

The regular meeting of the East Amwell Township Committee was called to order at 7:40 p.m. Present were Mayor David Wang-Iverson, Deputy Mayor Dart Sageser, and Committee members Tim Mathews, Charles Van Horn, and Peter Miller. Township Administrator Timothy Matheny and Attorney Tara St. Angelo were also in attendance.

In compliance with the Open Public Meetings Act, Municipal Clerk Teresa R. Stahl announced that this is a regularly scheduled meeting, pursuant to the resolution adopted on January 7, 2015, with a meeting notice published in the Hunterdon County Democrat issue of January 15, 2015. A copy of the agenda for this meeting was forwarded to the Hunterdon County Democrat, Times of Trenton, Star Ledger, Courier News, posted on the bulletin board, and filed in the Clerk's Office on March 10, 2015.

The meeting opened with the Pledge of Allegiance to the American Flag.

AGENDA REVIEW

Comcast representatives will not be present at tonight's meeting and will be at the regular April Township Committee meeting. An update on the COAH decision will be presented by Attorney St. Angelo under Special Discussion as item A.

ANNOUNCEMENTS

Dog licenses are now late; there is a \$25.00 per dog late fee attached to each license obtained at this time.

Look for the Spring Newsletter from the Recycling Committee/Environmental Commission for important spring dates for recycling/clean-up activities and other East Amwell news of importance.

Mayor Wang-Iverson added that the Recycling Committee is looking for more volunteers to assist the first Saturday of the month.

The Mayor also noted that he was trying to form a bowling team for Big Brothers/Big Sisters on April 2 at 6 p.m. He suggested contacting the General Manager (Clerk) to let her know if anyone was interested.

UPDATE FROM THE CFO

CFO Margaret Pasqua was present for this discussion.

A. Update on Adjustments to the 2015 East Amwell Budget: Mayor Wang-Iverson said that he worked with Ms. Pasqua on the suggestions by the governing body to get closer to a flat tax rate. He said that \$5,000 was taken out of the unfit building line, legal services were reduced by \$4,000; current health and pension costs reduced by \$6,000 and some additional minor adjustments in the amount of \$3,200 to equate an \$18,000 reduction. Legal services for the Planning Board and Board of Adjustment were not reduced, noting that the extra \$5,000 funding (discussed at the last meeting) may be needed for COAH and is held in case there is any litigation during the year. He further commented on a 0.1875 tax rate with a rate of .0184 the previous year. He spoke about township debt and provided a handout about the use of the Open Space Trust Fund (OSTF); the original proposed budget used \$350,000 from this fund, but looking at projections, it would be possible to take \$360,000 and still be sustainable.

Mayor Wang-Iverson said that the budget being proposed tonight showed a 0.186 tax rate with an average property tax increase of \$5.00 (i.e., on average the local tax would have been \$706 last year and increased to \$711 this year). He suggested one final plan to reduce the rate, i.e., zero out the Township Committee salary for the year. There is \$7,000 in temporary budget to be utilized, but by not funding the additional \$8,000, the Township could maintain the same rate as last year, i.e., 0.18475. Deputy Mayor Sageser asked about the certified rate provided by the County; Mayor Wang-Iverson spoke about a slight increase in rounding up to 0.185.

Deputy Mayor Sageser said that he was “okay” with the salary issue. Mr. Mathews was not okay with taking the salary out, stating that there should be other things to be done, such as using the OSTF. Mayor Wang-Iverson did not agree, cautioning against exhausting the fund before bonds are paid off. Mr. Van Horn agreed, commenting on the recent farmland forum with people in the audience asking about preservation; if these farmers consider preservation, he believed that the money should be available to them from that fund. The Mayor commented that not more than \$360,000 should be taken from the OSFT.

On a question, the Mayor indicated that the Township Committee members should be paid the first quarter salary and whatever funds are left over will go towards the second quarter salary.

B. Update on the Corrective Action Plan 2013 Audit

Ms. Pasqua commented on the general ledger system having serious issues, and she will have more time to look at current and escrow accounts after the budget is completed. She mentioned that encumbering funds before purchase is getting better and all departments are being educated. She also noted that this will not be a 100% because sometimes items break, such as DPW items, and they must be replaced immediately. Ms. Pasqua also spoke about having sufficient balances before purchasing, noting over-expenditures in 2013, but none in 2014 or 2015.

Ms. Pasqua noted that 1099s have been sent to vendors, and pension payments are being made on time quarterly. She is also looking at the general fixed assets list and comparing land and buildings to tax records. She also did not see anything “glaring” with 48-hour deposits, adding that everything else “was good.”

Mayor Wang-Iverson thanked Ms. Pasqua for her work on getting the budget completed three months earlier than last year, adding that “it is really great to have her here ... focused on the finance department.”

STANDING COMMITTEE REPORTS

FARMLAND/OPEN SPACE PRESERVATION COMMITTEE Chair Glorianne Robbi and Administrator/Secretary Sande Katz were present at this time.

Mrs. Robbi introduced Sande Katz as the new Administrator, adding that she has lived in East Amwell for 35 years and is very enthusiastic about conservation. She commented favorably on working as a team.

Mrs. Robbi commented on the Ridge Road Assemblage and working well with D & R Greenway on the acquisition. D & R Greenway obtained the appraisals and there was some donation involved. East Amwell used their \$103,000 Green Acres funds, used mostly for two properties, the County used a 50% match of their Green Acres money too, and D & R Greenways used their Green Acres funds for the 15 acre piece with no soft costs assessed to the Township. The result was the acquisition of 40 acres, of which the Township has ownership and there will be a trail through it in the next few years. Mrs. Robbi concluded that this was a high quality forest area with native plants canopies to ground, adding that it was an important acquisition to keep the canopy on the Sourlands in tact.

Mrs. Robbi offered an update on the Plimpton property, a 26 acre piece on Rileyville Road adjacent to the County Sourland Preserve. There was a condition placed on the property that a four acre parcel be carved out of the 26 acres, and a subdivision is in process. The owner passed away a few years ago, and heirs are involved. The County has also provided funds towards this purchase, and the Township has made application to Green Acres to cover the rest of the costs.

