

1. Recycling Committee August Meeting Packet

Documents:

[RECYCLE EPACKET 8-11-2020.PDF](#)
[RECYCLING AGENDA 8-11-2020.DOC](#)

1.1. Recycling Committee August Minutes

Documents:

[RECYCLING MINUTES 8-11-20 FINAL.PDF](#)

**EAST AMWELL TOWNSHIP
RECYCLING COMMITTEE AGENDA
REGULAR MEETING**

August 11, 2020 - TUESDAY - 7:30 PM - RINGOES, NEW JERSEY

-
- I. CALL TO ORDER - In compliance with the Open Public Meeting Act, it is announced that this is a Regular Meeting of the East Amwell Township Recycling Committee, as published in the December 12, 2019 issue of the Hunterdon County Democrat. A revised notice with the location change to a virtual Zoom meeting in accordance with the open public meetings act was advertised on August 6, 2020.
- II. ROLL CALL
- III. OPEN TO THE PUBLIC
- IV. ACCEPTANCE OF LAST MONTH'S MINUTES – July 7, 2020 Committee
- V. ADDITIONS TO THE AGENDA
- VI. REPORTS
- | | |
|---|----------------------|
| A. Depot Report – August Depot | S. Kadlec |
| B. Township Committee Report | |
| 1. Foam Palace – maintenance/painting exterior status | T. Mathews/ R. Wolfe |
| C. Styrofoam Recycling | T. Rue |
| D. TREX Recycling | C. Napoleon |
- VII. OLD BUSINESS
- | | |
|---------------------------------------|-------------|
| A. Municipal Composting Questionnaire | R. Georgett |
|---------------------------------------|-------------|
- VIII. INVOICE
- IX. CORRESPONDENCE
- X. NEW BUSINESS
- | | |
|---|--|
| A. Preparing written guidelines for volunteers during COVID-19. Sample used by NJ Clean Communities was distributed to committee members on July 23 rd . | |
| B. TerraCycle food storage container collection program. | |
- XI. OPEN TO THE PUBLIC
- XII. OPEN TO THE COMMITTEE
- XIII. ADJOURNMENT

PLEASE NOTIFY ROSEMARY GEORGETT (847-421-5356) IF YOU ARE UNABLE TO ATTEND OR WILL BE VERY LATE.

**EAST AMWELL TOWNSHIP
 RECYCLING COMMITTEE MINUTES - DRAFT
 REGULAR MEETING Via Zoom
 July 7, 2020 - TUESDAY, 7:30 P.M.**

CALL TO ORDER AND STATEMENT OF COMPLIANCE

The regularly scheduled meeting of the Recycling Committee was called to order at 7:30 PM on July 7, 2020 as a virtual meeting held through Zoom by W. Harrison.

In compliance with the Open Public Meetings Act, this is a regularly scheduled meeting pursuant to the Annual Meeting Notice as published in the December 20, 2019 issue of the Hunterdon County Democrat, and a revised notice with the location change to a virtual Zoom meeting published on July 2, 2020 in the Hunterdon County Democrat. A copy of the agenda was forwarded to the Hunterdon County Democrat, placed on the Township Website, and posted on the Township Bulletin Board.

2020 ATTENDANCE (X- present; E – excused; A – absent)

Recycling Committee Member	1/14/2020	2/11/2020	3/10/2020	4/13/2020	5/12/2020	6/09/2020	7/7/2020	8/11/2020	9/08/2020	10/06/2020	11/10/2020	12/08/2020
Will Harrison	X	X	X	X	X	X	X					
Alison Castellano	X	X	X	X	X	X	X					
Susan Kadlec	X	X	X	X	X	X	X					
Erica Johanson	-	-	E	X	X	X	X					
Tom Rue	X	X	X	X	E	X	A					
Mark Gunn	X	X	X	E	X	X	X					
Chantal Napoleon	X	E	X	X	X	7:32	A					
Tim Matthews	A	E	E	A	A	A	A					

Others present: Coordinator, Rosemary Georgett, Township Committee/Mayor Rick Wolfe

OPEN TO THE PUBLIC – Seeing no members of the public present S. Kadlec made a motion that was seconded by A. Castellano to open to the public present that was carried with no objections or abstentions.

