeting will be scheduled on Monday, January 4, 2016, at 7:30 p.m.; and

BE IT FURTHER RESOLVED that the Township Committee may approve the payment of bills at any scheduled meeting of each month; and

BE IT FURTHER RESOLVED THAT ALL BILLS FOR PAYMENT by the Township Committee shall be presented to the CFO/Treasurer’s Office no later than the end of the business day on Friday prior to the scheduled meeting; and

BE IT FINALLY RESOLVED that this Resolution shall be published in the Hunterdon County Democrat, issue of January 15, 2015.

By Order of the Township Committee,

David Wang-Iverson , Mayor

Motion by Mr. Van Horn, seconded by Mr. Miller, and carried with unanimous favorable vote that the Resolution Designating a Meeting Schedule be approved.

RESOLUTION REGARDING THE ORGANIZATION OF THE MEETING:

R E S O L U T I O N #02-15

BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that the Order of Business and the conducting of business at all regular meetings shall be as follows:

1. Call to order and statement of compliance with the Open Public Meetings Act.
2. Pledge of Allegiance to the American Flag.
3. Agenda Review by Township Clerk.
4. Announcements.
5. Update from the CFO
6. Standing Committee Reports.
7. Presentation of Minutes.
8. Open To the Public/Topics Not on the Agenda.
9. Consent Agenda Items.
10. Special Discussions.
11. Introduction of Ordinances and/or Public Hearings.
12. Special Committee Reports.
13. Unfinished Business.

- 14. New Business.
- 15. Open To The Public.
- 16. Executive Session.
- 17. Administrative Reports.
- 18. Correspondence.
- 19. Adjournment.

BE IT FURTHER RESOLVED that all matters to be presented to the Township Committee at their regularly scheduled meeting shall be delivered in written form to the Township Clerk's Office not later than noon on the Monday prior to the meeting. This requirement will be strictly enforced except for emergency matters.

By Order of the Township Committee,

David Wang-Iverson, Mayor

 Motion by Deputy Mayor Sageser, seconded by Mr. Van Horn, and carried unanimously to approve the resolution Regarding Organization of the Meeting.

RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPER:

R E S O L U T I O N #03-15

BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that the Hunterdon County Democrat be established as the Official Newspaper; the Times of Trenton is designated as the daily newspaper having the greatest likelihood of informing the public within the area of jurisdiction of the Township of its meetings.

By Order of the Township Committee,

David Wang-Iverson, Mayor

 Motion by Mr. Van Horn, seconded by Mr. Miller, and adopted by a unanimous favorable vote that the Resolution Designating the Official Newspaper be approved.

RESOLUTION REGARDING COPIES OF THE AGENDA AND MINUTES:

R E S O L U T I O N #04-15

BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that in accordance with the Open Public Meetings Act as adopted on October 21, 1975 as amended, the Township Clerk shall post a copy of the agenda for all regular Township Committee meetings, a copy of the minutes of previous meetings, and a copy of the notice for any special meeting on the bulletin board in the municipal building at least 48 hours prior to any meeting. A copy of the agenda for all regular meetings shall be forwarded to the Hunterdon County Democrat, the Times of Trenton, the Star Ledger, the Courier News, posted on the bulletin board and filed in the Clerk's office. A copy of an agenda for a special meeting will be forwarded to the Hunterdon County Democrat, the Times of Trenton and the Star Ledger, posted on the bulletin board and filed in the Clerk's office. A copy of the agenda for all regular township meetings will be mailed to any individual so requesting for a fee of \$9 per year or \$.75 per meeting per committee or board. Agendas for regular meetings will be e-mailed to individuals upon request at no cost.

By Order of the Township Committee,

David Wang-Iverson, Mayor

 Motion by Deputy Mayor Sageser, seconded by Mr. Van Horn, and carried unanimously to approve the Resolution regarding copies of the agenda and the minutes.

RESOLUTION FOR 2015 TEMPORARY BUDGET

RESOLUTION #05-15

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2015 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS the date of this resolution is within the first thirty days of January 2015, and

WHEREAS, the total appropriation in the 2014 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is \$1,930,160.

WHEREAS, 26.25% of the total appropriations in the 2014 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$506,667;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that the following 2015 Temporary Budget totaling \$506,628 shall be the Temporary Budget for the Township of East Amwell for the year beginning January 1, 2015, and that a certified copy of this resolution be transmitted to the Treasurer for her records.

EAST AMWELL TOWNSHIP TEMPORARY BUDGET 2015

	2015	AMOUNT
General Government	Salaries and Wages	18,400
	Other Expenses	10,300
Mayor & Committee	Salaries and Wages	4,200
	Other Expenses	65
Municipal Clerk	Salaries and Wages	23,450
	Other Expenses	2,445
Financial Adm	Salaries and Wages	19,500
	Other Expenses	2,860
Auditor	Other Expenses	5,600
	Salaries and Wages	9,427
Revenue Adm	Other Expenses	2,120
	Salaries and Wages	8,250
Assessment of Tax	Other Expenses	7,750
	Legal Other Expenses	11,960
Engineering	Other Expenses	3,000
	Salaries and Wages	260
Historic Sites	Other Expenses	338
	Salaries and Wages	260
Agricultural Advisory	Other Expenses	26
	Salaries and Wages	4,641
Planning Board		