East Jersey Developers involves 10 acres off of South Hill Road, which will be used for parking and access to land that D & R Greenways owns in the Sourlands. A Green Acres application has also been made for this property, along with using grant money from the Hunterdon County Open Space Trust Fund. This property is in an estate situation that will be before a Judge.

Additionally, there is a tower and a concrete building on the property that will be removed, as part of the contract.

Mayor Wang-Iverson asked about future Green Acres funding. Mrs. Robbi spoke about a meeting on Monday to discuss divvying up the funds, i.e., SADC for agriculture, Green Acres, Blue Acres, etc. She added that the Township has utilized its Green Acre funds and when they did, their grant money was re-issued. She added that Green Acres funds were used for the Cider Mill property and when funds were depleted, the Township was given more funding. She added that their contact at Green Acres “knows the importance of the Sourlands, so hopefully, money is lined up.”

Mr. Mathews asked about the Plimpton property as a two-step subdivision. Mrs. Robbi explained that the subdivision went to the local Planning Board and to the Hunterdon County Planning Board. It was approved at both places, but the uncle of the deceased property owner is considering whether to go forward since the County gave only conditional approval because of the driveway. If this involves too much expense, the project may cease. Mrs. Robbi commented on the County’s concerns about access onto Rileyville Road in that location and hoped that things would move favorably along.

Mrs. Katz advised the Township Committee that FOSPC hosted a farm forum on February 24 with representatives from the State, County and non-profit land trusts. There were two property owners present with some interest in preservation. Ms. Katz said that Greenfest 2015 is in progress, and East Amwell School will let the Township host the program there on May 9th from 11 a.m. – 2 p.m.

Mrs. Katz continued by stating that last Friday she, along with Glorianne and Toni Robbi, attended the Land Trust Rally in Trenton, sponsored by the New Jersey Conservation Foundation. She felt that the program was quite informative and inspirational; this year’s theme was health related with emphasis on outdoor living, including the importance of preservation in keeping outdoor places for recreation.

ENVIRONMENTAL COMMISSION

1) Appointment of Chairman: Mayor Wang-Iverson reminded the governing body that the Environmental Commission Chair is appointed by the Mayor while historically, the Commission has been asked for their recommendation, which was Doug Schleifler. Motion by Mr. Van Horn, seconded by Mr. Mathews, and carried unanimously to appoint Doug Schleifler as Chair of the Environmental Commission.

2) Environmental Commission Goals: Mr. Schleifler explained that he has been on the Environmental Commission since this past summer, adding that Toni Robbi has extensive knowledge to share, and Mr. Schleifler is getting up to speed while serving as Chair. He outlined some of the Commissions’ goals, as follows: public education; events such as 4H Fair, Greenfest, Plant Exchange; promoting sustainable practices, as demonstrated by the rain garden at Clawson Park; update of the Environmental Commission page on the website; outreach to East Amwell School and joint projects such as working with the students and teachers; outreach on easements to new residents; water testing; field trips to open space properties, including a bird survey lead by Juanita Hummel on D & R property. He added that there were on-going goals, such as site review inspections, VIP articles, roadside cleanup, regional environmental activities, performing easement site reviews, etc.

3) ANJEC Grant: There is an application ready for submission to ANJEC for a \$1,500 grant to used to develop a small public parking area at the Cider Mill Preserve and to mark trails along the hedgerows.

Toni Robbi, member of the Environmental Commission, explained that ANJEC encourages Environmental Commissions to apply for these grants to be involved in open space that is purchased. He reminded the governing body that they applied for a grant two years ago for Omick Woods to build a trail. He did not know whether or not ANJEC would grant the funds or “spread the money around the state,” but he suggested applying now and if not granted, then apply again next year. Mr. Robbi explained that there was no designated place to park near the Cider Mill Preserve, and there were no trail markers so the general public did not know where to

walk. The intent is to build a small parking lot, similar to the one at Omick Woods, enough for several cars and a turn-a-round so the vehicles do not have to back out on Cider Mill Road. The area is a grassland habitat for birds, so there is no access to the fields from April through July, and there is no motorized trail mowing.

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RESOLUTION #40 – 15

BE IT RESOLVED by the Township Committee of the Township of East Amwell that they hereby authorize the Township Administrator to prepare a letter of support for the Environmental Commission’s ANJEC grant application entitled Cider Mill Preserve – Grassland Trail Access to develop a parking area for the Cider Mill Preserve.

By Order of the Township Committee,

David Wang-Iverson, Mayor

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Motion by Mr. Van Horn, seconded by Mr. Miller, and carried unanimously to approve the resolution.

Mr. Mathews asked when the bird watching event would take place; Mr. Schleifler said perhaps late May or early June, but the date was not yet set. Mr. Robbi added that there would be a walk scheduled on the Omick preserve on May 9th, as part of Greenfest, which he will lead.

PLANNING BOARD

1) Appointment of New Member: Peter Kneski submitted his Citizen’s Leadership Form as the Class II member of the Planning Board, which is a Township Official position. Mayor Wang-Iverson commented on this being a very appropriate appointment since he is now the Zoning Official.

Motion by Deputy Mayor Sageser, seconded by Mr. Van Horn, and carried unanimously to approve this appointment.

APPROVAL OF MINUTES

February 11, 2015, Special Minutes (Interviews) were approved by Mr. Van Horn, seconded by Deputy Mayor Sageser, and carried with two abstentions, Mr. Mathews and Mr. Miller.

February 12, 2015, Special Minutes (Resolution to Enter Executive Session) were approved on a motion by Mr. Van Horn, seconded by Deputy Mayor Sageser, and carried unanimously.

February 12, 2015, Executive Minutes (Tax Appeals, Security Update, Attorney Advice) were approved on a motion by Mr. Van Horn, seconded by Mr. Mathews, and carried unanimously.

