

**EAST AMWELL  
ZONING BOARD OF ADJUSTMENT - MINUTES  
Municipal Building – 7:30 PM  
December 9, 2014**

**Call to order and compliance with the Open Public Meetings Act**

The regular meeting of the Board of Adjustment was called to order at 7:30 PM on December 9, 2014 in the Main Meeting Room of the Municipal Building, 1070 Route 202/31, Ringoes, NJ by Chair Binder.

In compliance with the Open Public Meetings Act, the Administrative Officer announced this was a regular meeting noticed in the January 23, 2014 issue of the Hunterdon County Democrat, filed in the Township Clerk's Office, and posted on the Bulletin Board on December 4, 2014.

**Roll Call and Agenda Review**

**Present:** Sherrie Binder  
Nancy Cunningham  
Gloria Frederick  
Gael Gardner  
Kendra Schroeder  
Anne Williams  
Diana Garrett – Alt. #1 – *(arrived at 7:37 PM)*  
Attorney Trishka Cecil

**Absent:** Paul Gavzy  
James Atkeson – Alt. #2

**Presentation of Minutes**

A motion by Gael Gardner, seconded by Diana Garrett to approve the Board's 9/23/14 minutes with no revisions noted was approved with Ms. Schroeder and Ms. Frederick abstaining.

**Presentation of Bills for Payment**

A motion by Gloria Frederick, seconded by Kendra Schroeder to approve the vouchers for payment as listed on the agenda was unanimously approved.

**Applications to be Deemed Complete or Incomplete**

It was noted for the record that there were no applications listed on the agenda for completeness.

**Application for Public Hearing**

It was noted for the record that there were no applications listed on the agenda for public hearing.

**Old Business**

It was noted for the record that there were no old business matters listed on the agenda.

**New Business**

**Memorialization of Resolution AJ-12-04: Amwell Valley-Ringoes Rescue Squad – Resolution Extending 2012 Grant of “D” and “C” Variances, Exceptions, and Preliminary & Final Major Site Plan Approval for Expansion of Rescue Squad Building – Block 8 Lot 24.01**

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Attorney Cecil explained that the Rescue Squad is entitled to request up to 3, one year extensions of their approval under the Municipal Land Use Law. She indicated they are requesting an extension through February 12, 2016 to allow additional time to pull construction permits in order to expand their building.

A motion by Gloria Frederick, seconded by Kendra Schroeder to approve Resolution AJ-12-04 Extending 2012 Grant of “D” and “C” Variances, Exceptions, and Preliminary & Final Major Site Plan Approval for Expansion of the Rescue Squad Building was approved by roll call vote with no revisions noted.

**Roll Call Vote:** Gloria Frederick: Yes, Kendra Schroeder: Yes, Sherrie Binder: Yes, Nancy Cunningham: Yes, Gael Gardner: Yes, Anne Williams: Yes, Diana Garrett: Yes

**New Business – Board of Adjustment 2015 Budget Request**

It was noted for the record that the requested budget for 2015 will be \$40,365.50 which is \$54.70 more than the Board’s 2014 budget. The increase is reflected in the “Personal Expenses/Training” line item to cover the costs of the annual dues for NJ Planning Officials and the required training class for the anticipated new Board Member.

Ms. Frederick commented that the budget does not take into consideration any increase in wages for the Administrative Officer. Ms. Andrews stated that in lieu of an increase next year she would prefer to be paid a salary rather than an hourly rate and suggested the two wage amounts already in the budget for Planning and Zoning could simply be combined and divided into a salary. Ms. Andrews said she would be grateful for the change in payment because it would make her personal monthly budgeting much easier and remarked that prior CFO’s have supported the idea as well because it makes reporting payroll and various deductions less complicated. It was noted for the record that the Board unanimously endorsed Administrative Officer Andrews being paid salary instead of hourly.

**Comments of the Board Members**

Chair Binder remarked that Ms. Frederick is retiring from her position on the Board of Adjustment and thanked her for all of her years of service.

**Open to the Public**

A motion by Anne Williams, seconded by Gael Gardner to open to the public was unanimously approved. Seeing no members of the public come forward, a motion by Gael Gardner, seconded by Diana Garrett to close to the public was unanimously approved.

**Adjournment**

A motion by Gloria Frederick, seconded by Sherrie Binder to adjourn the meeting was unanimously approved.

The meeting adjourned at 7:48 PM.

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Maria Andrews, Administrative Officer