

**EAST AMWELL  
ZONING BOARD OF ADJUSTMENT - MINUTES  
Municipal Building – 7:30 PM  
April 14, 2015 - Meeting**

**Call to order and compliance with the Open Public Meetings Act**

The regularly scheduled meeting of the Board of Adjustment was called to order at 7:30 PM on April 14, 2015 in the Main Meeting Room of the Municipal Building, 1070 Route 202/31, Ringoes, NJ by Administrative Officer Andrews.

In compliance with the Open Public Meetings Act, the Administrative Officer announced this was a regularly scheduled meeting as published in the January 22, 2015 issue of the Hunterdon County Democrat, filed in the Township Clerk's Office, and posted on the Bulletin Board on April 7, 2015.

**Roll Call and Agenda Review**

**Present:** Sherrie Binder – *Chair*  
Nancy Cunningham  
Diana Garrett – *(arrived at 7:34 PM)*  
Paul Gavzy  
Kendra Schroeder  
Anne Williams – *(arrived at 7:34 PM)*  
Jamie Atkeson – *Alt. #1 (arrived at 7:32 PM)*  
Michele Doherty – *Alt. #2*

**Absent:** Gael Gardner

**Presentation of Minutes**

A motion by Kendra Schroeder, seconded by Nancy Cunningham to approve the Board's 2/10/15 meeting minutes with no revisions noted was approved with Mr. Gavzy abstaining.

**Presentation of Bills for Payment**

A motion by Paul Gavzy, seconded by Kendra Schroeder to approve the vouchers for payment as listed on the agenda was unanimously approved.

**Correspondence**

It was noted for the record that no comments were made regarding the correspondence listed on the agenda.

**Applications to be Deemed Complete or Incomplete**

It was noted for the record that no applications were listed on the agenda for completeness.

**Applications for Public Hearing**

It was noted for the record that no applications were listed on the agenda for public hearing.

**Old Business**

It was noted for the record that there were no old business items listed on the agenda.

**New Business**

**Discussion – Process for Approving Vouchers for Payment**

Chair Binder commented that the new CFO has requested that bills be reviewed and approved on a regular basis so there is no lapse in processing during the months when meetings may be cancelled. Chair Binder indicated she will review and approve the bills during those months meetings are cancelled and in those cases, the vouchers will be listed on the agenda as “vouchers” instead of “presentation of bills for payment” so the Board is still aware of all of the expenses. It was noted for the record that no board members took any issue with the proposed new procedure.

**Comments of the Board Members**

It was noted for the record that no comments were made by any of the Board Members.

**Attorney Comments**

It was noted for the record that no additional comments were made by Attorney Cecil.

**Open to the Public**

Chair Binder opened the floor to public comment. It was noted for the record that no members of the public were present at the meeting at this time. A motion by Kendra Schroeder, seconded by Anne Williams to close to the public was unanimously approved.

**Adjournment**

Chair Binder adjourned the meeting at 7:38 PM.

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Maria Andrews, Administrative Officer