	Other Expenses	4,264
	Salaries and	
Zoning Bd Adj	Wages	8,076
	Other Expenses	2,405
	Salaries and	
Affordable Housing	Wages	1,168
	Other Expenses	65
Liability/Auto/Accident		
Insurance	Other Expenses	45,000
Public Officials Sureties	Other Expenses	3,140
Workers Comp	Other Expenses	18,000
Group Insurance	Other Expenses	59,000
Public Safety	Other Expenses	3,500
Emergency Management	Other Expenses	260
Aid to Vol. Ambulance	Other Expenses	7,540
	Salaries and	
Fire Prevention Bureau	Wages	468
	Other Expenses	570
Municipal Prosecutor	Sal. & Wages	4,170
Muni.Prosec.-Franklin	S&W-o/s cap	----
	Salaries and	
Streets & Roads	Wages	67,150
	Other Expenses	18,090
	Salaries and	
Solid Waste Collection	Wages	542
Solid Waste Collection	Other Expenses	845
Buildings & Grounds	Other Expenses	6,900
Vehicle Maintenance	Other Expenses	5,500
	Salaries and	
Public Health	Wages	4,386
Public Health	Other Expenses	8060
	Salaries and	
Environmental Com.	Wages	468
Environmental Com	Other Expenses	169
	Salaries and	
Public Assistance Adm.	Wages	955
Public Assistance Adm	Other Expenses	208
Contrib.-Social Services	Other Expenses	195
Stormwater Permit	Other Expenses	520
Recreation Services	S & W	1,500
Recreation Services	Other Expenses	1,470
Electricity	Other Expenses	3,900
Street Lighting	Other Expenses	1,196
Telephone	Other Expenses	2,418
Heating Oil/Gas	Other Expenses	1,222
Gasoline	Other Expenses	4,940
Solid Waste DisposalCost	Other Expenses	592
Contingent	Other Expenses	125
PERS	Other Expenses	53,845
Social Security/Medicare	Other Expenses	14,000
Unemployment Ins.	Other Expenses	125
Defined Contribution	Other Expenses	100
Contrib.- Deferred Comp	Other Expenses	540
OverExp.-AppropReserve	Other Expenses	----
Municipal Court	S & W	10,000
Muni.Ct.-Franklin-o/s cap	S&W	---
Muni Ct	Other Expenses	3,250
Muni. Ct – Franklin o/s cap	Other Expenses	---
Public Defender		
Public Defender-Franklin	Salaries/Wages	552
	S&W – o/s cap	----
SFSP Fire District Payment	Other Expenses	387

TOTAL TEMPORARY BUDGET 2015 506,628
 MAXIMUM PERMITTED BY LAW 506,667

By Order of the Township Committee,

 David Wang-Iverson, Mayor

 Motion by Deputy Mayor Sageser, seconded by Mr. Van Horn, and adopted on unanimous roll call vote that the Resolution to Adopt the Temporary Budget be approved. (The temporary budget will be used until the Township Committee adopts the final 2015 budget, which is usually in March or April.)

MAYOR'S APPOINTMENTS for 2015 were read by Mayor Wang-Iverson, as follows.

- Township Administrator/QPA..... Timothy L. Matheny
- Payroll Clerk..... Teresa Stahl
- Deputy Clerk..... Pamela Dymek
- Assistant Tax Collector Pamela Dymek
- Tax Search Officer Mary Hyland
- Municipal Assessment Officer Teresa Stahl
- Certifying Officer for Health Benefits Teresa Stahl
- Public Compliance Officer..... Teresa Stahl
- Certifying Officer for P.E.R.S..... Margaret Pasqua
- Supervisor for P.E.R.S..... Timothy L. Matheny
- Assistant Treasurer (probationary thru 11/19/15) Charlene Santo
- Insurance Fund Commissioner..... David Wang-Iverson, Mayor
- Deputy Insurance Fund Commissioner..... Timothy L. Matheny
- Safety Coordinator..... Timothy L. Matheny
- PEOSHA Officer..... Jason Silverthorn
- Violations Clerk Pam Williamson
- Zoning Officer..... TBA
- Alternate Zoning Officer..... Robert Miller
- Secretary to Zoning Officer..... Maria Andrews
- Dog Census Taker(s) TBA
- Local Public Assistance Director & Housing Placement Officer Helen Kuhl
- DPW Superintendent Jason Silverthorn
- DPW Employee Joseph Adamow
- DPW Employee David Barrick
- DPW Employee Jeffrey Godwin
- DPW Employee Ryan Duckworth
- Recycling Coordinator & Clean Communities Director Maria Prendamano
- Township Historian..... Jim Davidson
- Municipal Housing Liaison/Administrative Agent..... James Robbins
- Municipal Stormwater Coordinator..... Dennis O’Neal, P.E.
- Senior Citizen Liaison..... to be filled
- Municipal Coordinator Office of Aging..... to be filled
- Farmland Preservation Office Administrator..... Sande Katz
- Hunterdon County:
 - Solid Waste Advisory Council Member..... Will Harrison
 - Solid Waste Advisory Council Alternate..... Erica Johanson
- 911 Coordinator..... Karl Posselt
- Fire Officialfor Smoke & Carbon Monoxide Detectors..... Peter Buchanan
- Environmental Commission
 - Chairperson - one year..... to be appointed
 - 3 year term..... Dart Sageser
 - 3 year term..... Toni Robbi
 - 3 year term..... Jeff Bradstreet
 - Alternate I -2 year term..... Doug Schleifer

