

EAST AMWELL  
ZONING BOARD OF ADJUSTMENT  
REORGANIZATION MEETING AGENDA  
Municipal Building - 7:30 PM  
January 11, 2011

**1. Call to Order and Statement of Compliance with the Open Public Meetings Act**

**2. Pledge of Allegiance/Roll Call/Agenda Review**

**3. Election of Officers**

- A. Chairperson
- B. Vice Chairperson
- C. Board Secretary
- D. Various sub-committees:
  - 1. On-site inspection committee
  - 2. Policy committee
  - 3. Application review committee
  - 4. Other

**4. Selection of Employees and Approval of Professional's Contracts & Resolutions:**

- A. Administrative Officer/Secretary - Maria Andrews
- B. Attorney - Trishka Waterbury: Mason, Griffin & Pierson – (Resolution AJ-11-01)
- C. Engineer (*to be determined*) - Dennis O'Neal, P.E.: Ferriero Engineering – (Resolution AJ-11-02)
  - Engineer (*to be determined*) – James Findley, P.E.: Hopewell Valley Engineering – (Resolution AJ-11-02)
- D. Planner - Francis J. Banisch, III, PP/AICP: Banisch Associates, Inc. – (Resolution AJ-11-03)

**5. Adoption of:**

- A. Policies of the Zoning Board of Adjustment as adopted on 1/8/02 & revised 2/12/02
- B. Robert's Rules of Order as also summarized by "Simplified Parliamentary Procedure"
- C. Public Hearing Procedures Pamphlet

**6. Duties of Zoning Board of Adjustment Members**

- A. Brief outline of duties by Trishka Waterbury, Esq.

**7. Confirmation of 2011 Meeting Schedule – 2<sup>nd</sup> Tues. of each month – meetings begin at 7:30 PM**  
Feb. 8, March 8, April 12, May 10, June 14, July 12, Aug. 9, Sept. 13, Oct. 11, Nov. 8 (*This is Election Day and the Board must discuss an alternate date*), Dec. 13 and Jan. 10, 2012

**8. Presentation of Minutes**

December 14, 2010

**9. Presentation of Bills for Payment**

**A. Trishka Waterbury, Esq.**

1. Services to BOA – December 2010 \$46.50

**B. NJPO – 2011 Dues** \$180.00

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**10. Correspondence**

1. Board of Adjustment's annual year-end report to the Planning Board

**11. Applications to be deemed complete - None**

**12. Applications for Public Hearing - None**

**13. Old Business**

**14. New Business**

- A. Approval of Resolution AJ-10-04: Zoning Ordinance Interpretation – Wilkinson: B:21 L:19.07

**15. Attorney Comments**

**16. Open to the Public**

**17. Board Member Comments**

**18. Adjournment**

cc: Hunterdon County Democrat  
Twp. Adm. Matheny  
Twp. Clerk Stahl  
Twp. Committee

Board of Health  
Planning Board  
Bulletin Board  
Twp. Engineer

Zoning Officer McManus  
FOSPC Administrator  
Environmental Commission  
Applicants: