

EAST AMWELL
ZONING BOARD OF ADJUSTMENT
REORGANIZATION MEETING AGENDA
Municipal Building - 7:30 PM
January 12, 2010

1. Call to Order and Statement of Compliance with the Open Public Meetings Act

2. Pledge of Allegiance/Roll Call/Agenda Review

3. Election of Officers

- A. Chairperson
- B. Vice Chairperson
- C. Board Secretary
- D. Various sub-committees:
 - 1. On-site inspection committee
 - 2. Policy committee
 - 3. Application review committee
 - 4. Other

4. Selection of Employees and Approval of Professional’s Contracts & Resolutions (B, C & D):

- A. Administrative Officer/Secretary - Maria Andrews
- B. Attorney - Trishka Waterbury: Mason, Griffin & Pierson – (Resolution AJ-10-01)
- C. Engineer - Dennis O’Neal, P.E.: Hopewell Valley Engineering – (Resolution AJ-10-02)
- D. Planner - Francis J. Banisch, III, PP/AICP: Banisch Associates, Inc. – (Resolution AJ-10-03)

5. Adoption of:

- A. Policies of the Zoning Board of Adjustment as adopted on 1/8/02 & revised 2/12/02
- B. Robert’s Rules of Order as also summarized by “Simplified Parliamentary Procedure”
- C. Public Hearing Procedures Pamphlet

6. Duties of Zoning Board of Adjustment Members

- A. Brief outline of duties by Trishka Waterbury, Esq.

7. Confirmation of 2010 Meeting Schedule – 2nd Tues. of each month – meetings begin at 7:30 PM

Feb. 9, March 9, April 13, May 11, June 8, July 13, Aug. 10, Sept. 14, Oct. 12, Nov. 9, Dec. 14
and Jan. 11, 2011

8. Presentation of Minutes

December 8, 2009

9. Presentation of Bills for Payment

A. Trishka Waterbury, Esq.

- 1. Services to BOA – November 2009 \$155.00
- 2. Services to Geis – November 2009 \$434.00

East Amwell Township Zoning Board Agenda – 1/12/10

10. Correspondence

1. Copies of Permit Fee/Certificate Log – November 2009
2. Copy of Citizen Service Act
3. Copy of email from ZO McManus dated 12/14/09, re: Fence inspection – B:25 L:2.11
4. Letter dated 12/16/09 from Engineer O’Neal, re: Landscape Maintenance Guarantee – B:35.01 L:33.03
5. Status update letters dated 12/18/09 & 12/23/09 from FOSPC Adm. Conard, re: B:11 L: 37 & 37.03
6. Copy of NJPO Mandatory Training Class registration form – Winter/Spring 2010
7. Board of Adjustment’s annual year-end report to the Planning Board

11. Applications to be deemed complete - None

12. Applications for Public Hearing - None

13. Old Business

14. New Business

15. Attorney Comments

16. Open to the Public

17. Board Member Comments

18. Adjournment

cc : *Hunterdon County Democrat*
Township Clerk Stahl
Township Administrator T. Matheny
Constr. Official S. Doddy
Zoning Officer D. McManus
Twp. Engineer D. O’Neal
Bulletin Board

Twp. Committee: Kneski, Lenox,
Cregar, Tatsch and Martin
Board of Health
Environmental Commission
Planning Board
Farmland Preservation Administrator
Applicants: