

East Amwell Township Committee
1070 Route 202/31, Ringoes, NJ 08551
OCTOBER 13, 2016- 7:30 p.m.

- 1) **CALL TO ORDER** Statement of Compliance with the Open Public Meetings Act
- 2) **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- 3) **AGENDA REVIEW BY CLERK**
- 4) **ANNOUNCEMENTS**
 - A. Day Light Saving Time Ends at 2 a.m. on November 6, 2016. Turn your clocks back one hour
 - B. Election Day is Tuesday, November 8, 2016. All polls, located at the East Amwell Municipal Building, are open from 6 a.m. – 8 p.m.
 - C. Municipal Offices will be closed on Friday, November 11, in observance of Veteran's Day
 - D. Hunterdon County Utilities Authority has scheduled the following collection event at the County Complex on Route 12 from 9 a.m. – 1 p.m.: Contact 908-788-1110 for info.
* Household Hazardous Waste on November 12
- 5) **UPDATE FROM THE CFO**
 - A. Update from CFO
 - B. CFO/Treasurer's Resolutions (Driveway Refunds; Cancellation of Ordinances)
- 6) **SPECIAL DISCUSSIONS**
 - A. Update from Kathy Veith re: Summer Playground 2016
- 7) **STANDING COMMITTEE REPORTS**
 - A. Agricultural Advisory Committee – Rob Garrett, Chair, will be present
 - B. Farmland/Open Space Preservation Committee – Farmland Preservation Funding Summary – Tim Martin will be present
- 8) **APPROVAL OF MINUTES**
 - A. September 8, 2016 Regular Meeting Minutes
 - B. September 28, 2016, Special Meeting Minutes – Award of Bid For Clawson House
- 9) **OPEN TO THE PUBLIC** Comments pertaining to topics not on tonight's agenda (limited to a total of 15 minutes)
- 10) **CONSENT AGENDA ITEMS**
 - A. Raffle License #16-05 East Amwell Township School PTO Draw Raffle for November 22, 2016 at the School

11) PUBLIC HEARINGS/INTRODUCTION OF ORDINANCES

Public Hearings – None

Introduction of Ordinances

A. ORDINANCE 16-08: AN ORDINANCE AMENDING ORDINANCE 16-07 AND CLARIFYING THE PROCEDURE AND TIMING OF THE PAYMENT OF SOFT COSTS IN CONNECTION WITH THE PURCHASE AND CONVEYANCE OF PROPERTY DESIGNATED AS BLOCK 35, LOTS 10, 12, AND 60

12) SPECIAL COMMITTEE REPORTS - none

13) UNFINISHED BUSINESS

A. Township Administrator's Update:

1) Policies and Procedures Updates:

a) Tax Assessor Appeal Reporting

b) Department Heads Holding Employment Positions Elsewhere

c) DPW Procedure Book

2) Best Practices Checklist

3) Board of Health Secretary Appointment, if applicable

4) Trailer on Municipal Property: Request from Recycling Committee and 10/3 Email Update from AVLBL Officer Chris Thompson

5) Job Posting for Prosecutor

6) Update on Franklin Court Shared Services Agreement Renewal

7) Discussion on Brush Collection (see 9/16 Minutes for Background)

8) Flexible Spending Plan

9) Other

B. Mayor's Update

1) Letter to Residents regarding November 8 Referendum for Open Space Trust Fund

C. Kleinschmidt Property Update, Block 17, Lot 1, 2 Old York Road – Submission of NJ Department of Transportation Grant Application (Transportation Alternatives)

D. Special Events Ordinance, Continued Discussion

14) NEW BUSINESS

A. Release of Performance Bond for Peacocks, B. 34, L. 37 – Upon Posting of Maintenance Bond (9/7 Letter from Engineer O'Neal)

15) OPEN TO THE PUBLIC

16) EXECUTIVE SESSION, If Applicable

17) ADMINISTRATIVE REPORTS

A. TREASURER/CFO PASQUA

- Bills of the Evening

- B. TAX COLLECTOR HYLAND:
 - September 2016 Disbursements & Receipts Report
 - Resolutions, if applicable
- C. MUNICIPAL COURT CLERK HOOVEN:
 - September 2016 Municipal Court Report
- D. DPW SUPERINTENDENT SILVERTHORN:
 - September 2016 Monthly Report
- E. NJSP – KINGWOOD:
 - September 2016 Activity Report
- F. WEST AMWELL TWP. POLICE:
 - September 2016 Traffic Enforcement Report

18) CORRESPONDENCE

- A. NJ LEAGUE OF MUNICIPALITIES:
 - 9-9 COAH/Supreme Court; Assembly Committee Bill Removing Municipal Control Over Rights of Way; Prevailing Wage for Apprenticeship Programs; End of Tax Agreement with PA; Advocacy Tools; Environmental Excellence Awards; Annual Conference; League Goes Mobile; Grant Page; Innovation of Government Awards; Mayors' Hall of Fame; Sustainable NJ at the Conference; Social Security and Retirement Plan
 - 9/12 Conference CEUs, Deadlines and Resolutions
 - 9/15 Annual Elected Officials Hall of Fame
 - 9/16 Legislation in Trenton; Digital Billboard Ban; Advocacy Tools; Gov. Env. Excellence Program; Conference Pre-Registration; League Goes Mobile; Conference CEU list; Innovation in Government Awards; Mayors' Hall of Fame; Sustainable NJ at the Conference; Social Security & American Retirement Plan
 - 9/23 CY 2016/SFY 2017 Best Practices Checklist; SHBP Renewal; A-4114 – Protection from Increased Transportation Project Costs; 3rd Party Property Tax Appeals Bill; UEZ Extension Bill; Freeholders Power to Force Court Consolidation- Bill for Consideration; Statute of Limitation Liberalization; Advocacy Tools; Gov. Env. Exc. Awards; Conference Pre-Registration; League Goes Mobile; CEU Update; Innovation in Gov. Award; Mayors Hall of Fame; NJ Spotlight on Cities; NJ Homeland Security and Local Law Enforcement Events
 - 9/30 Policy Issues: Legislation and Regulations; Conference Reminders; Also of Interest
 - Mayor's Newline October 2016
 - 10/1 Proposed Membership Dues
 - 10/3 Transportation Trust Fund Agreement; Innovation in Gov. Awards; October Grant Page Posted
 - 10/5 Transportation Trust Fund Vote; Conference Information; Seminar Wrap-Up
 - 10/7 Policy Issues: Legislation and Regulations; Conference Information; Also of Interest
 - October 2016 NJ Municipalities Magazine – ask for copy
 - September 2016 Legislative Bulletin

B. UNITED STATES:

C. STATE OF NEW JERSEY:

- DEP, 9/20 No Further Action, B. 14.01, L. 2 – 31 Toad Lane – ask for copy
- DEP, 9/2 Compliance Inspection Report for Stormwater
- DEP Environmental Stewardship Program
- Senator Turner:
 - 9/26 Letter of Acknowledgment – Resolution re: PennEast Pipeline
 - Newsletter of September 2016
- DOT, 9/19 Bridge over Peters Brook
- DOT, 9/30 Celebrate Walk to School Month
- Division of Taxation, 9/30 2016 Certified Director’s Table of Equalized Valuations and 2017 Common Level Ranges – On File in Clerk’s Office

D. HUNTERDON COUNTY:

- Soil Conservation, 9/7 Certification Not Required, B. 23, L. 11, 363 Wertsville Rd.
 - ask for copy

E. EAST AMWELL TOWNSHIP:

- 9/13 FOSPC Letter of Support to Hunterdon County re: Next Phase for Higgins’ Acquisition
- 9/13 Letter of Appreciation from Township Committee to Mike Petrus
- 9/8 Email from Mayor to Resident Reiter re: VIP Letter

F. PARADIGM, September 2016 Information about Pipeline Safety Program on 10/18

G. PSE&G, Rate Increase Information Received 9/30/16 – ask for copy

H. ELIZABETHTOWN GAS, 9/29 Information on Rate Increases – ask for copy

I. GARDEN STATE LABS, 9/8 Report of Clawson Park Satisfactory Water Sample –
- ask for copy

J. JCP&L, 10/3/16 Rate Increase Notice – ask for copy

K. MONTGOMERY TOWNSHIP, 10/7 Public Hearing re: Land Management Ordinance
On 10/20/16 (Farm Definitons)

19) ADJOURNMENT

CC: Township Committee
All Officials
Bulletin Board

Hunterdon County Democrat
Times of Trenton
Star Ledger, Courier News