

EAST AMWELL BOARD OF HEALTH MINUTES
7:30 PM ZOOM
January 25, 2022 – Reorganization Meeting

Statement of Compliance

The reorganization meeting of the East Amwell Board of Health was opened on January 25, 2022 at 7:32 PM. In compliance with the Open Public Meetings Act, notice of this meeting was published in the December 16, 2021 issue of the Hunterdon County Democrat. A copy of the agenda was forwarded to the Hunterdon County Democrat, filed in the Township Clerk’s Office, posted on the bulletin board and township website.

Roll Call:

Committee Member (term expires)	1/25/2022	2/22/2022	3/22/2022	4/26/2022	5/24/2022	6/28/2022	7/26/2022	8/23/2022	9/27/2022	10/25/2022	11/22/2022	12/27/2022
Tracy Carluccio (12/2024) - Chair	X											
Janis Grover (12/2024)	X											
Rick Wolfe (12/2024) - TC Liaison	X											
Larry Tatsch (12/2024)	X											
Chris Sobieski (12/2023)	X											
Pete Miller (12/2023)	X											
Pauline Serafin (12/2023)	X											
Leo DeCandia (12/2024) - Alternate #1	X											
Jennifer O’Sullivan - Hunterdon County	A											
Amy Jo Merz (12/2022)	X											

New Business – Reorganization

Board of Health Secretary Amy Jo Merz asked for nominations for the Board’s Chair. A motion was made by Ms. Serafin and seconded by Mr. Wolfe nominating Tracy Carluccio as the Board’s Chair. Hearing no other nominations, Ms. Merz called for a vote and the motion was unanimously carried with no objection or abstention.

The Secretary asked for nominations for the Board’s Vice Chair position. A motion was made by Rick Wolfe and seconded by Ms. Serafin nominating Larry Tatsch as the Board’s Vice Chair. Hearing no other nominations, Ms. Merz called for a vote and the motion was unanimously carried with no objection or abstention.

The Secretary asked for nominations for the Board’s Secretary and noted this was a Board Member position. A motion was made by Mr. Tatsch and seconded by Ms. Serafin nominating Chris Sobieski as the Board’s Secretary. Hearing no other nominations, Ms. Merz called for a vote and the motion was unanimously carried with no objection or abstention.

The Secretary asked for nominations for the Board’s well test witnesses. A motion was made by Ms. Serafin and seconded by Mr. Wolfe nominating Larry Tatsch as primary witness. A motion was made by Mr. Tatsch and seconded by Mr. Sobieski nominating Pauline Serafin as secondary witness. A motion was made by Mr. Tatsch and seconded by Mr. Wolfe nominating Leo DeCandia as back up witness. Each motion was unanimously carried with no objection or abstention.

Subcommittee Appointments

Chair Carluccio described the responsibilities of each committee. Volunteers stepped forward as follows:

- Preview Committee: Tracy Carluccio, Chris Sobieski, Rick Wolfe
- Education/Health Committee: Larry Tatsch
- Groundwater Monitoring: Larry Tatsch
- Ordinance Committee: Larry Tatsch, Chris Sobieski, Tracy Carluccio and Leo DeCandia (reserve)

2022 Meeting Schedule

A motion made by Mr. Tatsch and seconded by Mr. Wolfe to approve the Board’s 2022 meeting schedule was unanimously approved with no objection or abstention. It was noted that the correct meeting day of the week is Tuesday, not Thursday, as written incorrectly on the agenda. The Board will meet on the fourth Tuesday of each month at 7:30 PM. February 22, March 22, April 26, May 24, June 28, July 26, August 23, September 27, October 25, November 22, and December 27, 2022.

Approval of Professionals Contracts

Professional Contract for Legal Services

A motion was made by Mr. Wolfe and seconded by Mr. Tatsch to approve the Gebhardt & Kiefer, PC, Attorneys at Law Agreement. The motion was unanimously carried with no objection or abstention.

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**TOWNSHIP OF EAST AMWELL
HUNTERDON COUNTY, NEW JERSEY
RESOLUTION 01-22
RESOLUTION APPOINTING BOARD OF HEALTH ATTORNEY**

WHEREAS, there exists a need for an attorney for the East Amwell Township Board of Health for the year 2022; and

WHEREAS, funds are, or will be made available for this purpose to be certified by the Treasurer; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) authorizes the hiring of professionals without competitive bidding providing that the Resolution authorizing the award of contracts for “Professional Services” without competitive bidding and the contract itself be made available for public inspection.

NOW THEREFORE BE IT RESOLVED, by the Board of Health of the Township of East Amwell, Hunterdon County, New Jersey, as follows:

1. Tara St. Angelo of Gebhardt and Kiefer is hereby appointed to serve respectively as Board of Health Attorney for the Township of East Amwell during the year 2022 in order to provide such services for the East Amwell Township Board of Health.
2. The Board of Health shall enter into a mutually agreeable written compensation agreement with said professional within thirty (30) days of the date of this Resolution.
3. The Agreement is awarded without competitive bidding as a “Professional Service” under the provision of the Local Public Contracts Law, N.J.S.A. 40A:11-5.

By Order of the East Amwell Township
Board of Health,

Tracy Carluccio, Chairperson

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Professional Contract for Soil Test Witness

A motion was made by Mr. Tatsch and seconded by Mr. Wolfe to approve the W.H. Wolf Services Contract. The motion was unanimously carried with no objection or abstention.

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**TOWNSHIP OF EAST AMWELL
HUNTERDON COUNTY, NEW JERSEY
RESOLUTION 02-22
RESOLUTION APPOINTING BOARD OF HEALTH SOIL TEST WITNESS**

WHEREAS, there exists a need for an engineer and soil test witness for the East Amwell Township Board of Health for the year 2022; and

WHEREAS, funds are, or will be made available for this purpose to be certified by the Treasurer; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) authorizes the hiring of professionals without competitive bidding providing that the Resolution authorizing the award of contracts for “Professional Services” without competitive bidding and the contract itself be made available for public inspection.

NOW THEREFORE BE IT RESOLVED, by the Board of Health of the Township of East Amwell, Hunterdon County, New Jersey, as follows:

1. Walt Wolf of W.H. Wolf Services is hereby appointed to serve respectively as Board of Health Soil Test Witness for the Township of East Amwell during the year 2022 in order to provide such services for the East Amwell Township Board of Health.
2. The Board of Health shall enter into a mutually agreeable written compensation agreement with said professional within thirty (30) days of the date of this Resolution.
3. The Agreement is awarded without competitive bidding as a “Professional Service” under the provision of the Local Public Contracts Law, N.J.S.A. 40A:11-5.

By Order of the East Amwell Township
Board of Health,

Tracy Carluccio, Chairperson

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Agenda Review

There were no additions to the agenda.

Presentation of Minutes

December 28, 2021 Meeting Minutes

A motion made by Mr. Sobieski, seconded by Ms. Serafin to approve the minutes as presented were approved by voice vote and Mr. Wolfe abstained.

Presentation of Vouchers

A motion made by Mr. Tatsch, seconded by Ms. Serafin to approve the vouchers for Walt Wolf was unanimously approved by voice vote. A motion made by Mr. Wolfe, seconded by Ms. Serafin to approve the voucher for Larry Tatsch was approved by voice vote and Mr. Tatsch abstained.

Open to the Public

A motion made by Mr. Sobieski, seconded by Mr. Wolfe to open the meeting to the public was unanimously approved by voice vote. Seeing no members of the public come forward, a motion made by Mr. Tatsch, seconded by Mr. Wolfe to close the meeting to the public was unanimously approved by voice vote.

Unfinished Business

There was no unfinished business for discussion.

New Business

Preview Committee:

Meyers, Block 31, Lot 13, 240 Mountain Road, Septic Application

Present was Kevin Brakel of Princeton Junction Engineering, P.C., to discuss the replacement of a malfunctioning system to an existing three-bedroom dwelling with no expansion. The design will incorporate a Norweco 960-500/600 Aerobic unit. The proposed system is pressure dose, mounded soil replacement installation. The design requires a minimum of 478 square feet of disposal area, the engineer has proposed 490 feet of disposal area. The plans and related documents were previously reviewed by the Preview Committee. Questions asked regarding location and orientation were answered to the satisfaction of the Board.

Motion was made to grant the following waivers requested with conditions:

1. The use of an advanced treatment unit (Norweco 960-500/600) will need to be reviewed and approved by the Board.
 - This system is being used because the constraints of the lot limit the size and the layout of the system being installed.
2. The proposed disposal area is less than 200 feet to the existing well (property is located in the Sourland Mountain District). The proposed disposal area is 122 feet to the existing well.
 - This item does not meet East Amwell ordinance requirements. This was done due to property constraints. Approval of this item is conditional, see “Conditions” below.
3. The proposed Norweco Tank is less than 100 feet to the existing well. The proposed Norweco Tank is 87 feet to the existing well.
 - This item does not meet East Amwell ordinance requirements. The proposed tank is further away from the existing well than the existing tank by only a few feet. A mature tree would have to be removed to move the proposed tank further from the existing well by approximately 10 feet. There is no improvement to the operation of the system if the tank is moved further away and it would increase the distance that the sewage pipe would need to travel, according to the engineer.
4. The soils logs are required to be a minimum of 15 feet from the disposal field. Soil log SL101921-02 is approximately 34 feet from the disposal field and soil log SL 101921-04 is approximately 36 feet from the disposal field.
 - The engineer stated that tests were hitting the two, rather large existing and

malfunctioning septic fields closest to the wetlands so they had to test outside these fields.

5. There is a regional zone of saturation less than 24 inches in soil log SL101921-01 and SL 101921-03. The regional zone of saturation is 12 inches in both soil logs. The design will still have a minimum of 18 inches of separation from the regional water table to the proposed level of infiltration which is allowed in a ATU design.
 - The engineer stated the ATU is designed to address this issue because the water leaving the ATU is much cleaner than that of a conventional system, there will be no visible mound present and will be less encroachment into the wetland and riparian zone buffer areas.
6. Due to limited area, the disposal field is designed at 0.956 sf/gpd per the minimum requirements of NJAC 7:9A utilizing an advanced treatment system and not the minimum 2.08 sq. ft/gal per day requirement by the East Amwell ordinance.
 - This item meets State requirements but does not meet East Amwell ordinance requirements due to the limited lot area of approximately 2.2 acres and environmental constraints.
7. The toe of the slope for the disposal bed will be greater than the required 5:1 slope as required by East Amwell ordinance. The toe of the slope is shown as a 4.5:1 slope.
 - Site constraints prevent meeting the 5:1 slope requirement.
8. All requirements for an Advanced Treatment Unit shall be adhered to including signed service agreement with provider for the life of the system, deed restriction, telemetry device, which is stated on page 2 of the plot plan.

Conditions:

1. The applicant is applying for a NJDEP General Permit 24 due to wetlands located within the vicinity of the proposed disposal field. Waiver item #2 above is conditional upon the receipt of NJDEP approval and a copy of the approval will be provided by the engineer to the East Amwell Township Board of Health.
2. The engineer is also applying for the following permit: The Flood Hazard Area (FHA) Control Act (N.J.A.C. 7:13) - Individual Permit, Riparian Zone Mitigation. This Permit is required to be received prior to final approval from the Board of Health for construction of the system. If the design of the system must change due to the state permit requirements, the engineer will return to the Board of Health with a revised application. Upon receipt of approval of this State permit, the engineer will provide a copy to the East Amwell Township Board of Health.

A motion made by Mr. Wolfe, seconded by Mr. Tatsch to approve the application and waivers as outlined in the County letter and with both Conditions outlined above. The motion was unanimously approved by voice vote.

Items of Discussion

Education and Health Issues

Chair Carluccio mentioned that the Board is still receiving a good deal of correspondence regarding Covid-19 and health related issues to read each month. Mr. Tatsch stated that a lot of the information the Board receives is not real time information but rather reporting on past timeframes so it's not always a current picture of what is happening today. Chair Carluccio said Omicron is an example of how fast changes can occur in short periods of time. Mr. Tatsch added that Flu cases are back in big numbers this year after hardly hearing about any cases last year.

Board Secretary's Report

Ms. Merz informed the Board that she has started to receive a number of the annual food license renewal applications to process for Township businesses.

Ordinance Review Committee

Chapter 152

FOOD ESTABLISHMENTS/LICENSING Ordinance

Chair Carluccio stated that discussions are on hold briefly until the Boards/Committees are reorganized for 2022 and then we can move forward with creating an ad hoc committee as suggested from the work session meeting in Nov 2021.

Open to the Public

It was noted for the record, there was no public in attendance. Seeing no members of the public come forward, a motion made by Mr. Tatsch, seconded by Mr. Wolfe to close the meeting to the public was unanimously approved by voice vote.

Correspondence

Chair Carluccio reviewed the correspondence with the Board. There was no discussion amongst the members. Ms. Merz asked the Board if posting all correspondence to the Google drive prior to each monthly meeting was an approvable format for them and they agreed. Ms. Merz also stated that if any time-sensitive correspondence is received, she will email it to the Board as soon as possible.

Adjourn

A motion made by Mr. Wolfe, seconded by Ms. Serafin to adjourn the meeting at 8:35pm was unanimously approved by voice vote.

Amy Jo Merz, Board of Health Secretary