Alternate II – unexpired term.....	Ron O’Reilly
Associate – 1 year term.....	Blaine Hummel
<u>Board of Health</u>	
3 year term.....	Tony Berberabe
3 year term.....	Bogdan Sleckza
Alternate II	Pauline Serafin
<u>Board of Adjustment</u>	
4 year term.....	Kendra Schroeder
4 year term.....	Diana Garrett
Alternate I (unexpired one year term).....	James Atkeson
Alternate II – Two year term.....	Michele Doherty
<u>Planning Board</u>	
-Class I: Mayor or Mayor’s Designee – 1 year term.....	David Wang-Iverson
Class II: Township Official – 1 year term.....	VACANT
Class III: Township Committee – 1 year term.....	Dart Sageser
Class IV: 4 year term.....	Don Reilly
Alternate I two year term.....	John Buckwalter
Alternate II (one year term).....	Dante DiPirro
<u>Local Public Assistance Board</u>	
3 year term.....	Amy Atzert
1 year term.....	Michele Doherty
<u>Agricultural Advisory Committee (To Be Announced at the next meeting)</u>	
All.....	
One	
Year	
Terms	
.....	
<u>Farmland/Open Space Preservation Committee</u>	
Mayor’s Designee – 1 year term.....	David Wang-Iverson
3 year term.....	Glorianne Robbi
Unexpired one year term	Joan Sank
Alternate I (unexpired one year term).....	Pete Fick
Alternate II - two year term.....	Tim Martin
<u>Historic Preservation</u>	
4 year term Class C	Paul Sterchle
4 year term Class C.....	Peg Sullivan
Alternate II – 2 year term Class _	VACANT
<u>Recycling Committee</u>	
Environmental Com. Member – 1 year term.....	Erica Johanson
Township Committee Member – 1 year term.....	Tim Mathews
2 year term.....	VACANT
2 year term.....	Ron O Reilly
2 year term	VACANT
Youth Members (one year term).....	Lundy Prendamano
	Jenna Castellano
	Jack Miller
<u>Recreation Committee</u>	
3 year term.....	Pete Fick
3 year term.....	Thyra Zengel
Alternate I – two year term	Erica Johanson
<u>Office of Emergency Management</u>	
1 year term.....	Peter Miller
<u>Sourlands Municipal Alliance Council – one year terms</u>	
Regular Delegate.....	Tracy Carluccio
Alternate Delegate.....	Don Reilly
<u>Clawson Park Advisory (all one year terms)</u>	
.....Charles Van Horn
.....	Terry Welsh
.....	Barbara Golda
.....	Will Harrison
.....	Margaret Sullivan
.....	Mike Petrus

.....
CLAWSON PARK – 319(H) Grant Advisory Committee (all one year terms)

- Dart Sageser
- Mike Petrus
- Erica Johanson
- Tim Matheny
- Jason Silverthorn

AAR/JCP&L Review

-David Wang-Iverson, Mayor
- Tim Mathews
-Tim Matheny
- Gary Myers
- Greg Lee
- Beth Kais

Local Emergency Planning Committee

All one year members.....Jesse Williams,
Peter Molnar; Gary Myers; Peter Miller; Ed Stoloski; Jay Rowe; Timothy Matheny; Christine
Rosikiewicz; Jason Silverthorn; Maria Andrews

A motion was made Mr. Van Horn, seconded by Mr. Mathews, and carried unanimously to approve the Mayor’s appointments.

OATHS OF OFFICE for the Mayor's Appointments were administered by Attorney Parikh to those individuals in attendance at this meeting.

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES:

A contract for administration for the 319(h) grant was also included in the original resolution presented to the governing body. Mr. Mathews asked about changing the language of the resolution to say that the contract for Princeton Hydro would be negotiated. The Clerk suggested removing Steven Souza, Princeton Hydro, from the proposed resolution and handle his contract separately at another meeting.

R E S O L U T I O N #06-15

WHEREAS the Township of East Amwell has a need to acquire accounting services, engineering services, land survey services to maintain the tax maps, legal services, bond counsel services, and planning services, as non-fair and open contracts pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5); and

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition of each service will or may exceed \$17,500; and

WHEREAS, the anticipated term of these contracts is one year (and may be extended as approved by this governing body); and

WHEREAS, each of the following agencies have completed and submitted a Business Entity Disclosure Certification which certified that they have not made any reportable contributions to a political or candidate committee in the Township of East Amwell in the previous one year, and that the contract will prohibit the agency from making any reportable contributions through the term of the contract; and

WHEREAS sufficient funds are available in the 2015 Temporary Budget and will be made available in the 2015 Municipal Budget for the Township of East Amwell (as required in N.J.A.C. 5:30-5.4).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, as follows:

The Mayor and Township Clerk are hereby authorized and directed to execute contracts with the following persons and firms for the year 2015:

- a. Dennis O'Neal, a Professional Engineer, of Ferriero Engineering, Inc.
- b. Glenn Robinson, a Licensed Land Surveyor, of Ferriero Engineering, Inc.
- c. Richard Cushing, an Attorney, of Gebhardt & Kiefer, P.C.
- d. Robert W. Swisher, a RMA, of Suplee, Clooney, & Company
- e. Robert Beinfield, Esq., Hawkins, Delafield & Woods, Bond Counsel
- f. Francis J. Banisch, III, P.P – Banisch Associates, Inc.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this action shall be printed in the January 15, 2015, issue of the Hunterdon County Democrat.

By Order of the Township Committee,

David Wang-Iverson , Mayor

Motion by Deputy Mayor Sageser, seconded by Mr. Miller, and adopted on unanimous favorable vote that the Resolution Authorizing Professional Services be approved.

RESOLUTION APPOINTING MUNICIPAL PROSECUTOR:

R E S O L U T I O N # 07-15

WHEREAS pursuant to P.L. 1996, c95, 14, a municipality may employ an attorney-at-law as a prosecutor, under the supervision of the Attorney General or county prosecutor.

NOW, THEREFORE, BE IT RESOLVED that pursuant to P.L. 1996, c95, 14, Robert A. Ballard Jr. is appointed as East Amwell Township Prosecutor for 2015. Mr. Ballard will serve with the privileges and unities currently enjoyed by the Attorney General, prosecutor and their respective designees.

By Order of the Township Committee,

David Wang-Iverson, Mayor

Motion by Mr. Van Horn, seconded by Mr. Miller, and carried by unanimous favorable vote to approve the above resolution.

RESOLUTION APPOINTING THE PUBLIC DEFENDER:

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R E S O L U T I O N #08-15

WHEREAS pursuant to P.L. 1997, c. 256 (N.J.S.A. *2B:24-1), a municipality may employ an attorney-at-law as a public defender,

NOW, THEREFORE, BE IT RESOLVED that pursuant to P.L. 1997, c. 256 (N.J.S.A. *2B:24-1), Stanley Troy is appointed as East Amwell Township Public Defender for 2015 to represent defendants assigned to the Municipal Public Defender in municipal court.

By Order of the Township Committee,

David Wang-Iverson, Mayor

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Mr. Van Horn made the motion, seconded by Deputy Mayor Sageser, and it was carried unanimously to approve the Resolution Appointing the Public Defender.

RESOLUTION REGARDING PAYMENT OF TAXES:

R E S O L U T I O N #09-15

BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that taxes shall be collected quarterly on February 1st 2015; May 1st 2015; August 1st 2015, and November 1st 2015 and that interest will be charged at the rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 to be calculated from the date the tax was payable until the date of actual payment. There will be a ten-day grace period after which unpaid taxes will then be charged interest from the due date. This Resolution shall be published in the January 15, 2015, issue of the Hunterdon County Democrat.

By Order of the Township Committee,

David Wang-Iverson , Mayor

Motion by Mr. Van Horn, seconded by Deputy Mayor Sageser, and approved on a unanimous favorable vote that the Resolution Regarding Payment of Taxes be approved.

RESOLUTION REGARDING PENALTY ON DELINQUENT TAXES:

R E S O L U T I O N #10 -15

A RESOLUTION IMPLEMENTING P.L. 1991, C. 75, AND FIXING THE AMOUNT OF PENALTY ON DELINQUENT TAXES AND OTHER LIENS.

WHEREAS, P.L. 1991, c. 75, has authorized municipalities to fix by resolution a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 on accounts of the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years who does not pay that delinquency prior to the end of the calendar year; and

WHEREAS, the Mayor and Committee of the Township of East Amwell have decided that the non-payment of taxes is a matter of grave concern to the Township, and that such a penalty is appropriate.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of East Amwell that the penalty authorized by P.L. 1991, c. 75, be fixed in the amount of six percent (6%) of all taxes due on any delinquency greater than \$10,000.00 which remains unpaid at the close of each calendar year. The Tax Collector is authorized to calculate the amount of any such penalty and to add the amount of the penalty to the other municipal charges and liens owing as to any given parcel at the end of the calendar year.

By Order of the Township Committee,

David Wang-Iverson, Mayor

Motion by Deputy Mayor Sageser, seconded by Mr. Mathews, and carried by a unanimous favorable vote, approving the resolution.

RESOLUTION AUTHORIZING CANCELLATION OF PROPERTY TAX CREDITS AND DELINQUENCIES:

R E S O L U T I O N #11 - 15

WHEREAS, the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, has been informed by the Tax Collector that from time to time there are property tax credits or delinquencies on certain properties located within the Township of East Amwell, and

WHEREAS, pursuant to N.J.S.A. 40A:5-17.1, a resolution may be adopted by the governing body of a municipality authorizing a municipal employee to process without further action on the part of the governing body the cancellation of any property tax credit or delinquency of less than \$5.00;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that the Tax Collector be authorized to cancel any property tax credit or delinquency of less than \$5.00 without further action on the part of the Township Committee and that such action be noted in the Tax Duplicate for the Township of East Amwell.

By Order of the Township Committee,

David Wang-Iverson , Mayor

Motion by Deputy Mayor Sageser, seconded by Mr. Mathews, and carried unanimously by favorable vote.

RESOLUTION FOR RETURNED CHECKS:

RESOLUTION #12-15

WHEREAS, the Township of East Amwell may charge a fee for returned checks,

AND, WHEREAS, it is the desire of the Township of East Amwell to collect such a fee,

THEREFORE, be it resolved by the Township of East Amwell, Hunterdon County, State of New Jersey, to set a fee of \$20.00 payable to the Township for dishonored checks to the Municipality for taxes and/or other fees.

By Order of the Township Committee,

David Wang-Iverson , Mayor

Motion by Deputy Mayor Sageser, seconded by Mr. Mathews, and carried unanimously to approve the resolution for returned checks.

RESOLUTION TO AUTHORIZE THE FILING OF CORRECTIVE APPEALS

RESOLUTION #13-15

WHEREAS the Hunterdon County Board of Taxation has been advised by the Attorney General's Office that the Municipal or Tax Attorney should file tax appeals on behalf of the municipality; and

WHEREAS, the Hunterdon County Board of Taxation will no longer accept tax appeals from Municipal Tax Assessors as was permitted in the past provided a resolution was adopted;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and the Township Committee of the Township of East Amwell that the Township Attorney is authorized to file tax appeals and settlement stipulations on behalf of the Township of East Amwell pursuant to this resolution; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Hunterdon County Board of Taxation with advice copies to the Township Attorney and the

Tax Assessor.

By Order of the Township Committee,

David Wang-Iverson, Mayor

Motion by Deputy Mayor Sageser, seconded by Mr. Van Horn, and adopted by unanimous favorable vote that the Resolution to Authorize the attorney to File Corrective Appeals be approved.

RESOLUTION NAMING OFFICIAL DEPOSITORIES:

R E S O L U T I O N #14-15

WHEREAS, N.J.S.A. 40A:5-15 mandates that the governing body of a municipal corporation shall, by resolution adopted by a majority vote of the full membership thereof, designate a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of East Amwell, County of Hunterdon, State of New Jersey, that the Treasurer and the Assistant Treasurer with the Treasurer's consent be designated as Custodian of all funds of this municipality and is directed to deposit such funds in one or more of the following financial organizations pending investment or reinvestment thereof:

- TD Bank
- State of New Jersey Cash Management Fund
- PNC Bank
- Hopewell Valley Community Bank

BE IT FURTHER RESOLVED that prior to the deposit of any municipal funds in the above mentioned depositories, said bank shall file with the Treasurer a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S. 17:9-4).

By Order of the Township Committee

David Wang-Iverson, Mayor

Motion by Deputy Mayor Sageser, seconded by Mr. Mathews, and adopted on unanimous favorable vote approving the Resolution Naming Official Depositories.