ACCEPTANCE OF MINUTES - The minutes from the June 9, 2020 meeting were put forward and S. Kadlec made a motion that was seconded by M. Gunn to accept the minutes without edit that was carried with no objections or abstentions.

ADDITIONS TO THE AGENDA – None

REPORTS -

Depot Report: July 2020 – Written report provided by W. Harrison is attached. A. Castellano said that Will’s comments about utilizing volunteers to avoid burning out committee members needs to consider that volunteers were intentionally limited due to COVID restrictions.

DEPOT LEAD & GRIT YARD OPENING ASSIGNMENTS

July 4, 2020	W. Harrison	Report provided
July 18, 2020 Grit Yard	A. Castellano	

August 1, 2020	S. Kadlec	
August 15, 2020 Grit Yard	S. Kadlec	
September 5, 2020	M. Gunn	
September 19, 2020 Grit Yard	M. Gunn	
October 3, 2020	T. Rue	
October 17, 2020 Grit Yard		

Township Committee Update – R. Wolfe said he and J Silverthorn went around the Foam Palace and J. Silverthorne’s recommendation is to replace rather than repair it getting a structure that would be better suited to this purpose. He continued that once J. Silverthorn obtains quotes, a decision on whether or not to purchase a new structure will be made. W. Harrison said when the decision is being made, he would like it if the recycling Committee can have input regarding this including having a ground floor structure with a large garage like door. R. Wolfe said that certainly the committee would be consulted and he hopes that there is be an option to be discussion in the near future. A Castellano said it would be good to consolidate and include what’s currently in the small shed. R. Wolfe said recycling is an increasingly larger part of the township, agreed it should be a structure that facilitates current and future needs, and that an affordable structure can be found and installed next year. It was agreed that the insurance company would be involved proactively.

Styrofoam Recycling: T. Rue was not present. W. Harrison said he had never seen the foam palace so cleaned out, and A. Castellano said T. Rue handled the Styrofoam and DPW staff helped with delivery. She continued that there was a large amount and clean out was well done. R. Wolfe asked A. Castellano if the school was going to get a Styrogenie and she replied that it seems to be low on the school’s priority list at this time.

TREX Recycling: C. Napoleon was not present. A. Castellano said she and the crew helped to clear out an enormous amount of material and continued to pound the TREX representative to begin collection again. She continued that the representative said the township should push local stores to begin collection again. A. Castellano said we are owed a bench by TREX and should discuss it next month. R. Wolfe said there are discussion regarding dedicating the bench.

OLD BUSINESS -

Recycling Education/Communication: R. Georgett said the flier went out with the tax mailing, and a color printer will be purchased with clean communities funds so that future fliers can be printed for distribution at the Depot and other events.

Recycle Coach (RC): R. Georgett said the June report was good with 19 hits on the site which although small was a large increase from 3 hits on May. She continued that after meeting with the Recycle Coach representative a download of our data was pulled into an excel spreadsheet for review and correction. R. Georgett will contact committee members for advice on making corrections.

Spring Clean-Up update: A. Castellano said the report was sent out this afternoon, is attached and summarized it for the committee. She noted that there was an issue with GoodWill leaving early claiming that the truck was full, and refusing furniture when it actually wasn’t full. W. Harrison asked that feedback be provided to GoodWill and A. Castellano said the feedback was given diplomatically. Ms. Castellano said the initial invoice from Republic was wrong and when the corrected one is sent either she or R. Georgett will send it to the committee. She continued saying that after all the planning and consideration, it was a great event and went well. W. Harrison thanked A. Castellano and all those who helped.

