

**EAST AMWELL  
ZONING BOARD OF ADJUSTMENT - MINUTES  
Municipal Building – 7:30 PM  
December 13, 2011**

**Call to order and compliance with the Open Public Meetings Act**

The regular meeting of the Board of Adjustment was called to order at 7:30 PM on December 13, 2011 in the Main Meeting Room of the Municipal Building, 1070 Route 202/31, Ringoes, NJ by Chair Kendra Schroeder.

In compliance with the Open Public Meetings Act, the Administrative Officer announced this was a regularly scheduled meeting pursuant to the Annual Meeting Notice as published in the January 20, 2011 issue of the Hunterdon County Democrat, filed in the Township Clerk's Office, and posted on the Bulletin Board on December 6, 2011.

**Roll Call and Agenda Review**

**Present:** Nancy Cunningham  
Gloria Frederick  
Gael Gardner  
Sue Posselt  
Kendra Schroeder – Chair  
Anne Williams – Alt. #2 – *(arrived at 7:35 PM)*

**Absent:** Sherrie Binder  
Paul Gavzy  
Diana Garrett – Alt. #1

**Presentation of Minutes**

A motion by Nancy Cunningham, seconded by Gloria Frederick to approve the Board's 11/1/11 minutes with no revisions noted was approved with Gael Gardner abstaining.

**Presentation of Bills for Payment**

A motion by Gael Gardner, seconded by Nancy Cunningham to approve the vouchers for payment as listed on the agenda was unanimously approved.

**Correspondence**

It was noted for the record that there was no correspondence listed on the agenda.

**Applications to be Deemed Complete**

It was noted for the record that there were no applications listed on the agenda for completeness.

**Applications for Public Hearing**

**NVT Licenses, LLC. – *(Stahl Property – 117 John Ringo Road)* – Use Variance/Preliminary and Final Major Site Plan Approval – B:5 L:1.06 & 2**

Attorney Waterbury noted for the record that the applicant's Attorney Mark Peck has withdrawn the NVT Licenses, LLC. application without prejudice.

**Old Business**

It was noted for the record that there were no old business matters listed on the agenda.

**New Business**

**Discussion – 2012 Board of Adjustment Budget Request**

After review of the Board’s budget it was noted that the total Board of Adjustment budget for 2011 was \$34,644.00 and the requested budget for 2012 is \$43,644.00. Due to possible litigation the Board is requesting \$10,000 be put in the Legal Lawsuit line item which is an increase of \$9000 over the 2011 budget.

Ms. Cunningham asked if the Board wanted to request a raise for Administrative Officer Andrews indicating that while raises are likely not an option in 2012 it shows that her work is appreciated. The Board expressed support for Ms. Andrews getting a salary increase next year.

**Attorney Comments**

Attorney Waterbury stated what a pleasure it is to represent the East Amwell Board of Adjustment and expressed her desire to continue to do so in the coming year.

**Open to the Public**

A motion by Gloria Frederick, seconded by Nancy Cunningham to open to the public was unanimously approved. Seeing no members of the public present at the meeting, a motion by Gael Gardner, seconded by Nancy Cunningham to close to the public was unanimously approved.

**Adjournment**

A motion by Gloria Frederick, seconded by Nancy Cunningham was unanimously approved.

The meeting adjourned at 7:54 PM.

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Maria Andrews, Administrative Officer