RESOLUTION AUTHORIZING INVESTMENT OF IDLE FUNDS AND TRANSFER OF FUNDS

R E S O L U T I O N #15-15

WHEREAS, it is necessary to transfer funds by wire for investment of idle funds in legal investment vehicles, and to occasionally wire funds to pay current and/or capital expenses;

WHEREAS, it is necessary to make inter-fund transfers between bank accounts of the Township of East Amwell;

THEREFORE, BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that the Treasurer and the Assistant Treasurer are hereby authorized to request bids and to award bids for the investment of idle funds solely in legally authorized investment vehicles to the investing institution, and

BE IT FURTHER RESOLVED that the Treasurer and/or Assistant Treasurer are hereby authorized to make inter-fund transfers, to transfer funds by wire, or by check solely for the

following purposes and subject to all pertinent regulations:

- 1. Inter-fund transfers to or from Township checking accounts to other Township accounts.
- 2. Transfers to or from Township checking accounts to or from accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the Township of East Amwell.
- 3. To or from Township checking accounts to pay current or capital expenses.
- 4. To or from Township accounts to fund land acquisition closings.

By Order of the Township Committee,

David Wang-Iverson, Mayor

 Motion by Mr. Van Horn, seconded by Mr. Mathews, and adopted on unanimous favorable vote that the Resolution Authorizing investment of Idle Funds or Transfer of Funds be approved.

RESOLUTION AUTHORIZING SIGNATURES ON TOWNSHIP BANK ACCOUNTS:

R E S O L U T I O N #16-15

BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that the following accounts be deposited in the Hopewell Valley Community Bank through 2012 and checks drawn against these accounts be signed as follows:

Petty Cash Fund by Teresa R. Stahl, Township Clerk, or Pamela Dymek, Deputy Clerk; Current Fund, Capital Account, Animal Control Trust Fund, Escrow Trust Account, Housing Trust Account, Federal and State Grant Account, Open Space Recreation, Farm and Historic Trust Preservation Fund, Payroll Account, Unemployment Compensation Fund by any three of the following people:

David Wang-Iverson, Mayor; Dart Sageser, Deputy Mayor; Tim Mathews, Committee; Teresa R. Stahl, Clerk; Pamela Dymek, Deputy Clerk, or Timothy L. Matheny, Township Administrator; Margaret Pasqua, CFO; Charlene Santo, Assistant Treasurer

Deposits for the Redemption of Tax Sale Certificates by Mary Hyland, Tax Collector or Pamela Dymek, Assistant Tax Collector, or Margaret Pasqua, CFO Assistant Treasurer Charlene Santo

Municipal Court General Account, Municipal Court Bail Account, Municipal Court OE Account by Cindy Hooven, Court Administrator

Public Assistance I and Public Assistance II Bank Accounts by Helen Kuhl, Director of Public Assistance, or Margaret Pasqua, CFO, or Charlene Santo, Assistant Treasurer

Employee Flexible Spending Account by Margaret Pasqua, CFO, or Charlene Santo, Assistant Treasurer, or Teresa Stahl, Clerk

By Order of the Township Committee,

David Wang-Iverson, Mayor

 Motion by Mr. Miller, seconded by Mr. Mathews, and adopted on unanimous favorable vote that the Resolution Authorizing Signatures on Township Bank Accounts be approved.

RESOLUTION AUTHORIZING THE TREASURER TO ISSUE CERTAIN CHECKS:

R E S O L U T I O N #17-15

WHEREAS the East Amwell Township Committee may approve the payment of bills at

any scheduled meeting of each month, and properly approved vouchers must be submitted no later than the Friday prior to the meeting;

WHEREAS the East Amwell Township Committee might be prevented from holding a regularly scheduled meeting due to some unforeseen emergency,

WHEREAS it is the intent of the Township Committee to provide payroll checks for all personnel at regular intervals and

WHEREAS it is necessary for certain funds to be paid to the State of New Jersey for Employee and Dependent health benefits coverage, PERS, deferred compensation, utility bills and lease bills and debt service by specific dates,

WHEREAS it is the intent of the Township Committee to pay local taxes to the East Amwell Board of Education, Hunterdon Central High School and The County of Hunterdon at regular intervals, and

WHEREAS due to unforeseen circumstances a regular meeting may be canceled due to not obtaining a quorum; and

WHEREAS, due to the nature of certain bills, claims, and invoices and the timing of particular meetings of the Township Committee, certain bills, claims, and invoices should be paid when presented which are statutory and/or regular in nature, rather than be held for the next meeting of the Township Committee due to the nature of such;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that the Treasurer be authorized to prepare and the Mayor, Deputy Mayor or a Committee member; the Township Clerk or the Deputy Clerk; and the Treasurer or Assistant Treasurer be authorized to sign the following checks or wire transfer funds:

- A. Payroll checks will be issued semi-monthly on the 15th and 30th, starting with January 15, 2015. Department of Public Works employees will receive 80 hours of pay and any overtime incurred during the two week period upon submission of a time card verified by the Department of Public Works Superintendent.
- B. Transfer of Funds, including employee and employer contributions and fees, to the New Jersey Employee and Dependent Health Benefits coverage, Deferred Compensation to Lincoln Financial, DCRP, and PERS and Employee Flexible Spending on a timely basis.
- C Checks payable to the East Amwell Board of Education, Hunterdon Central High School and the County of Hunterdon on a timely basis.
- D. Checks or wires payable to utilities, lease companies and debt service payments to insure payments made by specific dates.
- E. The Township Committee approves of and hereby authorizes the Chief Finance Officer of the Township of East Amwell to make payments between meetings of all bills, claims, and invoices, on a discretionary basis, in order to comply with statutory requirements regarding prompt pay; and

BE IT FURTHER RESOLVED that the Treasurer shall include a statement of the issuance of such checks as listed above as part of the Financial Report/Bill List presented at the next regularly scheduled meeting.

By Order of the Township Committee,

David Wang-Iverson, Mayor

Motion by Deputy Mayor Sageser, seconded by Mr. Van Horn, and adopted on unanimous favorable vote that the Resolution Authorizing the Treasurer to Issue Certain Checks be

approved.

RESOLUTION TO ESTABLISH THE PETTY CASH FUND

RESOLUTION #18-15

WHEREAS, the provisions of N.J.S.A 40A:5-21, authorizes the establishment of a Petty Cash Fund in any municipality or county by application and resolution, and

WHEREAS, it is the desire of the Township of East Amwell, County of Hunterdon to establish such a fund for the Clerk’s Office in the amount of \$150.00 with the fund being used to pay claims for small miscellaneous expenses only; and

WHEREAS, the custodian, Teresa Stahl, shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Township Committee hereby re-authorizes such action and that this account was previously approved by the Director of The Division of Local Government Services.

By Order of the Township Committee,

David Wang-Iverson, Mayor

Motion by Mr. Van Horn, seconded by Deputy Mayor Sageser, and adopted on unanimous favorable vote to approve the resolution establishing the petty cash fund.

RESOLUTION TO AUTHORIZE THE USE OF THE MUNICIPAL BUILDING:

RESOLUTION # 19-15

BE IT RESOLVED by the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, that the Township Clerk is hereby authorized to schedule use of the Municipal Building by the East Amwell Democratic Association, the East Amwell Republican Organization and other community groups subject to the requested date not conflicting with the regular meeting schedule of any Township Board or Committee.

By Order of the Township Committee,

David Wang-Iverson, Mayor

Motion by Mr. Miller, seconded by Mr. Mathews, and adopted on unanimous favorable vote that the Resolution to Authorize Use of the Municipal Building by the East Amwell Democratic Association, the East Amwell Republican Organization and other community groups be approved.

RESOLUTION AFFIRMING CIVIL RIGHTS POLICY

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RESOLUTION #20-15

A RESOLUTION TO AFFIRM THE TOWNSHIP OF EAST AMWELL’S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES,

PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS.

WHEREAS, it is the policy of the Township of East Amwell to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Township of East Amwell has determined that certain procedures need to be established to accomplish this policy.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Committee of the Township of East Amwell that:

Section 1: No official, employee, appointee or volunteer of the Township of East Amwell by whatever title known, or any entity that is in any way a part of the Township of East Amwell shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the (local unit type)'s business or using the facilities or property of the Township of East Amwell.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township of East Amwell to provide services that otherwise could be performed by the Township of East Amwell.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Township of East Amwell as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Township of East Amwell. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township's web site.

Section 9: This resolution shall take effect immediately.

By Order of the Township Committee,

David Wang-Iverson, Mayor

Motion by Deputy Mayor Sageser, seconded by Mr. Van Horn, and carried unanimously to approve this resolution.

2015 BENEFITS RESOLUTION (May be Amended at future date)

RESOLUTION # 21 - 15

2015 East Amwell Benefits Schedule

SECTION ONE: Sections ONE, TWO, and THREE pertain only to the Department of Public Works. All Public Works employees shall be paid time and one half per hour for time worked in excess of the regular forty hours per week. Holiday, vacation, and personal leave time shall be considered as time worked for computing overtime.

A sick day will be considered from 7:00 a.m. - 3:30 p.m. Employees that are on sick leave will not be called to report for work. Employees who are substantially sick or on medication that may affect their judgment or performance will not be permitted to work.

SECTION TWO: For working a holiday, all public works employees shall be paid regular 8 hours pay, plus 1 1/2 times their hourly rate for hours worked. The DPW Superintendent will receive approval from the Township Administrator prior to authorizing any work on holidays. If the Township Administrator cannot be reached the DPW Superintendent will get approval of the Mayor, Deputy Mayor, or Department of Public Works' Liaison, prior to authorizing this overtime. If none are available, the DPW Superintendent will document in writing his/her attempts to make these notifications and will then have the authority to call in the employees.

SECTION THREE: All full-time Department of Public Works employees will be reimbursed up to \$175 per quarter or part thereof that they work in a calendar year (\$600.00 per year) for work clothes in addition to their regular salary. The Superintendent of Public Works will pre-approve the type and quantity of work clothes to be purchased and reimbursed. Appropriate receipts must be submitted to the Treasurer for reimbursement.

SECTION FOUR: Employees will receive a mileage allowance at the rate of \$ 0.57 per mile, subject to the submission of a properly approved voucher to the Treasurer. Mileage shall be computed while on official township business and not for commuting back and forth to work. Mileage shall be computed round trip from home to job site or from municipal building to job site - using the lesser distance.

SECTION FIVE: For attendance at special meetings, even if they precede a regular meeting, and attendance at any other meeting other than the regular monthly Township Committee meeting, the municipal clerk shall be granted compensatory time. The Court Administrator is entitled to compensatory time for night court sessions and police call outs outside of her normal (8:30AM-3:00PM) working hours.

SECTION SIX: Substitute secretarial services for board and committees shall be compensated at the current pay rate for the employee performing the substitute secretarial services or \$16.00 per hour, whichever is higher.

SECTION SEVEN: Full time for office staff shall be considered 30 hours or more per week, Public Works employees 40 hours, excluding temporary help, and seasonal workers. Overtime is over 40 hours, which will be compensated at a rate of time and one half, subject to approval of the DPW Superintendent for DPW employees or the Township Administrator for all other employees.

SECTION EIGHT: A) All employees referenced in Section Seven as full time and receiving a salary and/or working an average of 30 hours per week for East Amwell Township, will be entitled to apply for full hospitalization coverage.

For the purposes of medical benefits all previously (prior to 2004) qualified employees are grandfathered under the benefits schedule.