Municipal Composting questionnaire: R. Georgett said four committee members participated in the beta test and it is ready for posting on the website, facebook, etc and A. Castellano said she will do this.

INVOICES: None

CORRESPONDENCE: R. Georgett said the Recycling Conference will be virtual this year with weekly web based session on Wednesday, and the information for participation has been sent to committee members. She asked that if anyone participates in a session and would like to debrief the committee, let her know so it can be added to the agenda.

NEW BUSINESS: W. Harrison asked about whether the committee will be in the township building in August and R. Georgett said yes, the meeting will be set up in the large meeting room allowing space to appropriately social distance. She continued that CDC requirements will be followed. R. Wolfe said the Planning Board is planning to meet in person in August and will have a large square set up in the large meeting room. He continued that as a result the meeting room will already be nicely set up for this meeting.

A Castellano said regarding TerraCycle there are some changes to be communicated to the public and it is very difficult to retrain the public. She said that what's happening soon is Terra Cycle will not take chip bags and they will now be trash so please tell everyone about the change and she will be posting it.

OPEN TO PUBLIC – Seeing no member of the public present, A. Castellano made a motion seconded by E. Johanson to close to the public that was carried with no objection or abstention.

OPEN TO COMMITTEE – A. Castellano said that the information has been inconsistent on the time the grit yard opens and asked the committee if it should be opening at 8 am or 9 am. She suggested 8 am is a good time so people can go on their way to the Depot. W. Harrison suggested leaving the official time as 9 am and if it is opened early that is great.

ADJOURNMENT

Motion was made by M. Gunn which was seconded by S. Kadlec and carried with no objections or abstentions to adjourn at 8:07 p.m.

Rosemary Georgett, Recycling Coordinator



Rosemary Georgett <rgeorgett@eastamwelltownship.com>

Clean Communities grant recipients may resume volunteer cleanups

2 messages

NJ Clean Communities <njccc@njclean.org>
 Reply-To: njccc@njclean.org
 To: rgeorgett@eastamwelltownship.com

Thu, Jul 23, 2020 at 12:03 AM



Clean Communities grant recipients may resume volunteer cleanups, provided COVID-19 guidelines established by the Governor's Office are strictly followed and enforced. However, because Clean Communities grants are disbursed directly to municipalities and counties, the decision to resume cleanups is strictly the responsibility of grant recipients.

NJCCC COVID-19 Guidelines:

- Volunteers must wear masks.
- Volunteers must wear gloves while picking up trash.
- Groups of volunteers cleaning in one location must be limited to 10.
- Volunteers must social-distance.
- Cleanups must be supervised to ensure that COVID-19 guidelines are followed and enforced.
- Masks, gloves and hand sanitizer must be provided for volunteers who are cleaning. Clean Communities grant funds may be used for this purpose.

Please email at njccc@njclean.org or call me on my cell at 856-235-5599 with questions or concerns.

Sandy Huber, Executive Director
 Phone: 609-989-5900/ Fax: 609-989-9066
 Cell: 856-235-5599
 E-mail: njccc@njclean.org

New Jersey Clean Communities Council
 222 West State Street
 Trenton, New Jersey 08608
 (609) 989-5900
<http://www.njclean.org>

[Unsubscribe](#)

This message was sent to rgeorgett@eastamwelltownship.com from njccc@njclean.org

NJ Clean Communities
 222 West State Street
 Trenton, NJ 08608

Rosemary Georgett <rgeorgett@eastamwelltownship.com>

Thu, Jul 23, 2020 at 9:42 AM

To: Krista Parsons <kparsons@eastamwelltownship.com>, Alison Castellano <alison_wright@hotmail.com>, Sara Monus <smonus@eastamwelltownship.com>

Hi, I received the attached re: Clean Communities clean up events but thought that the guidelines are nicely stated here. It made me wonder if something similar in writing for group meetings/events in East Amwell would be helpful as well. Your call on that of course but if you're going to do something across the Board for township, let me know. I'm planning to add it to the next Recycling Committee agenda for review and it's very close to what we are already doing.

Thanks, Rosemary

[Quoted text hidden]

--

Rosemary Georgett

East Amwell Township

1070 Route 202/31, Ringoes, NJ 08551

rgeorgett@eastamwelltownship.com

908-782-8536 Ext 11

Board of Health Secretary and Recycling Coordinator

Office Hours: Tues 10-2 and Thurs 9:30-11:30

Be kinder than is necessary. It costs you nothing and can give you everything.

Are your food storage containers ready for an upgrade?

The iconic Rubbermaid® brand is making it easy to live more sustainably with a new TerraCycle® recycling program for all brands of well-used plastic and glass food storage containers.

Don't let old containers take up space. Update your food storage collection while giving traditionally non-recyclable containers renewed purpose.

[Click here](#) to learn how you can start recycling for free.



Join program for free



Eliminating the Idea of Waste

About TerraCycle | [View online version](#) | [Unsubscribe](#)



Rosemary Georgett <rgeorgett@eastamwelltownship.com>

Store 'em, stack 'em, and now, recycle 'em!

2 messages

TerraCycle <brigades-no-reply@terracycle.com>
To: rgeorgett@eastamwelltownship.com

Wed, Jul 15, 2020 at 11:24 AM

[View online version](#)



[Program page](#)

CONTACT US

e-mail: customersupport@terracycle.com

phone: (866) 967-6766

© TerraCycle 2018. All Rights Reserved.

1 TerraCycle Way Trenton, NJ 08638

Rosemary Georgett <rgeorgett@eastamwelltownship.com>

Tue, Jul 28, 2020 at 2:12 PM

To: Alison Castellano <alison_wright@hotmail.com>, Barb and Will Harrison <barbandwill@comcast.net>, Chantal Napoleon <chantal.napoleon@gmail.com>, Erica Johanson <stoneybrook50@comcast.net>, Mark Gunn <mark@mgdservices.com>, Richard Wolfe <rwolfe@eastamwelltownship.com>, susan Kadlec <sekadlec@hotmail.com>, Tim Mathews <tmathews@eastamwelltownship.com>, Tom Rue <rue1021@gmail.com>

FYI - this will be an item for discussion at the august meeting - should the township participate in this collection, advertise through our website/social media, etc. Thanks,
Rosemary

[Quoted text hidden]

--

Rosemary Georgett

East Amwell Township

1070 Route 202/31, Ringoes, NJ 08551

rgeorgett@eastamwelltownship.com

908-782-8536 Ext 11

Board of Health Secretary and Recycling Coordinator**Office Hours:** Tues 10-2 and Thurs 9:30-11:30

Be kinder than is necessary. It costs you nothing and can give you everything.

**EAST AMWELL TOWNSHIP
RECYCLING COMMITTEE AGENDA
REGULAR MEETING**

August 11, 2020 - TUESDAY - 7:30 PM - RINGOES, NEW JERSEY

- I. CALL TO ORDER - In compliance with the Open Public Meeting Act, it is announced that this is a Regular Meeting of the East Amwell Township Recycling Committee, as published in the December 12, 2019 issue of the Hunterdon County Democrat. A revised notice with the location change to a virtual Zoom meeting in accordance with the open public meetings act was advertised on August 6, 2020.

- II. ROLL CALL

- III. OPEN TO THE PUBLIC

- IV. ACCEPTANCE OF LAST MONTH'S MINUTES – July 7, 2020 Committee

- V. ADDITIONS TO THE AGENDA

- VI. REPORTS
 - A. Depot Report – August Depot S. Kadlec
 - B. Township Committee Report
 - 1. Foam Palace – maintenance/painting exterior status T. Mathews/ R. Wolfe
 - C. Styrofoam Recycling T. Rue
 - D. TREX Recycling C. Napoleon

- VII. OLD BUSINESS
 - A. Municipal Composting Questionnaire R. Georgett

- VIII. INVOICE

- IX. CORRESPONDENCE

- X. NEW BUSINESS
 - A. Preparing written guidelines for volunteers during COVID-19. Sample used by NJ Clean Communities was distributed to committee members on July 23rd.
 - B. TerraCycle food storage container collection program.

- XI. OPEN TO THE PUBLIC

- XII. OPEN TO THE COMMITTEE

- XIII. ADJOURNMENT

PLEASE NOTIFY ROSEMARY GEORGETT (847-421-5356) IF YOU ARE UNABLE TO ATTEND OR WILL BE VERY LATE.

**EAST AMWELL TOWNSHIP
 RECYCLING COMMITTEE MINUTES
 REGULAR MEETING
 August 11, 2020 - TUESDAY, 7:30 P.M.**

CALL TO ORDER AND STATEMENT OF COMPLIANCE

The regularly scheduled meeting of the Recycling Committee was called to order at 7:30 PM on August 11, 2020 by W. Harrison.

In compliance with the Open Public Meetings Act, this is a regularly scheduled meeting pursuant to the Annual Meeting Notice as published in the December 20, 2019 issue of the Hunterdon County Democrat, and a revised notice with the location changed to the Township Municipal Building July 21, 2020 in the Hunterdon County Democrat. A copy of the agenda was forwarded to the Hunterdon County Democrat, placed on the Township Website, and posted on the Township Bulletin Board.

2020 ATTENDANCE (X- present; E – excused; A – absent)

Recycling Committee Member	1/14/2020	2/11/2020	3/10/2020	4/13/2020	5/12/2020	6/09/2020	7/7/2020	8/11/2020	9/08/2020	10/06/2020	11/10/2020	12/08/2020
Will Harrison	X	X	X	X	X	X	X	X				
Alison Castellano	X	X	X	X	X	X	X	X				
Susan Kadlec	X	X	X	X	X	X	X	X				
Erica Johanson	-	-	E	X	X	X	X	*				
Tom Rue	X	X	X	X	E	X	A	A				
Mark Gunn	X	X	X	E	X	X	X	X				
Chantal Napoleon	X	E	X	X	X	7:32	A	*				
Tim Matthews	A	E	E	A	A	A	A	A				

Others present: Coordinator, Rosemary Georgett

OPEN TO THE PUBLIC – Seeing no members of the public present M. Gunn made a motion that was seconded by S. Kadlec to open to the public present that was carried with no objections or abstentions.

ACCEPTANCE OF MINUTES - The minutes from the July 7, 2020 meeting were put forward and M. Gunn made a motion that was seconded by S. Kadlec to accept the minutes without edit that was carried with no objections or abstentions.

ADDITIONS TO THE AGENDA – None

REPORTS -

Depot Report: August 2020 – S. Kadlec provided a written report, which is attached, and summarized the details. She said that one resident did complain that volunteers were not wearing masks and she informed them that they were social distancing appropriately. W. Harrison said that he will lead the Depot in November.

DEPOT LEAD & GRIT YARD OPENING ASSIGNMENTS

August 1, 2020	S. Kadlec	
----------------	-----------	--

August 15, 2020 Grit Yard	S. Kadlec	
September 5, 2020	M. Gunn	
September 19, 2020 Grit Yard	M. Gunn	
October 3, 2020	T. Rue	
October 17, 2020 Grit Yard		
November 10, 2020	W. Harrison	
November 21, 2020 Grit Yard		

Township Committee Update – No one present.

Styrofoam Recycling: T. Rue was not present.