February 12, 2015, Regular Minutes were approved on a motion by Deputy Mayor Sageser, seconded by Mr. Van Horn, and carried with two corrections: on page 2, paragraph 3, line 6, change to “501C(3)” and on page 16, first paragraph after the resolution, add line, “Mr. Cushing saw no conflict of interest.”

February 18, 2015, Special Minutes (Budget) were approved on a motion by Deputy Mayor Sageser, seconded by Mr. Van Horn, and carried unanimously.

February 26, 2015, Special Minutes (Budget) were approved on a motion by Mr. Van Horn, seconded by Deputy Mayor Sageser, and carried unanimously.

OPEN TO THE PUBLIC (for Comments from the Public for Items Not on the Agenda)

Frances Gavigan, 123 Wertsville Road, spoke about legislation for specific Green Acre reduced funding with 64% for open space, 29% for farmland preservation, 4% for blue acres, and 3% for historic preservation.

Ms. Gavigan spoke about previous discussion “anticipating planning bumps in the road for funding issues to deal with,” including increases in taxes next year. She spoke about a plan or report from a subcommittee to normalize bumps in the road in 2018 when the big hit came with bond payments. Mayor Wang-Iverson said that the 2016 budget would be in process in July or August with the plan to “have a handle on the budget earlier ... and have a smoother process.” Ms. Gavigan commented on projections of what the bumps might be, on fees for the attorney, and on taking money from the OSTF.

Motion by Mr. Van Horn, seconded by Mr. Miller, and carried to close to the public.

SPECIAL DISCUSSIONS

UPDATE ON SUPREME COURT DECISION ON COAH

Ms. St. Angelo commented on a 55 page decision by the Supreme Court, affirming the 1st and 2nd rounds, while invalidating the 3rd round, adding that COAH had two opportunities but failed to issue valid rules. The Supreme Court is now taking the issue away from COAH because they have no rules and placing the matter back at the courts. There is an effective date of 90 days from the decision on March 10th with an extra 30 days to take action. The court indicates that there are no rules and protections by having a plan in place are now eliminated, opening the municipalities to builder remedy lawsuits. Ms. St. Angelo mentioned that there were different categories and questions on the amount of protection, with this being a transitional process, i.e., if the Township had substantive certification, they would have to apply to the court to get the protection back, and the court will look at the rules to determine if the plan is good or not; if COAH did not sign a plan in the works, the municipality would have to apply to the court and will be given five months to supply a plan.

Ms. St. Angelo has been in contact with Planner Banisch on what the Township has in terms of a plan, and she will confirm that he will be at the next meeting with a summary status. Ms. St. Angelo will speak with him again tomorrow, adding that a declaratory judgment to have immunity must be filed. She added that the Township could wait and see and then defend a lawsuit, but that is the decision to be made, adding that she believed this to be a more expensive risk than filing the judgment. She indicated that over the next couple of weeks, they will be providing updates, and the Township Committee should make a decision in April or May.

Mayor Wang-Iverson said that COAH Agent Jim Robbins will be here at the next meeting also, with Ms. St. Angelo adding that a collaborative effort was good. The Mayor added that there was a preliminary meeting, and the matter “was pretty complicated.”

PRESENTATION BY DPW SUPERINTENDENT JASON SILVERTHORN

1) Highlights of 2014: Mr. Silverthorn explained that there was bad winter weather in 2014 and in the spring there were severe road issues, which the crew focused on for the most of the year, including subgrade of Garboski, Bowne Station, Cider Mill, Losey, and Van Lieus. On Van Lieus there was a water/ice issue, and the DPW put in 1500 feet of pipe and 14 catch basins to solve the problem.

Mr. Silverthorn continued, stating that they built office walls and installed a door to create a finance office at a cost savings to the Township. They also did road edge mowing, using two machines, and got the work done in less than a month, i.e., half the amount of time; he added, “It was a good investment to get a second machine.” Other projects included the following: replacing a septic pump that went bad again – an estimate of \$4,000 was obtained for the repair, but the DPW was able to complete the work for the cost of the pump at \$2,200; repairing the waterline to the baseball field without damage to the fields; curbside brush pick up this year with not a lot of people taking advantage since most people are using the grit yard (adding that having the limited pick up allowed the crew to finish the work on Van Lieus); there was some inmate

help this year for only two days since there was only one inmate available – he would like to use the inmates again this spring to paint at Clawson Park; the DPW does as much vehicle maintenance as they can, e.g., service, brakes, etc. – he commented on a repair budget of \$18,000 which doesn't cover a lot, adding that a regular service to the large International Dump truck (oil/filters) would cost between \$450-500; the crew also does its own welding to “make things work.”

2) Expectations for 2015: Mr. Silverthorn commented on another bad winter and looking toward a busy summer ahead. He felt that having a crew of five men is very successful, and they will be addressing water/ice issues between Linvale and Rocktown, putting in pipe and storm drains on Mountain Road, addressing water issues on Rainbow Hill Road closer to Route 514, and water/ice issues on Runyon Mill, south of Orchard Road which backs up to a driveway, already addressed three times by cutting ice; there are also major potholes to be repaired but there is still a foot of frost on the ground – the blacktop plant is opening soon and the DPW will fix holes and address major subgrade repairs. Mr. Silverthorn noted that Stony Brook Road is very soft right now and could not be repaired without “making soup.”

Deputy Mayor Sageser asked about heavy graveling; Mr. Silverthorn mentioned that on Mountain Road to the bridge, it was like a sponge; as soon as the snow and wind goes away, they will go up there with a grader and get some gravel on it. The Deputy Mayor asked about chip-sealing; Mr. Silverthorn reminded the Township Committee that there is no money in the budget for this, with a cost of about \$25,000 per mile and 65 miles in the Township. Mr. Silverthorn noted that this hasn't been done in a while and the DPW hasn't paved a road in three years.

Deputy Mayor Sageser quipped about the road report for February “not being an interesting month,” adding that the DPW “did a great job (with weather conditions).”

3) Discussion on Replacement Wash Water Collection System (Ordinance 15-05): Mr. Silverthorn reminded the governing body that East Amwell is in the Tier B Stormwater area. There is a 1,000 gallon “plastic tank” under the parking lot that doesn't meet code. Regulations now require the hauler to take wash water to a special treatment plant at an increased cost; the company has a 3,000 gallon minimum at a cost of \$1200 to haul; last year the township pumped the tank three times in the winter and once in the summer. The tank is full now and needs to be disposed properly. The intent is to have the DPW excavate the hole, have the vendor providing the tanks set them, and the DPW will run the pipes, put in a float, and blacktop the area in front of the garage.

EQUITY ADJUSTMENT FOR TWO DPW LABORERS (See February 18, 2015 Minutes for Background) (For the record, Joseph Adamow and David Barrick were given Rice Notices.)

Mayor Wang-Iverson spoke about the adjustments, adding that in reviewing the Salary and Wage ordinance the Assistant Treasurer was hired at \$22.00 per hour in the middle of the range (\$16.14 to \$27.52 with a midpoint of \$21.83). Based on the memo from Superintendent Silverthorn at the last meeting, the request is for a \$2.00 per hour increase for Joseph Adamow and David Barrick. The Salary and Wage Ordinance shows a range of \$18.57 to \$27.52 with a mid-point of \$23.04; Mr. Adamow is at \$22.07 and Mr. Barrick at \$19.38, below mid-point. The Mayor continued by saying that both of them have experience and expertise and have been here longer than Ms. Santos, who has 25 years of experience in private sector. Mr. Adamow has years of experience in government work prior to coming to East Amwell, and Mr. Barrick has comparable work experience. Mr. Barrick has been on payroll for about two or three years, and Mayor Wang-Iverson felt that this was a classic equity adjustment, not a promotion or performance issue, but a question of adjusting “as best we can with new employees ... with new employees getting higher pay than incumbents ... and particularly out of line and far below new employees.” The Superintendent has made the recommendation for the adjustments for these two employees by giving them \$2.00 more an hour.

Mayor Wang-Iverson continued by saying, if the Township Committee agrees, Mr. Matheny will work on a complete salary review of the organization, i.e., various positions, getting whatever comparables he can obtain, and put a plan in place to adjust staff salaries as appropriate, based on longevity and performance. He did not believe adding new titles and layers for DPW staff was appropriate – it would be “bureaucratic and cumbersome” and did not have much value in a

small department. He was in favor of the long term process that Mr. Matheny would undertake for the rest of the staff based on longevity and performance. He added that the money was in the budget, and there would be no impact unless there were more than two equity adjustments this year. He hoped that in the future the Township Committee would put money in future budgets to review and adjust individual salaries.

Mr. Van Horn was also in favor of reviewing all employees, including time on the job, longevity, and performance for future budgets. He felt that the \$8,000 was "money well spent for these guys." He recommended continue review of employees and make adjustments, as needed.

Mr. Miller agreed, adding, "We have an outstanding team." He added that besides longevity, there should be a structure in place to allow better planning, e.g., increases if an employee is able to operate equipment, that adds value to the community in addition to longevity. Mayor Wang-Iverson agreed that performance could be built into the criteria, e.g., the Superintendent could set goals, such as certification on equipment or receipt of a CDL, which could be built into the performance report.

Mr. Mathews felt that the majority of the governing body wanted to see the framework and agreed to put money in the budget but to see the framework prior to award. The Mayor said that salary comparison and framework would take six months, and this was a clear-cut situation of individuals to be adjusted while having the framework for future employees.

Motion by Mr. Van Horn to approve the \$2.00 equity adjustment for the two DPW employees (Joseph Adamow and David Barrick), as outlined above, and to have Mr. Matheny come back with a review of employees and their ability to achieve. The Clerk asked for further clarification since there wasn't a resolution previously prepared, i.e., was the intent to amend the existing 2014 Salary and Wage Resolution to add \$2.00 to each of these employees' salaries, retroactive to January 1, 2015. Mr. Van Horn amended his motion, and Deputy Mayor Sageser seconded the motion.

Mr. Matheny stated that this would be the employees' adjustment for the year, and they would not get the cost of living increase on top of \$2.00 per hour. The Mayor said that he was not figuring on that, and this would be their increase for the year. Deputy Mayor Sageser said that in February, these employees would have been entitled to 2% on the previous amount and he felt that they should get the increase to keep the equity appropriate. Mayor Wang-Iverson asked about the financial difference one way or another; it was minimal. Mr. Van Horn amended his motion to include subject to a COLA increase on the salary since it is currently in the budget.

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RESOLUTION #41-15

BE IT RESOLVED by the Township Committee of East Amwell Township that they hereby approve an equity adjustment of \$2.00 per hour for Joseph Adamow and David Barrick and amend the 2014 Salary and Wage Resolution to reflect this increase retroactively to January 1, 2015; and

BE IT FURTHER RESOLVED that these salaries are subject to a COLA increase on the salary currently in the budget.

By Order of the Township Committee,

David Wang-Iverson, Mayor

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Motion by Mr. Van Horn and seconded by Deputy Mayor Sageser to approve this resolution.

Mr. Mathews commented on his disappointment in the governing body and their leadership, stating that there was an agreed upon plan at the previous meeting and to add this change last minute was disrespectful. Mayor Wang-Iverson said that he was disappointed in the discussion at the last meeting, and he did not think that there was a plan in place. He added that this was his proposal this evening.

Deputy Mayor Sageser said that he spoke with the Township Administrator about the DPW matter and concluded that creating arbitrary standards in a five member DPW was difficult. He stated that the group works together as a team, addresses issues, are self-starters, etc., and it would be difficult to develop criteria for five members. He was not suggesting that this could not be done with the remaining seven people in the office, but this matter could not be rushed. He also said that the Township must be careful with having only twelve employees that the criteria does not move everyone to the top, adding that all the employees are good. Mayor Wang-Iverson said that this was not the issue with these two employees who were at the bottom of the ladder and compared to a recent hire, i.e., the Assistant Treasurer, and her salary, they also have years of experience and an area of expertise in their field. He felt that this was a fair comparison.

Mr. Van Horn called for a vote at this time. The motion was carried unanimously.

CONSENT AGENDA ITEMS

RESOLUTION AMENDING THE 2014 SALARY AND WAGE RESOLUTION – CHANGING MAYOR’S NAME IN 2015

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RESOLUTION # 42-15

BE IT RESOLVED that the Township Committee of the Township of East Amwell hereby amends the 2014 Salary and Wage Resolution, as follows, effective January 1, 2015:

Delete:

Mayor Sageser	\$868.25/quarterly
Township Committee member Wang-Iverson	\$753.75/quarterly

Add:

Mayor Wang-Iverson	\$868.25/quarterly
Township Committee member Sageser	\$753.75/quarterly

By Order of the Township Committee,

David Wang-Iverson, Mayor

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Motion by Mr. Van Horn, seconded by Deputy Mayor Sageser, and carried unanimously.

PUBLIC HEARINGS/INTRODUCTION OF ORDINANCES

Public Hearings:

ORDINANCE 15-02 – BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF NEW AND ADDITIONAL VEHICULAR EQUIPMENT BY THE TOWNSHIP OF EAST AMWELL, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$140,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$133,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING SUCH APPROPRIATION

The ordinance was introduced at the February 12, 2015, Township Committee and published in the February 19, 2015, issue of the Hunterdon County Democrat with the legal notice provided by the Clerk. It was posted and available to the public according to law.

The meeting was open to the public for comments on the ordinance to purchase a new truck to replace an existing truck in much needed repair. There being no comments from the public, motion by Mr. Van Horn, seconded by Mr. Miller, and carried to close to the public.

Motion to adopt Bond Ordinance 15-02 was made by Mr. Van Horn, seconded by Deputy Mayor Sageser, and carried by unanimous roll call vote: Mr. Van Horn, yes; Mr. Miller, yes; Mr. Sageser, yes; Mr. Mathews, yes; Mr. Wang-Iverson, yes.

The estoppel notice for this ordinance will be published in the March 19, 2015, issue of the Hunterdon County Democrat.

ORDINANCE 15-03 AN ORDINANCE TO PROVIDE FOR THE PURCHASE OF TWO SOLAR POWER RADAR SIGNS WITH ACCESSORIES AND DATA COLLECTION SOFTWARE LICENSES AS GENERAL IMPROVEMENTS FOR THE TOWNSHIP OF EAST AMWELL, IN THE COUNTY OF HUNTERDON, NEW JERSEY AND APPROPRIATING \$8,000.00 FROM THE CAPITAL SURPLUS FUND

The ordinance was introduced at the February 12, 2015, Township Committee and published in the February 19, 2015, issue of the Hunterdon County Democrat with the legal notice provided by the Clerk. It was posted and available to the public according to law.

Mayor Wang-Iverson commented on the ordinance being a proposal based on feedback from the residents during the village study and will be an initial step for traffic calming steps. He mentioned meeting with the Planning Board Chair, the Deputy Mayor, the Planner, and County Officials yesterday to address the matter.

The meeting was open to the public for comments.

Don Reilly, 30 Hart Lane, thanked the Township Committee for introducing the ordinance, adding that this was one of the recommendations based on the village study, based on feedback from the residents, and he appreciated the "follow through" on the study.

Motion by Mr. Van Horn, seconded by Mr. Miller, and carried to close to the public.

Motion by Mr. Van Horn, seconded by Mr. Miller, and carried unanimously by roll call vote to adopt Ordinance 15-03: Mr. Van Horn, yes; Mr. Miller, yes; Mr. Sageser, yes; Mr. Mathews, yes; Mr. Wang-Iverson, yes.

ORDINANCE 15-04: AN ORDINANCE ADDING A CHAPTER ENTITLED "BUILDINGS, UNSAFE AND UNFIT" OF THE CODE OF THE TOWNSHIP OF EAST AMWELL, COUNTY OF HUNTERDON, AND THE STATE OF NEW JERSEY

The ordinance was introduced at the February 12, 2015, Township Committee and published in the February 19, 2015, issue of the Hunterdon County Democrat with the legal notice provided by the Clerk. It was posted and available to the public according to law.

The Clerk noted, for the record, that if the governing body adopts the ordinance, it will include language adding it as Chapter 61 of The Code, which was verified through General Code.

Mayor Wang-Iverson explained that this ordinance is about health and safety, not a maintenance ordinance such as grass cutting, painting, etc. He read into the record part of the overview memo prepared by Attorney St. Angelo: "The objectives of this ordinance is to provide the governing with the ability to act, primarily through the mechanism of tax liens, on violations of the Uniform Construction Code as determined by the Construction Code Official. This ordinance operates exclusively within the constraints of the Uniform Construction Code and provides no additional powers to the CCO or the governing body with the UCC. The ordinance provides for an appeals process and sufficient time for an owner to remediate a violation once properly notified. In the absence of owner remediation, the ordinance enables the governing body to act, if it so chooses, on the CCO recommendations." The Mayor added that the Construction Code Official has already issued three violations for unsafe buildings as independent violations.

The meeting was open to the public for comments.

Will Harrison, 4 Larison Lane, was a part of the village committee and he thanked the governing body for pursuing this. He felt that it was explained well and was a step in a process. He encouraged the Township Committee to be compassionate and firm as they go forward and enforce the laws in place, suggesting, “no toe stepping, ... these are our neighbors, and we don’t want to be untoward.” He thanked the Township Committee for doing this.

Frances Gavigan 123 Wertsville Road, understood the desire to address the house destroyed by fire on Route 31, which was not boarded up. She recalled meetings when various residents have complained about properties, e.g., a senior citizen’s barn, a foundation, etc. She commented on having problems with a neighbor and being issued 18 nuisance complaints. She felt that there was a potential for abuse in the past when people were sheltered by anonymous complaints, and now five people can initiate an action. She cautioned the governing body on an ordinance “that might bite you.” She mentioned perceptions, the need to educate the public about the ordinance, and to have a consistent process in place. She did not oppose the concept, but she wanted to see how it was going to be used.

