

EAST AMWELL
ZONING BOARD OF ADJUSTMENT
REORGANIZATION MEETING AGENDA
Municipal Building - 7:30 PM
January 9, 2018

1. Call to Order and Statement of Compliance with the Open Public Meetings Act

2. Pledge of Allegiance/Roll Call/Agenda Review

3. Election of Officers

- A. Chairperson
- B. Vice Chairperson
- C. Various sub-committees:
 - 1. On-site inspection committee – (2017 was: *Binder, Cunningham, Doherty & Garrett*)
 - 2. Policy committee – (2017 was: *Gavzy, Schroeder, Atkeson & Williams*)
 - 3. Application review committee – (2017 was: *Binder, Schroeder, Doherty & Andrews*)
 - 4. Other

4. Selection of Employees and Approval of Professional’s Contracts & Resolutions:

- A. Administrative Officer/Secretary
- B. Attorney - Trishka Cecil: Mason, Griffin & Pierson – (Resolution AJ-18-01)
- C. Engineer - Dennis O’Neal, P.E.: Ferriero Engineering – (Resolution AJ-18-02)
- D. Planner - Francis J. Banisch, III, PP/AICP: Banisch Associates, Inc. – (Resolution AJ-18-03)

5. Adoption of:

- A. Policies of the Zoning Board of Adjustment as adopted on 1/8/02 & last revised 1/28/14
- B. Robert’s Rules of Order as also summarized by “Simplified Parliamentary Procedure”
- C. Public Hearing Procedures Pamphlet

6. Duties of Zoning Board of Adjustment Members

- A. Brief outline of duties by Trishka Cecil, Esq.

7. Confirmation of 2017 Meeting Schedule – 2nd Tues. of each month – meetings begin at 7:30 PM

January 9, February 13, March 13, April 10, May 8, June 12, July 10, August 14, September 11, October 9, November 13, December 11 and January 8, 2019

8. Presentation of Minutes

November 14, 2017

9. Correspondence

- A. 2017 Annual Year End Report to the Planning Board
- B. NJ Planner Newsletter – Nov./Dec. 2017 edition

10. Applications for Public Hearing

11. Old Business

12. New Business

13. Presentation of Bills for Payment

14. Attorney Comments

15. Open to the Public

16. Board Member Comments

17. Adjournment