TREX Recycling: C. Napoleon said she did not feel that a new bench would begin until there is a group to run the project or a number of volunteers step forward. A. Castellano said the 4-H was supposed to take the next bench but they are not meeting, and she agreed that collections should not begin again until there is a group to run the project. C. Napoleon said the new bench we are owed will be white and A. Castellano said it may be placed at Clawson Park dedicated to someone during a Friday Night in the Park. She continued that once the plan is confirmed with R. Wolfe, details will be forwarded to R. Georgett for distribution to the Committee. C. Napoleon said the trail association has been discussed in the past, and A. Castellano said they should get members to help with collection. C. Napoleon will reach out to them. R. Georgett said that under the Clean Communities Fund, there may be an opportunity to combine a TREX project with a mini-grant providing financial incentive in addition to getting a bench. She continued that the Ringoes Village Committee may be interested in this and could put a bench in the downtown area. A. Castellano said they could even rustle up other members of the community to get additional benches. W. Harrison asked if TREX is being collected at this time, and A. Castellano said they are not being advertised but are being accepted at the Depot only. She continued that the TREX boxes will not be put out until there is a group for the next project. It was agreed that once collections begin again, there are likely to be large quantities individuals have been holding onto coming in.

OLD BUSINESS -

Municipal Composting questionnaire: R. Georgett said there have been 90 replies to the questionnaire but getting more than 40 responses requires a paid subscription which has been requested. She continued that based on the first 40 responses 65 to 70% of the responses are both currently composting and interested in community composting. R. Georgett said that next month she will have a comprehensive report on the questionnaire responses. A. Castellano asked how much the subscription costs and R. Georgett explained that due to Monkey Survey subscription requirements, it is \$900 for a one year subscriptions with three memberships. She continued that because the primary membership will be for Clean Communities utilization and topics, it is being paid with Clean Communities Fund. R. Georgett said the Ringoes Village advisory committee and Environmental Commission will have input regarding Clean Communities projects and spending. There was further discussion regarding utilization of Clean Communities funds including the purchase of computer programs and a color printer that can be used for producing Clean Communities fliers and other literature.

INVOICES: None

NEW BUSINESS:

Township guidelines for COVID-19 during events: R. Georgett said that she has sent to the committee what the NJ Clean Community Group is using as a written summary of COVID-19 related safety guidelines. S. Kadlec asked if this would be posted on line, and used at the Depot and R.

Georgett said yes both. She then asked the committee if they felt those guidelines were good to use as a template for the township and it was agreed that they cover the basics. S. Kadlec asked if there were gloves in the Foam Palace for use when sorting and E. Johanson said there are gloves in the satchel. W. Harrison asked if gloves could be purchased with clean community funds and R. Georgett said only if the purchase is for a CC event. R. Georgett will check with K. Parsons to see if the township has gloves that can be used. R. Georgett said she will update the CC guidelines as an East Amwell document and send to A. Castellano for publishing.

Terra Cycle Collection of Food Storage Containers: R. Georgett asked the committee if they wanted to add this to the program. A. Castellano said she will check with the Sharon Ernst since they are responsible for Terra Cycle and will also find out if the school will allow Terra Cycle to be stored there. There was further discussion regarding the status of the Terra Cycle program, collections and sending product in. A. Castellano said she will advise R. Georgett after speaking with S. Ernst whether to add this to Recycle Coach or not. W. Harrison asked if this program was specific to Rubber Maid brand, and A. Castellano said no, all brands are being taken by Rubber Maid. W. Harrison said without the program they could go into regular recycling. S. Kadlec asked if there was a concern that people have been cleaning out their homes, and would it be problematic if there is an influx. R. Georgett said that may be better because a high volume early on would allow us to send it out sooner than later. A. Castellano said because this would go under the school, they should decide and W. Harrison said this should go on the next agenda for follow up.

OPEN TO PUBLIC – Seeing no member of the public present, M. Gunn made a motion seconded by A. Castellano to close to the public that was carried with no objection or abstention.

ADJOURNMENT

Motion was made by M. Gunn which was seconded by S. Kadlec and carried with no objections or abstentions to adjourn at 8:10 p.m.

Rosemary Georgett, Recycling Coordinator