Mr. Van Horn commented on a conference call between he, the West Amwell Construction Official, Deputy Mayor Sageser, and Mr. Matheny. The Construction Official does not need to have complaints; he is able to act on his own, given the authority through the State. Notices of Violation that have been issued have an appeal process. The ordinance was discussed with the Code Official and he did not have any problems with the ordinance. The only difference now is that the municipality can put a lien on the property. Additionally, it does not need five residents to complain, i.e., the Code Official can take action on his own.

Mr. Mathews commented on this being a state requirement; Ms. St. Angelo explained that this is based on a state model ordinance. Deputy Mayor Sageser mentioned the Code Officer as an enforcer, adding that the West Amwell Construction Official has already met with several of the violators on how to meet the regulations and address acceptable ways of compliance. The Deputy Mayor commented on the Code Official as “approachable sounding guy who doesn’t want to be harsh, but he wants to address the health and safety of the community.”

Don Reilly, 30 Hart Lane, was very gratified that the Township Committee was taking the Village Study seriously, adding that this issue had a lot of attention with concern about aesthetics. He believed that the ordinance was consistent with the study and reflective of what the vast majority of the residents were looking for. He applauded the Township Committee on the proposed ordinance.

Motion by Mr. Van Horn, seconded by Mr. Miller, and carried unanimously to close to the public.

Mr. Mathews felt that it was a very productive process, which took a lot of time. He fully supported the ordinance, but his only concern was the unintended consequences, i.e., if the Township forces a property owner and they cannot afford to act, what was the effect of the lien on the owner and the property. He referred to Mr. Harrison’s compassion comment, adding that this could be used as a tool or a weapon. He cautioned that the ordinance be used wisely and not to overstep everyone’s rights.

Mr. Van Horn said that the Township would look with compassion at extenuating circumstances. Mayor Wang-Iverson said that punishment was not the objective.

Motion by Mr. Van Horn, seconded by Deputy Mayor Sageser, and carried unanimously by roll call vote to adopt Ordinance 15-04, with a correction in paragraph 2, adding Chapter 61, to the Code: Mr. Van Horn, yes; Mr. Miller, yes; Mr. Sageser, yes; Mr. Mathews, yes; Mr. Wang-Iverson, yes.

Ms. St. Angelo left the meeting at 9:25 p.m.

Mr. Mathews also excused himself from the meeting at this time due to illness.

Introduction of Ordinances:

2015 TEMPORARY CAPITAL BUDGET AMENDMENT

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RESOLUTION #43-15

TEMPORARY CAPITAL BUDGET RESOLUTION

WHEREAS, the Township of East Amwell desires to constitute a 2015 Temporary Capital Budget of said municipality.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of East Amwell as follows:

SECTION 1. A supplemental 2015 Temporary Capital Budget of the Township of East Amwell is hereby constituted by the adoption of the following schedule:

ADDITIONAL PROJECT SCHEDULED FOR 2015

<u>Project</u>	<u>Estimated Costs</u>	<u>Method of Financing</u>		
		<u>Capital Surplus Fund</u>	<u>Other Funds</u>	<u>Debt Authorized</u>
Replacement of Wash Water Collection System	14,000.00	14,000.00		

SECTION 2. The Clerk be and is authorized and directed to file a certified copy of this resolution with the Division of Local Government Services, Department of Community Affairs, State of New Jersey, within three days after the adoption of these projects for the 2015 Temporary Capital Budget, to be included in the 2015 Permanent Capital Budget as adopted.

By Order of the Township Committee,

David Wang-Iverson, Mayor

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Motion by Mr. Van Horn, seconded by Mr. Miller, and carried unanimously to approve the resolution.

ORDINANCE #15-05:

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ORDINANCE #15-05 AN ORDINANCE TO PROVIDE FOR THE PURCHASE OF TWO 1,500 GALLON TANKS, INCLUDING FRAMES, GRATES, CLEANOUT FRAMES/COVERS, RISERS AND INCIDENTALS FOR THE INSTALLATION OF A REPLACEMENT WASH WATER COLLECTION SYSTEM AS GENERAL IMPROVEMENTS FOR THE TOWNSHIP OF EAST AMWELL, IN THE COUNTY OF HUNTERDON, NEW JERSEY AND APPROPRIATING \$14,000.00 FROM THE CAPITAL SURPLUS FUND.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF EAST AMWELL IN THE COUNTY OF HUNTERDON, NEW JERSEY, as follows:

Section 1 The improvement described in Section 2 of this ordinance is hereby authorized as general improvements to be made or acquired by the Township of East Amwell, New Jersey. For the said improvements or purposes described in Section 2, there is hereby appropriated the sum of \$14,000.00 said sum being inclusive of all appropriations heretofore made therefore.

Section 2 The Township of East Amwell is hereby authorized to provide funding for the purchase of two 1,500 gallon tanks, including frames, grates, cleanout frames/covers, risers and incidentals for the installation of a replacement wash water collection system for the municipal garage.

Section 3 It is hereby determined and stated that the undertaking of the aforesaid work, acquisition or improvements is not a current expense of the Township of East Amwell, but rather a capital expense and the East Amwell Township's estimated cost of said work, acquisition or improvement is \$14,000.00.

Section 4 The sum of \$14,000.00 is hereby appropriated for said purpose. The funding is provided by appropriating \$14,000.00 from the Capital Surplus Fund of the Township of East Amwell for said purpose as required by law and now available therefore in one or more previously adopted budgets.

Section 5 No debt of any kind is authorized for this undertaking.

Section 6. This ordinance shall take effect immediately upon adoption according to law.

APPROVED BY TOWNSHIP COMMITTEE

BY: _____
David Wang-Iverson, Mayor

Attest: _____
Teresa R. Stahl, RMC/CMC
Municipal Clerk

Introduced: March 12, 2015

Adopted:

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Motion by Mr. Van Horn, seconded by Deputy Mayor Sageser, and carried unanimously to introduce Ordinance 15-05. The ordinance will be published in the March 19, 2015, issue of the Hunterdon County Democrat, and the public hearing is set for the next regular Township Committee meeting on April 9, 2015, at 7:30 p.m.