B) Employees identified as those in Section Seven and Section Eight shall be entitled to receive short-term disability insurance and participate in the State Dental Plan with the Township paying 50% of the premium cost.

SECTION NINE: Hourly employees working an average of 20 hours, but not considered full time, will receive pay for the number of hours normally scheduled for a holiday that falls on their regular work day. Employees that work outside of Township business hours or do not work regularly scheduled days are not entitled to holiday day.

SECTION TEN: DPW personnel and employees considered full-time shall be entitled up to 5 bereavement days (death of a spouse or partner, child, parent or sibling) and 3 for grandparents, mother- or father-in-law and sister- or brother-in-law with full salary paid. Part-time employees working an average of 20 hours, will be granted bereavement leave for the hours scheduled during the 5 day or 3 day period based on the above categories. Bereavement leave will be granted within these guidelines from date of death through the date of the funeral. Extenuating circumstances will be considered on a case by case basis by the Township Administrator for use outside of these parameters. Employees working less than 20 hours per week will be granted time off without pay or penalty.

SECTION ELEVEN: An employee’s request for a vacation or “leave of absence” of up to two consecutive calendar weeks will be considered by the Township Administrator. A request for more than two consecutive calendar weeks will require Township Committee approval and must be submitted in a timely fashion for consideration. Such request will be treated on an individual basis, based on the circumstances as they exist at the time of the request, such as available personnel for coverage.

SECTION TWELVE: A) All full-time employees and regularly scheduled part-time employees working at least six hours during business hours are eligible for vacation, sick days and personal days. Annual vacations are based on the calendar year and are determined by number of scheduled work days per week and length of service, and are accrued as follows. For purposes of calculating vacation time for part time employees, 6 hours ordinarily equals one day. Employees with a shorter regular work day will use the hours normally worked in a day to compute this benefit time. Part-time employees who are regularly scheduled and work in-office every workday will use “5” as the number of days worked for vacation, sick and personal purposes within the matrix. Reimbursement for these benefit days will only be for the number of hours regularly scheduled on a workday.

<u>Years Of Service</u>	<u>Days Worked Per Week</u>	<u>Sick Days</u>	<u>Vacation Days</u>	<u>Personal Days</u>
<u>Year 1</u> Hired Between January 1 st and March 31 st	5	5	8	3
	4	4	6	2½
	3	3	4	2
	2	2	2	1½
	1	1	0	0
Hired Between April 1 st and June 30 th	5	3	6	2
	4	2	4	1 ½
	3	1	2	1
	2	0	0	0
	1	0	0	0

Hired Between July 1 st and September 30 th	5 4 3 2 1	2 1 0 0 0	4 2 0 0 0	2 1½ 1 0 0
Hired During 4 th Quarter	0	0	0	0

Years of Service	Days Worked Per Week	Sick Days	Vacation Days	Personal Days
Beginning January 1 st into Second Calendar Year Of Employment 2-5 Years	5	5	10	3
	4	4	8	2 ½
	3	3	6	2
	2	2	4	1 ½
	1	1	2	0
6-10 Years	5	5	13	3
	4	4	10	2 ½
	3	3	8	2
	2	2	5	1 ½
	1	1	3	1
11-15 Years	5	5	15	3
	4	4	12	2 ½
	3	3	9	2
	2	2	7	1 ½
	1	1	5	1
16-20 Years	5	5	18	3
	4	4	15	2 ½
	3	3	11	2
	2	2	9	1 ½
	1	1	7	1
21-25 Years	5	5	20	3
	4	4	18	2½
	3	3	15	2
	2	2	11	1½
	1	1	9	1
25+ Years	5	5	25	3
	4	4	23	2½
	3	3	20	2
	2	2	16	1½
	1	1	14	1

For vacation purposes, the following personnel's vacation, sick and personal days are based on the average hours as noted:

Marianne Busher, Tax Assessor	15 Hours
Mary Hyland, Tax Collector	24 hours
Christine Rosikiewicz	15 hours
Charlene Santo	12 hours

B. Employees can carry over a maximum of 5 vacation days until the end of the following calendar year. Vacation days will be lost if not used by that time. The Township Administrator may grant additional short time carry over on a case by case basis for exigent circumstances. Personal days cannot be carried over.

C. At the end of the calendar year, sick days not used may be accumulated up to a maximum of 35 days. Any person leaving the employ of East Amwell Township will not be compensated for any accumulated sick days.

D. A part-time employee may not apply for multiple consecutive vacation days for their regularly scheduled hours without Township Administrator approval. Vacation time is defined as a day when you would normally report to work/call in days.

E. Vacation, Sick and Personal time benefits are not grandfathered under the benefits schedule and are subject to revision, either increased or decreased, due to changes in average hours worked per week.

F. The following table is to be used in conjunction with the longevity table currently contained in the employee policy manual for calculating Vacation, Sick and Personal Days as well as for determining the number of scheduled/posted “in office” days and hours for all office staff.

Average Hours Worked Per Week	Equivalent Number Of Days Worked For V/S/P Purposes	Minimum Number Of “In Office” Scheduled/Posted Days	Minimum Number Of “In Office” Scheduled/Posted Hours
6-11	1	1/2	3
12-17	2	1	5
18-23	3	2	10
24-29	4	3	15
30 Or More	5	5	30

SECTION THIRTEEN: To calculate years of service for longevity: If you were hired before June 30th, you receive credit for that year. If you were hired after June 30th, you do not receive credit for that year.

SECTION FOURTEEN: Hourly employees working at home shall document the number of hours and activities in a format provided by the Township Administrator, as detailed in the policy manual.

SECTION FIFTEEN: All employees will document their working hours accurately as described by Township Policy on timecards provided. Timecards will be forwarded to the payroll clerk and must be in his/her possession prior to Monday of the following week. The township reserves the right to hold an employee’s check until submission of an accurately completed timecard. Timecards submitted after this deadline will be processed during the next payroll cycle for hours worked including any overtime.