ORDINANCE #15-06:

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ORDINANCE #15-06

BE IT RESOLVED by the Township Committee of the Township of East Amwell that they hereby amend the 2013 Salary and Wage Ordinance as follows, retroactive to January 1, 2015:

Under Salaried,

Delete Mayor	\$3,473
Add Mayor	\$ 0 - \$3,473
Delete Township Committee Members	\$3,015
Add Township Committee Members	\$0 - \$3,015
Delete Treasurer/CFO	\$14,790 – 45,000
Add Treasurer/CFO	\$14,790 – 80,000

By Order of the Township Committee,

David Wang-Iverson, Mayor

Introduced: March 12, 2015

Adopted:

+++++

Motion by Mr. Van Horn, seconded by Deputy Mayor Sageser, and carried unanimously to introduce Ordinance 15-05. The ordinance will be published in the March 19, 2015, issue of the

Hunterdon County Democrat, and the public hearing is set for the next regular Township Committee meeting on April 9, 2015, at 7:30 p.m.

Introduction of 2015 East Amwell Budget

SELF-EXAMINATION RESOLUTION

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RESOLUTION #44-15

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of East Amwell has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2015 budget year.

BE IT RESOLVED by the Mayor and Township Committee of the Township of East Amwell that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

By Order of the Township Committee,

David Wang-Iverson, Mayor

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Motion by Mr. Van Horn, seconded by Deputy Mayor Sageser, and carried unanimously to approve the resolution.

BUDGET READ BY TITLE RESOLUTION

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RESOLUTION #45-15

RESOLUTION TO READ BUDGET BY TITLE ONLY

WHEREAS, N.J.S. 40A:4-8 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that a least one week prior to the date of hearing a copy of the approved budget, as advertised, has been posted in the East Amwell Township building, 1070 Route 202/31, Ringoes, NJ 08551 and copies have been made available by the Municipal Clerk to persons requiring them; and

WHEREAS, these two conditions have been met;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of East Amwell that the budget shall be read by title only.

By Order of the Township Committee,

David Wang-Iverson, Mayor

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Motion by Mr. Van Horn, seconded by Mr. Miller, and carried unanimously to approve the resolution so that the budget did not have to be read line-by-line.

INTRODUCTION OF THE 2015 BUDGET

Mayor Wang-Iverson explained that \$9,400 would have to be dropped to make a flat budget. Some discussion was held and Ms. Pasqua was asked to remove \$8,800 from the Township Committee’s salary and wage line and take another \$600 out of the legal line item to achieve the flat budget. Ms. Pasqua read the new budget figure into the record, i.e., \$1,232,859, adding that the public hearing would be on April 9, 2015, at 7:30 p.m.

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RESOLUTION #46-15

Introduction of the 2015 Budget

(as attached to the original set of minutes)

By Order of the Township Committee,

David Wang-Iverson, Mayor

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Motion by Mr. Van Horn, seconded by Deputy Mayor Sageser, and carried by unanimous roll call vote of members in attendance: Mr. Van Horn, yes; Mr. Miller, yes; Mr. Sageser, yes; Mr. Wang-Iverson, yes.

SPECIAL COMMITTEE REPORTS - None

UNFINISHED BUSINESS

TOWNSHIP ADMINISTRATOR’S UPDATE

1) Shared Service Agreement with Alpha Borough: Mr. Matheny commented on Alpha choosing a different direction, and East Amwell will not be sharing services for the CFO. He added that there are always openings, and he will be looking for something part time in a close geographical location.

2) Roles and Responsibilities for Use of East Amwell School Soccer Fields (See 2/2/ Memo of Understanding): Mr. Matheny spoke about the memo outlining the responsibilities when using the soccer fields. Mayor Wang-Iverson commented on a written document of processes with guidelines in place, which can be adjusted on an annual basis. Deputy Mayor Sageser commented on making it clear what the responsibilities of South County Soccer League are now. Mr. Miller mentioned that the document addressed field cutting as well, i.e., if the League requires a certain height, they will bring in a landscaper. Mr. Matheny concluded that the Township and the School are on the same page “with South County having some skin in the game.”

3) HART Speed Sentry: Mr. Matheny described the black box on top of a sign in town that is owned by Hunterdon Area Rural Transit (HART). It is battery operated, and although there was no display for a couple of weeks, it was collecting data. Once the equipment was turned on, the registered speeds were compared with data collected when not illuminated to see if there was an effect on traffic.

Mr. Matheny commented on using this device for preliminary data on this borrowed equipment, noting that the Township will be purchasing units to own. HART recommends moving the devices around rather than keeping stationary. Mr. Matheny explained that the solar units being purchased will be permanently mounted and unmovable. Mr. Miller felt that the data collected from HART will reinforce the purchase of the solar signs, which “is money well spent.”

COMPLETE STREETS RESOLUTION (See 2/12/15 Minutes for Background)

Mayor Wang-Iverson said that the Coordinator from HART will come to the next meeting with a new version of the resolution, so this item was tabled this evening.

PROCESS TO INITIATE AN OPEN SPACE TRUST FUND BALLOT QUESTION (See 2/26/15 Minutes for Background)

The Clerk provided information to the Township Committee on the dates for the non-binding question to be provided to the County Clerk in order to be considered for the general election. Mayor Wang-Iverson suggested holding on to the information at this time and getting input from the Farmland/Open Space Preservation Committee first.

COAH RESOLUTION FOR EXECUTION OF SUBORDINATION AGREEMENT/BLOCK 11, LOT 11 (See 3/6 Memo from Attorney St. Angelo)

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RESOLUTION #47-15

Resolution Authorizing the Subordination of a Mortgage Between
The Township of East Amwell to Kate P. Kennedy

WHEREAS, on or about February 23, 2006, Kate P. Kennedy (Borrower) made a mortgage to the Township of East Amwell for property located at Block 11, Lot 11 and known as

17 John Ringoes Road, Ringoes, New Jersey, said mortgage being filed on March 10, 2006 in Mortgage Book 2991 at Page 451 in the Hunterdon County Clerk’s Office which mortgage was second and subordinate to the First Mortgage between Borrower and Sun National Bank; and,

WHEREAS, Sun National Bank filed a foreclosure action captioned Sun National Bank v. Kate P. Kennedy, et al., Docket Number HNT-F-033134-14 (“Foreclosure Action”), in which the Township was named as a defendant pursuant to the Mortgage referenced above and a certain Declaration of Covenants, Conditions, and Restrictions dated February 23, 2006 and recorded in the Hunterdon County Clerk’s Office in Book 2149 at Page 632, which outlined certain Affordable Housing Restrictions in favor of the Township placed on the Property in exchange for the above-referenced Mortgage; and

WHEREAS, Borrower now seeks to refinance her First Mortgage with Sun National Bank in settlement of the Foreclosure Action, in the principal amount of \$\$243,088.90, and a condition of her refinance is that the mortgage held by the Township of East Amwell be subordinated to the new refinanced mortgage with Sun National Bank and become the second priority mortgage; and,

WHEREAS, the governing body of the Township of East Amwell have reviewed the proposed form of Mortgage Subordination Agreement and has determined that it may be executed without detriment to the Township of East Amwell and herein authorize the appropriate individuals to execute the Mortgage Subordination Agreement in the form annexed to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of East Amwell that the Mayor and Clerk are authorized on behalf of the Township of East Amwell to execute the approved Subordination of Mortgage Agreement in the form annexed hereto; and,

BE IT FURTHER RESOLVED, that a signed copy of the Mortgage Subordination Agreement shall be placed in any file that the Township maintains regarding this matter; and

BE IT FURTHER RESOLVED that the Township Attorney is authorized to transmit the signed Mortgage Subordination Agreement to Borrower and Sun National Bank.

By Order of the Township Committee,

David Wang-Iverson, Mayor

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Motion by Mr. Van Horn, seconded by Deputy Mayor Sageser, and carried unanimously to approve the resolution.

RESOLUTIONS FOR THE LEAGUE OF MUNICIPALITIES

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RESOLUTION #48-15

LEAGUE OF MUNICIPALITIES 100th ANNIVERSARY

WHEREAS, well over 100 years ago, government officials found a need to consolidate efforts of municipalities as a joint effort to collectively pursue municipal interests and represent them both before the State Legislature and elsewhere; and

WHEREAS in May 1915 the League of Municipalities was formed under the direction of Mayor Donnelly of Trenton with groundwork laid at a meeting in Trenton in February, 1915 with a bill introduced and passed by the Legislature which authorized municipalities in this State to join or to form and join an organization of municipalities for joint municipal action upon questions affecting the general welfare of such municipalities” and becoming law in April 1915; and

WHEREAS, from the beginning of its creation, the New Jersey League of Municipalities has been a proponent of joint action while maintaining their belief of Home Rule for all municipalities, based on presenting factual, accurate, and timely information to the municipalities it serves; and

WHEREAS, from its inception in May 1915, when 51 municipalities joined the organization until now in the Spring of 2015 when there are 564 members of the League, this organization has worked for the betterment of all municipal agencies, being a tremendous force in the development of legislation pertinent to all forms of government in New Jersey and being a “guard-dog” for the municipalities in keeping them advised of matters of significance to each and every one of us;

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of East Amwell, County of Hunterdon, State of New Jersey, acknowledges their appreciation to the League of Municipalities for exemplary service throughout the years and sends all best wishes for a Happy 100th Anniversary Celebration on May 7, 2015.

By Order of the Township Committee,

David Wang-Iverson, Mayor

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RESOLUTION # 49-15

RETIREMENT OF BILL DRESSEL, JR.

WHEREAS, at their 100th year anniversary celebration on May 7, 2015, the New Jersey State League of Municipalities will also be celebrating the up-coming retirement of Bill Dressel, Jr., a member of the League since 1974, who has served as the Executive Director since 1995; and

WHEREAS, under Bill Dressel, Jr.’s tenure at the League of Municipalities since 1974 and as Executive Director in 1995, he has made significant contributions to all municipalities of the State of New Jersey through his leadership and his advocacy for municipal government and has been a guiding force in the development of legislation pertinent to the protection of home rule and local involvement; and

WHEREAS, New Jersey municipalities benefit greatly from the League’s never ending vigilance in keeping them abreast of legislative initiatives and actions and much so under the watchful eye and ears of Bill Dressel, Jr., whose involvement in New Jersey government has been exemplary on both a professional and personal level;

NOW, HEREBY, BE IT RESOLVED by the Township Committee of the Township Committee acknowledge the upcoming retirement of Bill Dressel, Jr. on June 30, 2015, and wish him sincere best wishes in all future endeavors!

By Order of the Township Committee,

David Wang-Iverson, Mayor

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Motion by Mr. Van Horn, seconded by Deputy Mayor Sageser, and carried unanimously to approve the resolution.

NEW BUSINESS – None

OPEN TO THE PUBLIC

The meeting was open to the public for comments; there being none, motion by Mr. Van Horn, seconded by Deputy Mayor Sageser, and carried to close to the public.

ADMINISTRATIVE REPORTS

CFO PASQUA provided the bills for the evening. Motion by Mr. Van Horn, seconded by Deputy Mayor Sageser, and carried to approve the bills.

TAX COLLECTOR HYLAND provided her February 2015 report.

All other reports were noted for filing without comment. (For the record, there was no traffic report from West Amwell for February 2015.)

CORRESPONDENCE

The Clerk asked about having a resolution to recognize the 50th anniversary for NORWESCAP on the agenda next month when COAH representatives will be present; the governing body agreed. Some comments were made about the closing of the local Easter Seals house in Ringoes when it moved to Flemington for better transportation.

ADJOURNMENT

There being no further business, motion by Mr. Van Horn, seconded by Mr. Miller, and carried unanimously to adjourn the meeting at 9:50 p.m.

Teresa R. Stahl, RMC/CMC
Municipal Clerk