SECTION SIXTEEN: A. Annual input for the official employee evaluation for each in office employee should be submitted to the Township Administrator by Supervisors, Township Committee and Board Committee/Commission Chairpersons no later than January 15 of the following year. Employees working for boards/committees that do not work at least 10 in office hours per week will be evaluated by their respective boards no later than January 15 of the following year. These evaluations will be forwarded to the Township Administrator BEFORE review with the evaluated employee.

B. No requests for salary increases in excess of the normal rate shall be offered unless submitted in signed, written form with specific examples to justify the request. Negative evaluations: If suggested areas are not remediated satisfactorily, all or part of a salary increase may be withheld.

SECTION SEVENTEEN: The following shall be paid holidays for full time, qualified part time, and salaried employees:

New Year’s Day	Thursday, January 1, 2015
Martin Luther King Day	Monday, January 19, 2015
President’s Birthday	Monday, February 16, 2015
Good Friday	Friday, April 3, 2015
Memorial Day	Monday, May 25, 2015
Independence Day	Friday, July 3, 2015
Labor Day	Monday, September 7, 2015
Columbus Day	Monday, October 12, 2015
Veteran’s Day	Wednesday, November 11, 2015
Thanksgiving Day	Thursday, November 26, 2015
Day after Thanksgiving	Friday, November 27, 2015
Christmas Eve	Thursday, December 24, 2015
Christmas Day	Friday, December 25, 2015
New Year’s Eve	Thursday, December 31, 2015

SECTION EIGHTEEN: This resolution is effective immediately.

By Order of the Township Committee,

David Wang-Iverson, Mayor

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Motion by Deputy Mayor Sageser, seconded by Mr. Miller, and carried unanimously to approve the 2015 Benefits Resolution.

APPOINTMENT OF SUBCOMMITTEE TO CONSIDER THE POSITION OF TOWNSHIP ADMINISTRATOR

At the meeting of November 13, 2014, a recommendation was made to appoint a subcommittee to discuss the position of Township Administrator in East Amwell with members to be appointed at the reorganization meeting. Based on that direction, a subcommittee is hereby appointed, consisting of Mr. Mathews and Mr. Miller. Motion by Mr. Van Horn, seconded by Deputy Mayor Sageser, and carried unanimously.

ANNOUNCEMENTS:

THE 2015 REORGANIZATION MEETING SCHEDULE for boards and committees is listed on tonight’s agenda and the bulletin board. Note that the Agricultural Advisory Reorganization Committee meeting is postponed until a later date.

CHRISTMAS TREES may be dropped off at the road department grit yard any day during January (during regular business hours). All trim must be removed.

2015 DOG LICENSES ARE DUE: A Rabies Clinics is scheduled for January 17, 2015, from 1 PM to 4 PM in the garage, and licenses will be mailed.

COMMENTS BY TOWNSHIP COMMITTEE MEMBERS:

Mr. Van Horn thanked the residents of East Amwell Township and the voters for re-electing both he and Dart Sageser. He spoke about the vision of the Township resonating with the desire for stability, sound management, a focus on the future, and an emphasis for continuing Farmland/Open Space Preservation efforts. He also spoke about a commitment to Ringoes with

the intent of implementing recommendations in the Village Plan, and the desire to work together to keep the economy of East Amwell as feasible as the Township Committee can, including sharing services with other municipalities to keep taxes to a minimum. Mr. Van Horn said that he and Mr. Sageser cannot do this alone, and it is important to have dedicated residents of East Amwell working hard to maintain the quality of life and make the Township what it is today. He added that just as important as residents are the hard working staff of East Amwell Township, who do work behind the scenes to make the Township Committee's jobs easier, and he was thankful for their efforts.

Mr. Miller had no comment.

Mr. Sageser shared Mr. Van Horn's appreciation for re-election this year with a hard fought election. He was gratified to meet as many residents as possible and encouraged by the solidity of feelings and enthusiasm of what the Township Committee was doing. He spoke about the ad hoc committee formed to encourage the Hunterdon County Library to return to Ringoes, adding that there has been some response from them. He said that there was nothing specific from the County, and it would be a several year process to make progress, but it will benefit East Amwell and the Village of Ringoes. He mentioned the participants on this ad hoc committee, i.e., Dart Sageser, Tim Mathews, Don Reilly, Dick Ginman.

Mr. Mathews wished everyone a happy new year with good luck and much prosperity.

Mr. Wang-Iverson thanked the Township Committee for appointing him to be Mayor, adding that he would do his best for the Township. He also added his best wishes to Pam Dymek, hoping she'll recover quickly from her illness.

OPEN TO THE PUBLIC

Frances Gavigan, 123 Wertsville Road, said that she would like to have known earlier that there would be no reappointments to the Agricultural Advisory Committee, asking for some clarification about the situation, i.e., was there going to be an entire new committee. She mentioned some dis-satisfaction internally and challenges in holding meetings. Mayor Wang-Iverson said that this was a last minute decision, and the Township Committee was continuing to look at opportunities for other residents to participate, adding that they were taking their time and exploring options. He stated that they will evaluate if there are others interested in serving on the Committee, and recommendations will be made at another time. Ms. Gavigan felt that a phone call would have been courteous, adding that Bill duFosse was coming home from a farm show to be at the Ag meeting. She asked about discussing the situation and dis-satisfaction. She also asked why Maria Andrews was not listed on the appointments for Planning and Zoning Boards; she was told that these boards appoint their own administrators.

Motion by Mr. Van Horn, seconded by Mr. Miller, and carried unanimously to close to the public.

OPEN TO THE PUBLIC:

ADJOURNMENT: With no additional business to conduct, the meeting adjourned at 7:15 p.m. on a motion by Mr. Van Horn, seconded by Mr. Miller, and carried by unanimous favorable vote.

Teresa R. Stahl, RMC/CMC
Municipal Clerk